



Indianapolis Airport Authority

IND Board Memorandum - Contract

To: IAA Board of Directors
From: Robert A. Duncan, Airport Director
Date: July 1, 2008
Board Date: July 18, 2008
Subject: Land Lease Agreement with PK IND Partners, LLC (PK)

Recommendation

Consent to Land Lease Agreement with PK IND Partners LLC for the leasing of land adjacent to their current hangar/office facility for storm water detention. The Lease Agreement provides for annual revenue of \$28,289.10, commencing July 18, 2008 and terminating August 31, 2035. Board Paper 113-08

Scope

PK IND is leasing this parcel of land to construct a dry detention pond to support the storm water run-off from the development of three new facilities:

1. Rolls Royce On-Wing Care
2. Rolls Royce Training
3. Corporate Aircraft Hangars

The dry detention pond is required to control the storm water run-off as the current methods on the north side of the airport are at capacity.

Studies conducted by the Authority staff have determined this proposal is the best method for controlling storm water run-off of the new facilities.

Schedule

July 18, 2008: Execution of the Land Lease Agreement with PK IND Partners LLC

Revenue and/or Operating Cost Implications

Revenue:

Annual revenue is \$28,289.10.

Operating Costs:

There are no operating costs to be paid by the Authority.

Diversity Participation

Not applicable.



Indianapolis Airport Authority

IND Board Memorandum - Contract

To: IAA Board of Directors

From: Robert A. Duncan, Airport Director

Date: June 18, 2008

Board Date: July 18, 2008

Subject: Office & Hangar Sublease Agreements between Hawker Beechcraft Services, Inc. (Hawker) and Grace on Wings Inc., Sun Development & Management Corp., Aero Care Medical Transport System Inc., Deem LLC, KMI Management LLC, AP Purchase LLC, and CG Aviation, LLC

Recommendation

Consent to Sublease Agreements between Hawker Beechcraft Services, Inc. and Grace on Wings Inc., Sun Development & Management Corp., Aero Care Medical Transport System Inc., Deem LLC, KMI Management LLC, AP Purchase LLC, and CG Aviation, LLC. The initial term for the subleases is one year; and KMI Management LLC and AP Purchase LLC will operate on a month to month basis. Board Paper 116-08

Scope

Hawker obtains a large percentage of revenue from subleasing offices and hangars to corporate users. The lease between Hawker and the Indianapolis Airport Authority requires the Authority's consent to sublease any portion of the Leased Premises.

The Authority does not receive any direct revenue from the Hawker subleases; however, indirect revenue received would be fuel flowage from the subtenants. Additionally, Hawker does provide indemnification and liability directly to the Airport and per the terms of the Lease is responsible for their tenants and invitees on their Leased Premises.

Schedule

July 18, 2008: Execution of the Office & Hangar Sublease Agreements between Hawker Beechcraft Services, Inc. and Grace on Wings Inc., Sun Development & Management Corp., Aero Care Medical Transport System Inc., Deem LLC, KMI Management LLC, AP Purchase LLC, and CG Aviation, LLC

Revenue and/or Operating Cost Implications

Revenue:

There is no revenue associated with this agreement.

Operating Costs:

There is no operating cost associated with this agreement.

Diversity Participation

Not applicable.



Indianapolis Airport Authority

IND Board Memorandum - Contract

To: IAA Board of Directors
From: Robert A. Duncan, Airport Director
Date: July 1, 2008
Board Date: July 18, 2008
Subject: Land and Building Lease Agreement with Skybus LLC (Skybus)

Recommendation

Consent to Land and Building Lease Agreement with Skybus LLC. The Lease Agreement provides for annual revenue of \$55,000.00, commencing July 18, 2008 and terminating July 31, 2010. Board Paper 112-08

Scope

Skybus will be leasing the old Alamo Car Rental building and parking lot which was most recently purchased by the Authority. Skybus is an aircraft parts distributor and currently has office/warehouse space located adjacent to this Authority property. Skybus will use this facility for additional office/warehouse storage, along with ground vehicle maintenance and parking lot storage.

Schedule

July 18, 2008: Execution of the Land and Building Lease Agreement with Skybus LLC

Revenue and/or Operating Cost Implications

Revenue:

Annual revenue is \$55,000.00.

Operating Costs:

There are no operating costs to be paid by the Authority.

Diversity Participation

Not applicable.



Indianapolis Airport Authority

IND Board Memorandum - Contract

To: IAA Board of Directors
From: Robert A. Duncan, Airport Director
Date: July 1, 2008
Board Date: July 18, 2008
Subject: Airport Use Permit with Skytanking USA, Inc. (Skytanking)

Recommendation

Consent to the Airport Use Permit with Skytanking USA, Inc. The Permit will commence October 1, 2008 and expires September 30, 2011 with Skytanking paying eight percent (8%) of its monthly gross revenues to the Authority. Board Paper 115-08

Scope

Skytanking specializes in fueling operations for airlines, airports and oil companies throughout the world. Northwest Airlines has selected Skytanking to perform fueling operations for their flight activity at the new Terminal. Additionally, Skytanking is seeking contracts with additional airlines serving IND.

Skytanking will pay the standard eight percent (8%) use fee of its monthly gross revenue.

Schedule

July 18, 2008: Execution of the Airport Use Permit with Skytanking USA, Inc.

Revenue and/or Operating Cost Implications

Revenue:

Monthly revenue is estimated to be \$2,000 however, this will increase if additional airlines are added to Skytanking's customer base.

Operating Costs:

There are no operating costs to be paid by the Authority.

Diversity Participation

Not applicable.



Indianapolis Airport Authority

IND Board Memorandum - Contract

To: IAA Board of Directors

From: Robert A. Duncan, Airport Director

Date: July 1, 2008

Board Date: July 18, 2008

Subject: Amendment No. 2 to Indianapolis Heliport Administrative Office and Parking Lease Agreement with Aerofinity, Inc. (Aerofinity)

Recommendation

Consent to Amendment No. 2 to the Indianapolis Heliport Administrative Office and Parking Lease Agreement with Aerofinity, Inc. The Amendment provides for a term extension of six (6) months, commencing retroactive to July 1, 2008 and terminating December 31, 2008, for semi-annual rents of \$15,645.50. Board Paper 114-08

Scope

Aerofinity has been a tenant at the Indianapolis Heliport since 2002. This Amendment will allow Aerofinity to continue to occupy this space to support their consulting services. This Amendment is retroactive to July 1, 2008.

Schedule

July 18, 2008: Execution of Amendment No. 2 to Indianapolis Heliport Administrative Office and Parking Lease Agreement with Aerofinity, Inc.

Revenue and/or Operating Cost Implications

Revenue:

Monthly revenue is \$2,607.58.

Operating Costs:

The utilities to the leasehold space are paid by the Authority; however, these costs are considered in their rental obligations.

Diversity Participation

Not applicable.



Indianapolis Airport Authority

IND Board Memorandum - Contract

To: IAA Board of Directors

From: Robert A. Duncan, Airport Director

Date: June 18, 2008

Board Date: July 18, 2008

Subject: Amendment No. 4 to Indianapolis Heliport Hangar, Administrative Office & Parking Lease Agreement with Omniflight Helicopters, Inc. (Omniflight)

Recommendation

Consent to Amendment No. 4 to the Indianapolis Heliport Hangar, Administrative Office and Parking Lease Agreement with Omniflight Helicopters, Inc. The Amendment provides for a term extension for one (1) year, commencing August 1, 2008 and terminating July 31, 2009, for annual rents of \$39,903.75. Board Paper 117-08

Scope

To allow Omniflight to continue to occupy this space for their helicopter management team and the LifeLine support team. Additionally, Omniflight is reducing their garage spaces from fourteen to eight.

Omniflight is contracted by Clarion Hospitals to operate and provide services for LifeLine's helicopter fleet and has been a tenant at the Indianapolis Heliport since 2006.

Schedule

July 18, 2008: Execution of Amendment No. 4 to Indianapolis Heliport Hangar, Administrative Office and Parking Lease Agreement with Omniflight Helicopters, Inc.

Revenue and/or Operating Cost Implications

Revenue:

Monthly revenue is to be \$3,325.30.

Operating Costs:

The utilities to the leasehold space are paid by the Authority; however, these costs are considered in tenants rental obligations.

Diversity Participation

Not applicable.

Board Memo – Plans & Specs Approval



To: IAA Board of Directors
From: John J. Kish, Executive Director
Date: July 11, 2008
Board Date: July 18, 2008
Subject: Approval of Plans and Specifications for Bid Package I-08-024 – Phase II Sitewide Infrastructure – West Fiber Ring Project and Authorize the Public Bidding Process

Background

The West Fiber Ring Project completes a fiber-optic telecommunications ring that joins the New Indianapolis Airport Project to existing Indianapolis International Airport infrastructure. This ring provides redundant connectivity between the New Indianapolis Airport and existing airport infrastructure.

In addition, this ring allows for future expansion of facilities north of Taxiway A as well as the west end of the New Indianapolis Airport site.

This project is 2008 Capital Improvement Project #24.

Recommendation

The program staff has reviewed the proposal and recommends that you:

Consider for approval Plans and Specifications for Bid Package I-08-024 – Phase II Sitewide Infrastructure – West Fiber Ring Project as prepared by Ross & Baruzzini and authorize the public bidding process. Board Paper 121-08

Scope

This package provides for the construction of 3,800 linear feet of concrete encased ductbank. Ductbank will be built through casing pipe as appropriate to maintain traffic at road crossings. In addition, installation of 20,000 linear feet of fiber optic cable in 1-1/4" innerduct is included in this package.

The CIP Budget for Construction is \$1,900,000
Nubian-Turner-Harmon's Estimate is \$1,735,800
Engineer's Estimate is \$2,082,500
Final Reconciled Estimate is \$1,819,000

Total package is estimated between \$1,000,000 and \$5,000,000.



Schedule

Pre-Bid Meeting, Bid Opening, and Bid Award will all be set upon design confirmation. Subsurface utility exploration is going to be completed in the airside to confirm design alignment and profile does not conflict with airside utilities.

Diversity Participation

The Diversity Director has conferred with the Construction Manager and they estimate the opportunities for XBE% involvement on this project to be DBE 14%, MBE 9% and WBE 5%. The Construction Manager and the Diversity Director are working with the community on this upcoming package to reach or exceed these targeted goals.





IND Board Memorandum - Contract

To: IAA Board of Directors

From: Robert Duncan, Airport Director

Date: June 26, 2008

Board Date: July 18, 2008

Subject: Approval of Contract with DSS Consulting, Inc. (DSS) for Contractual Staffing in Support of the Noise Program

Recommendation

The IND staff has reviewed the proposal and recommends that you:

Consider for approval a contract with DSS Consulting, Inc. for contractual staffing in support of the Residential Sound Insulation Program in the amount of \$65,000. DBE 0%, MBE 100% (DSS Consulting, Inc.) and WBE 0%.

Scope

Provide contract staffing of a Land Accountant for the Airport's various land programs with DSS Consulting, Inc. for 12 months for approximately \$65,000. Sharon has been working with the Authority for a year and is very familiar with the airport's systems and processes. Her knowledge is valuable and is the key to providing the services needed.

Schedule

The term of this contract is to begin retroactively June 26, 2008 and conclude June 25, 2009.

Diversity Participation

The Diversity Director has reviewed DSS Consulting, Inc.'s Diversity Program on June 25, 2008 and has approved the attached DBE/MBE/WBE participation verification report. It is the Diversity Director's opinion that DSS Consulting, Inc. demonstrated good faith efforts in reaching the D/M/WBE goals of 14%, 9% and 5% respectively.





IND Board Memo - Amendment

To: IAA Board of Directors

From: John J. Kish, Executive Director

Date: June 22, 2008

Board Date: July 18, 2008

Subject: Approval of Amendment #2 with URS Corporation for Additional Construction Administration and Resident Inspection Services, Project I-03-001

Background

URS was hired to provide the Indianapolis Airport Authority Construction Administration (CA) and Resident Inspection (RE) services for the Airport Safety and Security Enhancement Project (ASSEP).

An additional amendment is now needed to address the additional construction administration, additional resident inspection services, and as-built modifications that were requested by the Owner.

Recommendation

The IND staff has reviewed the proposal and recommends that you:

Consider for approval an amendment to the contract with URS Corporation for additional construction administration and resident inspection services in an amount not-to-exceed \$21,000 plus incidental expenses. D/M/WBE 0%. Board Paper 104-08

Scope

Near the end of the project a number of technical issues arose that required additional consultant personnel to be on site. These included Diamond II alarms locking up, ACS server not failing back properly, Diamond II "canned" reports not working properly, "unconfigured" alarms at the ACS workstations, PTZ cameras not returning to home position, retesting of ACU, and ACS alarms locking up at IMC. In addition, the Airport asked that the project's as-built drawings be modified by the consultant to provide a descriptive scheme versus a numbering scheme. This amendment also includes travel costs from Denver to Indianapolis and back for the consultant's security expert.



Schedule

The term of this contract is retroactive on **December 18, 2007** and conclude **February 28, 2009**.

Diversity Participation

The Diversity Director has reviewed URS Corporation’s Diversity Program on May 21, 2008 and has approved the attached DBE/MBE/WBE participation verification report. It is the Diversity Director’s opinion that URS Corporation demonstrated good faith efforts in reaching the D/M/WBE goals of 14%, 9% and 5% respectively.

Contract Summary to Date

Include prior contracts and/or amendments always beginning with the original contract with their execution date and term of the contract/amendment.

Contract/Amendment & Execution Date	Service & Term	Amount	Minority Participation %		
			DBE	MBE	WBE
Original Contract June 4, 2004	Professional Services Term: 6/4/04 – 5/06	\$1,094,873	0	0	19.1%
Amendment 1 May 19, 2006	Professional Services Term: 5/19/06 – 10/26/07	\$249,315	0	0	0
This Amendment	Professional Services Term: 7/18/08 – 2/28/09	\$21,000	0	0	0
	Revised Contract NTE	\$1,365,188			





IND Board Memo - Amendment

To: IAA Board of Directors

From: John J. Kish, Executive Director

Date: June 20, 2008

Board Date: July 18, 2008

Subject: Amendment #1 with Woolpert Inc. for Additional Design Services
Associated with N.E. Cargo Apron Rehab, Project I-06-008

Background

Woolpert, Inc. was selected to provide engineering services for the Northeast Cargo Apron Rehab project which was funded out of the 2006 CIP program. As design was undertaken, the Airport proposed that the 2007 CIP Project #38, Cargo Apron Rehab, be combined with the N.E. Cargo project since they were of similar scope and in an adjacent area. This combined project yielded an economy of scale both in design and construction.

This amendment provides for the funding for this additional design and construction activities related to adding the 2007 CIP Project #38, Cargo Apron Rehab.

Recommendation

The IND staff has reviewed the proposal and recommends that you:

Consider for approval an amendment to the contract with Woolpert Inc. for additional design work, construction administration, and resident inspection in an amount not-to-exceed \$25,000 plus incidental expenses. D/MBE 7.82% (Cad-Vantage, Inc.) and WBE 75.40% (Frontline Construction Inspection Inc). Board Paper 106-08

Scope

The design and construction package provided for the joint cleaning and sealing, corner breaks and joint failures, and full depth patching in some of the concrete panels.

Schedule

The term of this contract is from July 18, 2008 to December 31, 2008.



Diversity Participation

The Diversity Director has reviewed Woolpert's Diversity Program on May 28, 2008 and has approved the attached DBE/MBE/WBE participation verification report. It is the Diversity Director's opinion that Woolpert Inc. demonstrated good faith efforts in reaching the D/M/WBE goals of 14%, 9%, and 5% respectively.

FIRM	CLASSIFICATION	AMOUNT	%
Cad – Vantage, Inc.	DBE/MBE	\$ 1,950.00	7.82
Frontline Construction Inspection	WBE	\$18,800.00	75.40
Totals	DBE		7.82
	MBE		7.82
	WBE		75.40

Contract Summary to Date

Include prior contracts and/or amendments always beginning with the original contract with their execution date and term of the contract/amendment.

Contract/Amendment & Execution Date	Service & Term	Amount	Minority Participation %		
			DBE	MBE	WBE
Original Contract March 2, 2007	Professional Services	\$130,400	31	5.9	5.5
This Amendment	Design and CA & RE Services Cargo Apron 2007 CIP #38 Term: 7/18/08 - 12/31/08	\$25,000	7.82	7.82	75.40
	Revised Contract NTE	\$155,400			





IND Board Memorandum – Bid Award

To: IAA Board of Directors

From: John J. Kish, Executive Director

Date: June 20, 2008

Board Date: July 18, 2008

Subject: Award of CIP# I-95-14H9.1 to Evans Development Company

Background

On May 2, 2008, you approved plans & specs for CIP # I-95-14H9.1 – Residential Sound Insulation Program and authorized the public bidding process.

On June 4, 2008, we received three (3) bids ranging from \$271,300 to \$290,000.

Recommendation

The IND staff has reviewed the bids and recommends that you:

Consider for approval an award of contract I-95-14H9.1 Residential Sound Insulation Program to Evans Development Company in an amount not-to-exceed \$271,300. Evans Development Company was the lowest responsive and responsible bidder. D/WBE 0% and MBE 1.5% (Tyseal Systems, Inc.). Board Paper 122-08

Scope

This package provides for the acoustical treatment of four (4) homes pursuant to the IAA Residential Sound Insulation Program as contained in the FAA approved Part 150 Noise Compatibility Plan for Indianapolis International Airport.

Schedule

Work is expected to begin **July 21, 2008** and conclude **December 31, 2009**.

Diversity Participation

The Diversity Director has approved the following DBE/MBE/WBE participation:

FIRM	CLASSIFICATION	AMOUNT	%
Tyseal Systems, Inc.	MBE	\$4,075	1.5%
Total	DBE	0	0%
	MBE	\$4,075	1.5%
	WBE	0	0%





IND Board Memorandum – Bid Award

To: IAA Board of Directors

From: John J. Kish, Executive Director

Date: June 20, 2008

Board Date: July 18, 2008

Subject: Award of CIP# I-95-14H9.2 to Innovative Construction Services

Background

On May 2, 2008, you approved plans & specs for CIP # I-95-14H9.2 – Residential Sound Insulation Program and authorized the public bidding process.

On June 4, 2008, we received three (3) bids ranging from \$348,367 to \$359,000.

Recommendation

The IND staff has reviewed the bids and recommends that you:

Consider for approval an award of contract for bid package I-95-14H9.2 Residential Sound Insulation Program to Innovative Construction Services in an amount not-to-exceed \$348,367. Innovative Construction Services was the lowest responsive and responsible bidder. DBE 0.39% (White Gloves Professional Cleaning Services), MBE 12.16% (White Gloves Professional Services and Jeff's Mechanical) and WBE 28% (Innovative Construction Services). Board Paper 123-08

Scope

This package provides for the acoustical treatment of four (4) homes pursuant to the IAA Residential Sound Insulation Program as contained in the FAA approved Part 150 Noise Compatibility Plan for Indianapolis International Airport.

Schedule

Work is expected to begin July 21, 2008 and conclude December 31, 2009.



Diversity Participation

The Diversity Director has approved the following DBE/MBE/WBE participation:

FIRM	CLASSIFICATION	AMOUNT	%
White Gloves Professional Cleaning Services	DBE/MBE	1,360.08	0.39%
Jett's Mechanical	MBE	40,999.25	11.77%
Innovative Construction Services	WBE	97,542.76	28%
Total	DBE	1,360.08	0.39%
	MBE	42,359.33	12.16%
	WBE	97,542.76	28%





IND Board Memo - Contract

To: IAA Board of Directors

From: John J. Kish, Executive Director

Date: June 23, 2008

Board Date: July 18, 2008

Subject: Approval of Contract with First Call Temporary Services for 2008 Program Management for the Residential Sound Insulation Program, I-95-14

Background

Since April 2004, First Call Temporary Services has provided program management and oversight for the Residential Sound Insulation Program. The current staffing includes three (3) people, a part-time Project Manager, a Construction Manager, and a Warranty Service Laborer on an as-needed basis.

In March 2007, the Board approved a contract in the amount of \$135,000 to cover the estimated cost of services for part of 2007 and continuing into 2008. A new contract is needed in order to continue receiving these services. It is estimated that the cost of these services for the next 12 months will be \$137,260.

Recommendation

The IND staff has reviewed the proposal and recommends that you:

Consider for approval a contract with First Call Temporary Services for the 2008 Program Management for the Residential Sound Insulation Program in an amount not-to-exceed \$137,200 plus incidental expenses. D/MBE 0% and WBE 100% (First Call Temporary Services). Board Paper 124-08

Scope

The Scope of Services includes Project Manager, Construction Manager, and a Warranty Service Laborer. The Project Manager approves and processes payment applications, public bidding and other paperwork. The Construction Manager works on the project full time as a field representative providing the daily reports required by the FAA and providing quality assurance. The Warranty Services Laborer provides work as needed on sound insulated homes that have been acquired by the IAA as part of the Purchase Assurance/Sound Insulation Participation Agreements with homeowners.

Schedule

The term of this contract is to begin **July 18, 2008** and conclude **June 30, 2009**.



Diversity Participation

The Diversity Director has reviewed First Call Temporary Services' Diversity Program on June 17, 2008 and has approved the attached DBE/MBE/WBE participation verification report. It is the Diversity Director's opinion that First Call Temporary Services demonstrated good faith efforts in reaching the D/M/WBE goals of 9%, 11%, 3% respectively.

FIRM	CLASSIFICATION	AMOUNT	%
First Call Temporary Services	WBE	\$137,200	100%
Totals	DBE	0	0
	MBE	0	0
	WBE	\$137,200	100%





IND Board Memo - Amendment

To: IAA Board of Directors

From: John J. Kish, Executive Director

Date: June 24, 2008

Board Date: July 18, 2008

Subject: Approval of Amendment #1 with Gresham Smith and Partners for Additional Services for the SPCC Mitigation - International Project #I-05-19A

Background

Since May 2006, Gresham Smith and Partners has been under contract with the Airport for the design and construction administration and inspection services of the SPCC Mitigation project at the Indianapolis International Airport. This includes construction administration, inspection services, and design of various containment items for mitigation of fuel or other petroleum spills.

An amendment is now needed to address the additional scope, schedule, bid phase, re-design phase, construction phase services and construction inspection at the Indianapolis International Airport that are required prior to completing the SPCC construction

Recommendation

The IND staff has reviewed the proposal and recommends that you:

Consider for approval an amendment to the contract with Gresham Smith and Partners for SPCC Mitigation – International Project #I-05-19A for additional scope, schedule, bid phase, re-design phase, construction phase services and construction inspection in an amount not-to-exceed \$27,000 plus incidental expenses. D/M/WBE 0%. Board Paper 126-08

Scope

The scope of additional services includes the following:

Amendment No.1 with Gresham Smith and Partners for additional bid phase services, additional construction observation services, and additional expenses for project management will be in the amount not-to-exceed \$27,000 plus incidental expenses.

Schedule

The term of this contract is expected to begin **July 18, 2008** and conclude **March 31, 2009**.



Diversity Participation

Due to the technical complexity of the two projects, Gresham Smith & Partners is providing a Project Professional for construction observation.

Contract Summary to Date

Include prior contracts and/or amendments always beginning with the original contract with their execution date and term of the contract/amendment.

Contract/Amendment & Execution Date	Service & Term	Amount	Minority Participation %		
			DBE	MBE	WBE
Original Contract May 5, 2006	Professional Services Term: 5/5/06 – 5/5/07	\$591,390	7.5%	6.6%	3.1%
This Amendment	Professional Services Term: 7/18/08 – 3/31/09	\$27,000	0.0%	0.0%	0.0%
	Revised Contract NTE	\$618,390			





Board Memo - Contract

To: IAA Board of Directors

From: John J. Kish, Executive Director

Date: June 20, 2008

Board Date: July 18, 2008

Subject: Contract with Douglass Environmental Services, Inc./CTL Engineering of Indiana, Inc. for Materials Testing and Construction Observation Services for the Glycol Storage Pad, Project I-08-037, and Ground Service Equipment (GSE) Fueling Area, Project I-08-038

Background

The Glycol Storage Pad and GSE Fueling Area Project will install conduit for communication connectors, install two oil/water separators, construct a concrete pad, and install underground utilities for the storage facility.

Recommendation

The program staff has reviewed the proposal and recommends that you:

Consider for approval a contract with Douglass Environmental Services, Inc./CTL Engineering of Indiana, Inc. (DES/CTL) for materials testing and construction observation services in an amount not-to-exceed \$60,000 (\$30,000 for Glycol Storage Pad and \$30,000 for GSE Fueling Area) plus incidental expenses. DBE 100% (DES/CTL, Mirich Corporation), MBE 95.84% (DES/CTL) and WBE 4.16% (Mirich Corporation). Board Paper 127-08

Scope

The scope of work covers materials testing and construction observation services for the Glycol Storage Pad and Ground Service Equipment (GSE) Fueling Area for the Midfield Terminal Project. DES/CTL shall provide the following services:

1. Perform materials testing in accordance with plans and specifications;
2. Perform compaction testing and construction observation of fill material (Modified Moisture-Density Relationship, ASTM D 1557);
3. Perform aggregate gradation testing (ASTM C 136 and C 117);
4. Perform soil gradation testing (ASTM D 422)
5. Perform soil testing including Atterberg Limits, sieve analysis, and moisture content;
6. Perform concrete testing (ASTM C 39 and ASTM C 78)
7. Report field and laboratory test results; and,
8. Attend weekly construction meetings.

Schedule

The term of this contract is expected to begin **July 21, 2008** and conclude **December 31, 2008**.

Diversity Participation

The Diversity Director has approved the following DBE/MBE/WBE participation:

FIRM	CLASSIFICATION	AMOUNT	%
DES/CTL	D/MBE	\$57,503.70	95.84
Mirich Corporation	D/WBE	\$2,496.30	4.16
Totals	DBE		100
	MBE		95.84
	WBE		4.16



IND Board Memo - Agreement

To: IAA Board of Directors

From: John J. Kish, Executive Director

Date: June 25, 2008

Board Date: July 18, 2008

Subject: Approval of Agreement with Siemens Logistics & Assembly Systems (Siemens) for Operation and Maintenance of the New Indianapolis Airport Baggage Handling System

Background

As part of the procurement of the construction of the baggage system, the RFP also solicited proposals for the Operation and Maintenance (O&M) of the baggage system. The RFP document included O&M Specifications for the vendors to base their proposal upon. These specifications provide the performance criteria for this contract.

The following vendors provided proposals for the construction and the O&M of the baggage system. They provided the following cost proposals for O&M portion of the RFP:

- | | |
|------------------|-------------------------------|
| 1) Siemens | \$4,183,500 for two (2) years |
| 2) VanDerLande | \$4,750,721 for two (2) years |
| 3) FKI Logistics | \$4,977,456 for two (2) years |

Siemens was selected as the construction contractor for the baggage system. With the system nearing completion, the O&M program must be established.

Recommendation

For the first year of operation, the baggage system should be operated and maintained by Siemens. There are four (4) primary factors in recommending Siemens:

1. Siemens provided the lowest cost proposal of the vendors involved in the RFP process.
2. They are the most technologically qualified to service the system from a mechanical, electrical and programming perspective.
3. By utilizing Siemens as a vendor, the personnel assigned to the system will be dedicated solely to operating and maintaining the system. Therefore, they will not be cross-utilized for other airport maintenance and operations functions (i.e. snow removal).
4. This approach eliminates the potential for disputes between the construction contractor and the O&M vendor should there be problems with the system.

Therefore, the Siemens Proposal is recommended for consideration for the operations and maintenance of the New Indianapolis Airport Baggage Handling System in an amount not-to-exceed \$1,950,000. D/M/WBE 0%. Board Paper 128-08

Scope

The contractor shall provide services for the operation and maintenance of the Baggage Handling System (BHS) in conformance with the approved Operations and Maintenance Plan. These services shall comply with the System Operating / Maintenance Manuals and all other applicable requirements and documents developed by the BHS Engineer of Record and BHS Contractor in conformance with industry standards.

The contractor will be responsible for Preventative Maintenance (PM) tasks; non-scheduled repair maintenance tasks; responding to and rectifying all fault conditions (bag jams, motor overloads, etc.); procurement of tools and equipment required to perform maintenance; its own employees (interviewing, hiring, badging, etc.); providing daily, weekly and monthly status reports; accurately recording their time; accurately recording, tracking and returning failed parts to manufacturer for replacement; shall cooperate in all respects with the IAA, its representatives and/or consortium groups; PM and non-scheduled maintenance tasks shall be coordinated with and scheduled around the requirements of the user airline's operation; specified outbound and inbound systems in their entirety; maintaining all necessary vehicles (scissor lifts, fork trucks, golf carts, etc.); maintaining and storage an inventory of spare parts.

Schedule

The term of this contract is expected to begin **July 21, 2008** and conclude **September 30, 2009.**

Diversity Participation

The Diversity Director has reviewed Siemens' Diversity Program on June 25, 2008 and has waived their D/M/WBE participation due to the nature of their scope of work.





IND Board Memorandum - Contract

To: IAA Board of Directors

From: Robert A. Duncan, Airport Director

Date: July 3, 2008

Board Date: July 18, 2008

Subject: Contract with Argo Consulting Engineers

Recommendation

The IND staff has reviewed the proposal and recommends that you:

Consider for approval a contract with Argo Consulting Engineers in an amount not-to-exceed \$25,560 plus expenses, estimated at \$3,500. DBE 0%, MBE 0% and WBE 17% (Hometown Engineers, Inc). Board Paper 130-08.

Scope

IMC Management has reviewed the proposal and recommends an award of contract to Argo Consulting Engineers for design, preparation of bidding documents, assist in the bidding process, and provide construction administration for the removal and replacement of the IMC's Commons Building roof.

Schedule

Award contract	July 18, 2008
Notice-to-Proceed	July 21, 2008
Project completion	February 28, 2009

Diversity Participation

The consultant has proposed to provide the following DBE/MBE/WBE participation:

FIRM	CLASSIFICATION	AMOUNT	%
Hometown Engineers, Inc.	WBE	\$5,000.00	17%





Board Memo – Plans & Specs Approval

To: IAA Board of Directors
From: John J. Kish, Executive Director
Date: June 30, 2008
Board Date: July 18, 2008
Subject: Approval of Plans and Specifications for Bid Package H21 – Final Cleaning, and Authorize the Bidding Process

Recommendation

The program staff has reviewed the proposal and recommends that you:

Consider for approval Plans and Specifications for Bid Package H21 – Final Cleaning as prepared by Aero Design Group and authorize the public bidding process.

Scope

This package provides for the final cleaning of the Terminal and Concourses to include carpet cleaning, hardsurface floor cleaning, walls, fixtures, windows, etc.

Total package is estimated between \$100,000 to \$500,000.

Schedule

Pre-Bid Meeting 7/29/08 Time: 10:00 Location: Purdue Aviation Tech Center
Bid Opening 8/12/08 Time: 2:00 Location: Midfield Program Office

Est. Bid Award (Board Mug) 9/5/08

Work is expected to start October 2008 and the substantial completion date is expected to be October 20, 2008.

Diversity Participation

The Diversity Director has conferred with the Construction Manager and they estimate the opportunities for XBE% involvement on this project to be 9% MBE and 5% WBE. The Construction Manager and the Diversity Director are working with the community on this upcoming package to reach or exceed these targeted goals.

Board Memo – Amendment



To: IAA Board of Directors
From: John J. Kish, Executive Director
Date: June 4, 2008
Board Date: July 18, 2008
Subject: Approval of Amendment #1 with Harmon Construction, Inc for
Construction Management Services

Background

Since January 2005, Harmon Construction has been providing Construction Management of the General Conditions work for the Midfield Terminal. Their existing contract ends on December 31, 2008. To support airport activities beyond that date, they require an amendment. Also part of this amendment is the added scope for planning and overseeing the security and maintenance of the existing Terminal Building.

Recommendation

The program staff has reviewed the proposal and recommends that you:

Consider for approval an amendment to the contract with Harmon Construction, Inc. for Construction Management Services in an amount not-to-exceed \$450,000.00 plus expenses. D/MBE 94% (Harmon Construction, Inc.) and WBE 6% (Perita Services, Inc.)

Scope and Budget

The scope of work includes all work currently under contract and adds planning and oversight of the security and maintenance of the existing Terminal Building. The funds for this contract are made available by projected savings in the Midfield General Conditions budget. Total cost of contract amendment is \$450,000.00 while projected savings is in excess of \$750,000.00.

Schedule

This contract amendment extends Construction Management Services to **June 30, 2009**.

Memo Re: **Harmon Construction, Inc. – Amendment 1**

Diversity Participation

The Diversity Director has reviewed Harmon Construction's Diversity Program on June 9, 2008 and has approved the attached DBE/MBE/WBE participation Verification report. It is the Diversity Director's opinion that Harmon Construction demonstrated good faith efforts in reaching the D/M/WBE goals of 14%, 9%, 5% respectively.

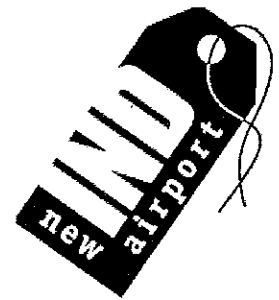
FIRM	CLASSIFICATION	AMOUNT	%
Harmon Construction, Inc.	D/MBE	\$423,000	94%
Perita Services, Inc.	WBE	\$27,000	6%

Contract Summary to Date

Include prior contracts and/or amendments always beginning with the original contract.

Date	Service	Amount	Minority Participation %		
			DBE	MBE	WBE
Original Contract April 18, 2003	Construction Management Services for Midfield General Conditions	\$2,200,000	95%	95%	5%
This Amend #1	Contract Extension and Added Scope for Securing/Maintaining Existing Terminal Building	\$450,000	94%	94%	6%
	Revised Contract NTE	\$2,650,000			

Board Memo – Amendment



To: IAA Board of Directors

From: John J. Kish, Executive Director

Date: June 3, 2008

Board Date: July 18, 2008

Subject: Approval of Amendment #12 with M.D. Wessler & Associates for Calculations for Stormwater Credit

Background

Since April 18, 2003, M.D. Wessler & Associates have been providing Engineering Services related to Midfield Deicing System Design, Stormwater Master Planning, and Regional Water Quality Structure Design. We now propose an amendment for M.D. Wessler to run stormwater calculations and submit to the City of Indianapolis the Stormwater User Credit Application for the new Midfield drainage system.

The City County Council of the City of Indianapolis – Marion County, Indiana passed General Ordinance No. 43 which created a county-wide Marion County Stormwater Management District. The Department of Public Works manages the Marion County Stormwater Management System. It is the City's intent to encourage sound technical design practices which reduce the negative impact of development on the drainage system through a simple but effective credit system. It is estimated that the stormwater user fee without credits for the Midfield Terminal development will be \$315,000 per year. If the Airport would be granted the same Direct Discharge Credit of 66% for the Midfield Terminal as the rest of the existing Airport, then the Airport Authority could receive a savings of up to \$200,000 per year.

Recommendation

The program staff has reviewed the proposal and recommends that you:

Consider for approval an amendment to the contract with M.D. Wessler & Associates for Engineering Services in an amount of a fixed fee not-to-exceed \$36,300.00 plus incidental expenses in an amount not-to-exceed \$450.00. D/WBE 23% (JRM Environmental, Inc.), MBE 0%.

Scope

Stormwater User Fee Credit Application:

- a) Prepare updated Watershed/Drainage Area Exhibit.
- b) Complete impervious area measurement and drainage credit calculations.
- c) Prepare application forms.
- d) Meet with the City to discuss the application submittal.

Schedule

The term of this amendment is expected to begin **July 18, 2008** and conclude **December 31, 2008.**

Diversity Participation

The Diversity Director has reviewed M.D. Wessler & Associate's Diversity Program on June 26, 2008 and has approved the attached DBE/MBE/WBE participation Verification report. It is the Diversity Director's opinion that M.D. Wessler & Associates demonstrated good faith efforts in reaching the D/M/WBE goals of 14%, 9%, 5% respectively.

FIRM	CLASSIFICATION	AMOUNT	%
JRM Environmental, Inc.	D/WBE	\$8,400	23.0 %
Totals	DBE		23%
	MBE		0%
	WBE		23%

Contract Summary to Date

Include prior contracts and/or amendments always beginning with the original contract.

Date	Service	Amount	Minority Participation %		
			DBE	MBE	WBE
Original Contract 04/18/03	Engineering Design Services	\$0	0.00%	0.00%	0.00%
Amendment #1 04/18/03	Deicing System Design	\$309,705	0.00%	0.00%	0.00%
Amendment #2 04/18/03	Stormwater Master Planning	\$293,000	0.00%	4.5%	8.3%
Amendment #3 01/09/04	Preliminary Plans and Estimates for Deicing Facility and Associated Facilities	\$53,550	13.9%	13.9%	0.0%
Amendment #4 07/23/04	Stormwater Master Planning	\$170,000	16.3%	11.7%	4.6%
Amendment #5 08/06/04	Additional Deicing Studies and Reports	\$15,000	11.7%	11.7%	0.0%
Amendment #6 12/03/04	Professional Services for the Design, Bid and Construction Administration of the Deicing and Water Quality Treatment Facilities	\$746,300	25.97%	22.78%	3.18%
Amendment #7 10/21/05	Professional Services for the Design, Bid and Construction Administration of the Deicing and Water Quality Treatment Facilities Phase II	\$885,000	14.6%	4.6%	10.9%
Amendment #8 02/03/06	Stormwater Management Services	\$116,920	18.4%	12.9%	5.4%
Amendment #9 03/30/07	Construction Inspection Services for Deicing Phase II	\$85,200	32.3%	16.8%	15.5%
Amendment #10 06/01/07	Deicing/Water Quality Treatment Master Planning, Opening Day Study	\$63,200	19.4%	8.2%	11.2%
Amendment #11 08/03/07	Regional Best Management Practice (BMP) Water Quality Structure (WQS) on Center Creek	\$50,000	17.7%	9.0%	8.7%
This Amend #12	Stormwater User Fee Credit Application	\$36,300	23.0%	0.0%	23.0%
	Revised Contract NTE	\$2,824,175			

Board Memo – Amendment



To: IAA Board of Directors

From: John J. Kish, Executive Director

Date: June 11, 2008

Board Date: July 18, 2008

Subject: Approval of Amendment #3 with Ray's Trash Service, Inc. for SLS-015
Refuse and Recycling Services

Background

Contract SLS-015 was established to provide Refuse and Recycling Services at the New Indianapolis Airport project site. Through the work of Ray's Trash Service and its subcontractor, Global Environmental Systems, the project has been able to maintain and exceed LEED'S levels of refuse and recycling.

This amendment will provide monies to cover the expense of a pre-existing refuse area and batch plant, the apron area and other refuse and recycling service through December 31, 2008.

Recommendation

The program staff has reviewed the proposal and recommends that you:

Consider for approval an amendment to the contract with Ray's Trash Service, Inc. for Refuse and Recycling Services in amount not-to-exceed \$519,500.00. D/MBE 14% (Global Environmental Systems) and WBE 0%.

Scope

This work consists of supplying and servicing refuse and recycling dumpsters for the New Indianapolis Airport construction site, recycling totes for Trailer City and Midfield Program Office, administration of a Recycling and Waste Management Program and other related work at the New Indianapolis Airport construction site.

The vendor has provided excellent service and has shown a strong commitment to ensuring that the project maintains its LEED's accreditation.

Schedule

The term of this contract amendment is unchanged from Amendment #2 ending **December 31, 2008.**

Diversity Participation

The Diversity Director has approved the following DBE/MBE/WBE participation:

FIRM	CLASSIFICATION	AMOUNT	%
Global Environmental Systems	DBE/MBE	\$72,000	14%
Totals	DBE	\$72,000	14%
	MBE	\$72,000	14%
	WBE	\$0	0%

Contract Summary to Date

Include prior contracts and/or amendments always beginning with the original contract and their date of execution.

Contract/Amendment & Execution Date	Service & Term	Amount	Minority Participation %		
			DBE	MBE	WBE
Original Contract July 21, 2006	Refuse & Recycling Services	\$174,512.50	19.5	19.5	0
Amendment 1 February 2, 2007	Refuse & Recycling Services	\$335,500.00	19.5	19.5	0
Amendment 2 December 21, 2007	Refuse & Recycling Services	\$349,000.00	15	15	0
This Amendment 3	Refuse & Recycling Services	\$519,500.00	14	14	0
	Revised Contract NTE	\$1,378,512.50			

Board Memo – Amendment



To: IAA Board of Directors
From: John J. Kish, Executive Director
Date: June 12, 2008
Board Date: July 18, 2008
Subject: Approval of Amendment with URS Corporation for Additional Professional Services

Background

This contract with URS Corporation is for professional engineering services associated with the procurement and installation of Passenger Boarding Bridges, Aircraft Air Conditioning and Ground Power, Aircraft Parking and Gate Striping.

Recommendation

The program staff has reviewed the proposal and recommends that you:

Consider for approval an amendment to the contract with URS Corporation for additional engineering services in amount not-to-exceed \$20,870.00 plus incidental expenses. D/M/WBE 0%.

Scope

The Engineer will provide additional design and engineering services to prepare supplemental aircraft apron markings for new generation aircraft, specifications for the procurement and installation of baggage lift devices and the preparation of lease documents for the aircraft gates.

Schedule

The term of this amendment is expected to begin **July 18, 2008** and conclude **August 31, 2008**.

Contract Summary to Date

Include prior contracts and/or amendments always beginning with the original contract and their date of execution.

Contract/Amendment & Execution Date	Service & Term	Amount	Minority Participation %		
			DBE	MBE	WBE
Original Contract June 17, 2005	Professional Services Term: 6/17/05 – 8/31/08	\$295,210	0	6	0
Amendment 1 Pending	Professional Services	\$20,870	0	0	0
	Revised Contract NTE	\$316,080.00			

Board Memo – Bid Award



To: IAA Board of Directors
From: John J. Kish, Executive Director
Date: July 7, 2008
Board Date: July 18, 2008
Subject: Award of Package No. A10 – Airfield Pavement Markings to Hi-Lite Markings, Inc.

Background

On June 6, 2008, you approved plans & specs for bid package A10 - Airfield Pavement Markings and authorized the public bidding process.

On July 1, 2008, we received three (3) bids ranging from \$514,000.00 to \$889,283.10.

Three (3) bids were received for the A10 – Airfield Pavement Markings Package. These bid totals include:

Omega Professional Coatings	\$514,000.00
Hi-Lite Markings, Inc.	\$540,116.36
JM Marschuetz Construction	\$889,283.10

The lower bidder Omega Professional Coatings bid proposal after review is deemed to be non-responsive based on the following information

The bid proposal included an itemized proposal which was derived from the original bidding documents not the itemized proposal which was revised per Addendum #1. Addendum #1 revised the itemized proposal by several quantity changes and the addition of one (1) contract item of which are not included in the bid proposal provided by Omega Professional Coatings. Failure to provide a bid that corresponds to the final bid documents makes it impossible to determine the firm's bid on the services required.

Recommendation

The project staff has reviewed the bids received and recommends that the bidder Omega Professional Coatings be declared non-responsive based on the above mentioned information.

In addition, the project staff recommends the rejection of Omega Professional Coatings' bid as non-responsive due to their failure to provide a bid that corresponds to the final bid documents per the addendum and award of contract A10 - Airfield Pavement Markings to Hi-Lite Markings, Inc. in an amount not-to-exceed \$540,116.36. Hi-Lite Markings, Inc. was the lowest responsive and responsible bidder. DBE 1.9% (The Hoosier Company), MBE 7% (Cripe Architect and Engineers), and WBE 4.52% (White Security, Inc., The Hoosier Company).

Scope

This package provides for the installation of airfield pavement markings associated with the construction of the New Midfield Terminal Project.

Schedule

Work is expected to start August 4, 2008 with a completion date of **October 1, 2008**.

Diversity Participation

The Diversity Director has approved the following DBE/MBE/WBE participation:

FIRM	CLASSIFICATION	AMOUNT	%
Cripe Architect and Engineers	MBE	\$38,000.00	7.0
White Security	WBE	\$14,200.00	2.6
The Hoosier Company	DBE/WBE	\$10,200.00	1.9
Totals	DBE	\$10,200.00	1.9
	MBE	\$38,000.00	7.0
	WBE	\$24,400.00	4.52

Board Memo - Amendment



To: IAA Board of Directors

From: John J. Kish, Executive Director

Date: July 11, 2008

Board Date: July 18, 2008

Subject: Approval of Amendment #3 with The Schneider Corporation for Construction Administration Services for the South Service Road

Background

Since June 2004, The Schneider Corporation has been under contract with the Airport for the design of various service roads for the Midfield project. This includes design of the North Midfield Service Road Extension and the South Service Road. Their original contract was executed for \$71,870. Since then, two (2) amendments were executed bringing their total contract amount to \$271,870. Amendment #2 was for \$200,000 for design and construction administration for the South Service Road. This road is under construction now and we recommend that Amendment #3 be executed to address additional utility coordination issues.

Recommendation

The program staff has reviewed the proposal and recommends that you:

Consider for approval an amendment to the contract with The Schneider Corporation for additional construction administration services in an amount not-to-exceed \$24,000 plus incidental expenses. D/MBE 10% (Franco Consulting Engineers, LLC) and WBE 90% (The Schneider Corporation).

Scope

The scope of work includes additional utility coordination services with other designers as well as Indianapolis Power and Light associated with Service Road construction. This amendment also includes changes made to the design of this package to incorporate work previously in the T-18 package and vice versa to better coordinate excavation schedules between the contractor for this work and the contractor for the West End Utilities Package (T-18) that were both working in the same area at the same time.

Schedule

The term of this contract is expected to begin **July 18, 2008** and conclude **December 31, 2008**.

Diversity Participation

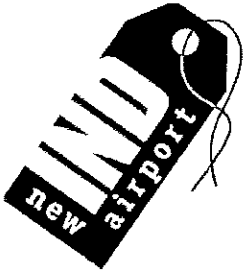
The Diversity Director has reviewed The Schneider Corporation’s Diversity Program on June 25, 2008 and has approved the attached DBE/MBE/WBE participation verification report. It is the Diversity Director’s opinion that The Schneider Corporation demonstrated good faith efforts in reaching the D/M/WBE goals of 14%, 9%, and 5% respectively.

FIRM	CLASSIFICATION	AMOUNT	%
Franco Consulting Engineers, LLC	DBE/MBE	\$2,400	10%
The Schneider Corporation	WBE	\$21,600	90%
Totals	DBE	\$2,400	10%
	MBE	\$2,400	10%
	WBE	\$21,600	90%

Contract Summary to Date

Include prior contracts and/or amendments beginning with the original contract and the execution date along with the terms.

Date	Service	Amount	Minority Participation %		
			DBE	MBE	WBE
Original Contract June 17, 2004	North Midfield Service Road Extension Design	\$71,870	19%	19%	3%
Amendment 1 January 6, 2005	Time Only Extension of Original Contract to 12/19/05	\$0	n/a	n/a	n/a
Amendment 2 July 20, 2007	South Service Road Design and Construction Administration	\$200,000	10%	10%	90%
This Amendment	Additional Design and Construction Administration Services for South Service Road	\$24,000	10%	10%	90%
	Revised Contract NTE	\$295,870			



Board Memo – Contract Amendment

To: IAA Board of Directors

From: John J. Kish, Executive Director

Date: June 18, 2008

Board Date: July 18, 2008

Subject: Recommendation contract amendment for Shiel Sexton's CM contract for the AOC/EOC project

Background

On January 12, 2007, the IAA Board of Directors approved a contract with Shiel Sexton for Construction Management (CM) services for the AOC/EOC project. The original Shiel Sexton contract anticipated that the AOC/EOC building would be complete in by April 2008; the contract covered fees in an amount of \$390,879 and estimated reimbursable expenses of \$59,000. The project encountered several delays that delay required the CM to be on site longer than originally planned.

Recommendation

The program staff has reviewed the proposal and recommends that the IAA Board of Directors:

Consider for approval an amendment to the contract with Shiel Sexton for additional construction management services in an amount not-to-exceed \$52,000 fees and \$4,000 expenses. D/W/MBE 0%

Scope & Budget

As a result of the construction delays, Shiel Sexton's construction management services have continued to be needed. Delays encountered include:

- obtaining a storm drainage permit from the City
- longer than anticipated procurement logistics related to E911 phone system
- QA/QC problems with the console furniture manufacturing process, and
- configuration of the Honeywell building control system due to timing of installation at the new terminal.

Staff recommends that a contract amendment in an amount not to exceed \$56,000 be executed. The contract with the AOC/EOC general contractor is approximately \$60,000 favorable as several allowances were not needed; it is recommended that these savings be used to the cover the costs of these additional CM services.

Schedule

The term of this extension will be through August 15, 2008. At that time, the AOC EOC will be occupied by the IAA.

Diversity Participation

Due to the nature of the services provided, there is no XBE participation in this amendment.

Contract Summary to Date

Contract/Amendment & Execution Date	Service & Term	Amount	Minority Participation %		
			DBE	MBE	WBE
January 12, 2007	CM services through March 31, 2008	\$390,879 fees \$58,475 expenses			29%
June 2008	Time Only Extension CM Services	\$0.00 fees \$0.00 expenses			
July 18, 2008	Additional CM Fees	\$52,000 fees \$4,000 expenses			0%
Total Revised Contract Amount		\$442,879 fees \$62,475 expenses			26%

Board Memo - Contract



To: IAA Board of Directors
From: John J. Kish, Executive Director
Date: July 10, 2008
Board Date: July 18, 2008
Subject: Contract with Jug's Catering

Recommendation

The IND staff has reviewed the proposal and recommends that you:

A contract between the Authority and Jug's Catering Services, Inc. with respect to the New Airport contractor's event in an amount not-to-exceed \$120,000 plus incidental expenses and authorize the Executive Director to execute the contract on behalf of the Authority. D/M/WBE 0%.

Scope & Budget

Recommended Date: Saturday, September 6, 2008
Recommended Time: 10:00 am – 2:00 pm

The scope will include:

- Providing total catering services for approximately 8,000 guests.
- Establishing an event menu based on expected number of attendees (approx. \$15/pp).
- Providing appropriate catering staffing levels to accommodate expected number of attendees in order to minimize guest wait-time.
- Identifying and establishing appropriate set-up and tear-down times in cooperation with new airport standards and requirements.
- Working with identified IAA, service provider event manager and contractor representatives to coordinate all facets of event catering requirements.
- Providing appropriate invoicing documentation post-event.

Catering Budget - NTE \$120,000

Schedule

The term of this contract is expected to begin **July 21, 2008** and conclude **October 15, 2008.**

Diversity Participation

The Sr. Director for Administration has reviewed Jugs Catering Service, Inc.'s Diversity Program on July 11, 2008 and has approved the DBE/MBE/WBE participation verification report. It is the Sr. Director for Administration's opinion that Jugs Catering Services, Inc. demonstrated good faith efforts in reaching the D/M/WBE goals of 14%, 9% and 5% respectively.

FIRM	CLASSIFICATION	AMOUNT	%
Jugs Catering Services, Inc.		\$120,000	0
Totals	DBE		0
	MBE		0
	WBE		0



IND Board Memo – Contract Approval

To: IAA Board of Directors
From: Robert A. Duncan, Airport Director
Date: May 19, 2008
Board Date: July 18, 2008
Subject: Professional Services Agreement with Taith Group LLC Development for Logistics & Life Sciences Conference

Recommendation

The IND staff has reviewed the proposal and recommends that you:

Consider for approval a Professional Services Agreement with Taith Group LLC in an amount not-to-exceed \$70,000 plus incidental expenses in an amount not-to-exceed \$10,500 to assist the IAA Air Service Department in development of an April or May 2009 logistics and life sciences conference. D/M/WBE 0%. Board Paper 109-08

Scope

In an effort to provide opportunities and grow air cargo volumes at IND, the Air Service Department desires to develop an April or May 2009 conference showcasing two of the Indianapolis area's strongest industries: logistics & life sciences. The development and presentation of this conference is expected to raise awareness, on a regional and possibly national scale, of the successes and potential competitive advantage IND possesses supporting the highly sensitive logistic requirements of life science freight.

The Indiana Health Industry Forum (IHIF) has agreed to partner with IAA in the development of this conference. IHIF serves as an advocate for the continued growth of our state's life science companies, conducting frequent programs and coordinating regular communications with the industry.

Taith Group LLC provides unique consulting services as the president of the Taith Group, Ken Thomas, has worked for nearly 30 years at Lilly, the last 10 in global supply chain management. Taith Group's participation could provide significant benefit to the initial development of the proposed life science/logistics conference. The company's expertise could appropriately vet the conference agenda's content towards our target audience (logistics decision makers for life science manufacturers and distributors). Taith Group also has an established network within this targeted audience which would enhance the conference's capability to expand marketing of this conference to a national scale.

Schedule

June 6, 2008:
April or May 2009:

Approve Professional Services Agreement
Proposed Logistics & Life Sciences Conference

Revenue

It is not anticipated that IAA will receive any revenue generated by this conference. IHIF is expected to manage the pricing and sponsorship responsibility for the conference, retaining any possible net income. The investment made by IAA to assist with the initial success of this event will provide a basis for a permanent and prominent sponsorship position for future conferences.

Operating Cost Implications

The Air Service Department has 2008 budget funds available in its Marketing & Advertising account that are to be utilized for the development of this cargo related event and has included within its proposed 2009 budget the funds necessary to account for 2009 costs related to this contract.

Diversity Participation

IAA recognizes the following diversity groups: DBE – Disadvantaged Business Enterprise, MBE – Minority Business Enterprise, and WBE – Women Business Enterprise. The total amount of D/M/WBD participation in this Agreement is 0% however, future marketing and advertising expenses related to the planned conference will involve D/M/WBE participation.



Indianapolis Airport Authority

IND Board Memorandum – SCBA Replacement

To: IAA Board of Directors

From: Robert A. Duncan, Airport Director

Date: June 17, 2008

Board Date: July 18, 2008

Subject: Request for the Replacement of Outdated Self Contained Breathing Apparatus (SCBA) Units

Recommendation

The IND staff has reviewed the proposal and recommends that you:

Consider for approval the replacement of 32 SCBAs and accessories from Hoosier Fire Equipment, Inc. in accordance with the results of the Wayne Township Fire Department's May 11, 2007 public base bid process. D/M/WBE 0%. Board Paper 111-08

Background

The purpose of the project is to purchase the replacements for the currently deployed SCBAs which at ten (10) years old no longer meet current performance standard requirements, and as a result are no longer manufactured. This will include breathing apparatus, spare bottles, face masks, regulators, voice amplifiers and tracking units.

Scope

The purpose of the SCBA is to provide breathable air in environments where the air quality has been tainted or diminished. SCBAs are essential pieces of safety equipment and are donned by firefighters in all structural, aircraft, confined space and hazardous material incidents. New standards require the SCBA manufacturers to redefine the breathing apparatus in the current styles are no longer manufactured. The new SCBAs will include features and functions not provided in the current version available to the Fire Department. These features include improved efficiency and increased life expectancy. The new units will comply with Occupational Safety and Health Administration (OSHA) / National Institute for Occupational Safety and Health (NIOSH) / Chemical, Biological, Radiological and Nuclear (CBRN) approved SCBAs.

The Wayne Township Fire Department went to public bid for SCBAs April 25, 2007. Bids were open May 11, 2007. Bid was awarded to Hoosier Fire Equipment, Inc. As part of that bid process, prices were to remain unchanged and available for other local fire departments.

Schedule

The air packs should arrive in 90 to 120 days after notice to proceed.

Operating Cost Implications

The current available budget to accomplish this procurement is \$205,489 and at the Hoosier Fire Equipment, Inc. bid price the cost will not exceed \$197,000.

Diversity Participation

These units are specially designed for the fire service and are only sold by factory authorized representatives none of which are certified XBE vendors.

