



Indianapolis Airport Authority

IND Board Memorandum – Roadway Identification and Direction of Vehicular Traffic Ordinance

To: IAA Board of Directors

From: Anne M. O'Connor, General Counsel

Date: September 26, 2008

Board Dates: October 3 and 17, 2008

Subject: Roadway Identification and Direction of Vehicular Traffic Ordinance

Recommendation

Consider for approval the adoption of General Ordinance 5-2008 to identify roadways on the Indianapolis International Airport and establish direction of vehicular traffic on these roadways. Board Paper 199-08

Scope

On Authority owned roadways, the Board establishes the names of the roadways and the direction of the vehicular traffic on those roadways. Due to changes related to the opening of the New Indianapolis Airport Terminal, the current ordinance, General Ordinance 4-1993, needs to be updated.

Schedule

October 3, 2008: Introduction of Ordinance 5-2008

October 17, 2008: Public Hearing/Consideration for Adoption of Ordinance

Revenue and/or Operating Cost Implications

General Ordinance 6-2008 is also being considered by the Board at its October 3 and 17, 2008 meetings and that ordinance sets the penalties for violations of both ordinances. The fines collected vary and are not a significant source of revenue for the Authority. This is not expected to change with the adoption of this Ordinance.

Diversity Participation

Not applicable.



Indianapolis Airport Authority

IND Board Memorandum – Intersection Control and Area Signs on Airport Roadways

To: IAA Board of Directors

From: Anne M. O'Connor, General Counsel

Date: September 26, 2008

Board Dates: October 3 and 17, 2008

Subject: Intersection Control and Area Signs on Airport Roadways

Recommendation

Consider for approval the adoption of General Ordinance 6-2008 establishing intersection controls, area signs and speed limits on Authority roadways. Board Paper 200-08

Scope

The Board establishes intersection controls and area signage on roadways at the Indianapolis International Airport. Due to changes related to the opening of the New Indianapolis Airport Terminal, the current ordinance, General Ordinance 1-2006, needs to be updated. A violation of the intersection controls established under this proposed ordinance will not change from the current penalty of a Class C infraction, or a monetary fine of up to \$500.

Schedule

October 3, 2008	Introduction of Ordinance 6-2008
October 17, 2008	Public Hearing/Consideration for Adoption of Ordinance

Revenue and/or Operating Cost Implications

This ordinance fixes penalties for violations of intersection controls as well as speed limits. The fines collected vary and are not a significant source of revenue for the Authority. This is not expected to change with the adoption of this Ordinance.

Diversity Participation

Not applicable.



Indianapolis Airport Authority

IND Board Memorandum - Contract

To: IAA Board of Directors

From: John J. Kish, Executive Director

Date: October 17, 2008

Subject: Contract with BKD LLP for the audit of the Indianapolis Airport Authority's financial statements for the year ended December 31, 2008

Background and Recommendation

BKD LLP has been the external audit firm responsible for the audit of the Indianapolis Airport Authority's financial statements for 45 years. Based on the experience and qualifications demonstrated historically by BKD, the IND staff has reviewed the proposal from BKD LLP and recommends that the Board:

Consider for approval a contract with BKD LLP for the audit of the Indianapolis Airport Authority's financial statements and associated internal control and compliance reports as required under the *U.S. Office of Management and Budget (OMB) Circular A-133 (Single Audit)* for the year ended December 31, 2008 in an amount not-to-exceed \$155,000 plus incidental expenses. D/M/WBE 0%. Board Paper 196-08

Scope and Fees

BKD has proposed a fee of \$155,000, which is below the \$162,000 in fees charged to complete the 2007 audit. The fees for the 2007 audit included the base audit fees of \$142,000 and fees for the initial implementation of the Risk Assessment Suite of Auditing Standards totaling \$20,000. The 2008 base audit fees will include the ongoing impact of the Risk Assessment Suite of Auditing Standards.

Schedule and Staffing

Interim work for the audit is scheduled to begin in late 2008, while field work for the audit is scheduled to begin early February 2009 and continue through March 2009. BKD has committed to utilize staff at all levels of this engagement with governmental auditing experience, and with the expectation that most (if not all) of the staff on this engagement also have previous experience in auditing the Indianapolis Airport Authority.



Indianapolis Airport Authority

IND Board Memorandum - Contract

To: IAA Board of Directors
From: Robert A. Duncan, Airport Director
Date: October 1, 2008
Board Date: October 17, 2008
Subject: Airport Use Permit with Atlantic Southeast Airlines, Inc. (ASA)

Recommendation

Consider for approval the Airport Use Permit with Atlantic Southeast Airlines, Inc. The Airport Use Permit provides for a term of approximately two (2) years, commencing retroactive to October 1, 2008 and terminating December 31, 2010, with Atlantic Southeast Airlines, Inc. operating as an affiliate of Delta Air Lines. Board Paper 197-08

Scope

ASA operates as Delta Connection and has been providing air passenger carrier service since 2003.

ASA will pay landing fees and law enforcement screening fees. All other passenger facility charges, including baggage system fees, will be paid by the partner airlines.

Schedule

October 17, 2008: Execution of the Airport Use Permit with Atlantic Southeast Airlines, Inc.

Revenue and/or Operating Cost Implications

Revenue:

ASA paid the Authority a total of \$74,335, in fees for the past 12 months.

Operating Costs:

There are no operating costs to be paid by the Authority.

Diversity Participation

Not applicable.



Indianapolis Airport Authority

IND Board Memorandum - Contract

To: IAA Board of Directors
From: Robert A. Duncan, Airport Director
Date: October 1, 2008
Board Date: October 17, 2008
Subject: Airport Use Permit with Mesa Airlines (Mesa)

Recommendation

Consider for approval the Airport Use Permit with Mesa Airlines. The Airport Use Permit provides for a term of approximately two (2) years, commencing retroactive to October 1, 2008 and terminating December 31, 2010, with Mesa Airlines operating as an affiliate of US Airways and United Airlines. Board Paper 198-08

Scope

Mesa operates as US Airways Express and United Express and has been providing air passenger carrier service since 2002.

Mesa will pay landing fees and law enforcement screening fees. All other passenger facility charges, including baggage system fees, will be paid by the partner airlines.

Schedule

October 17, 2008: Execution of the Airport Use Permit with Mesa Airlines

Revenue and/or Operating Cost Implications

Revenue:

Mesa paid the Authority a total of \$65,331 in fees for the past 12 months.

Operating Costs:

There are no operating costs to be paid by the Authority.

Diversity Participation

Not applicable.



Indianapolis Airport Authority

IND Board Memorandum - Contract

To: IAA Board of Directors
From: Robert A. Duncan, Airport Director
Date: October 1, 2008
Board Date: October 17, 2008
Subject: Airport Use Permit with PSA Airlines, Inc. (PSA)

Recommendation

Consider for approval the Airport Use Permit with PSA Airlines, Inc. The Airport Use Permit provides for a term of approximately two (2) years, commencing retroactive to October 1, 2008 and terminating December 31, 2010, with PSA Airlines, Inc. operating as an affiliate of US Airways. Board Paper 202-08

Scope

PSA operates as US Airways Express and has been providing air passenger carrier service since 1999.

PSA will pay landing fees and law enforcement screening fees. All other passenger facility charges, including baggage system fees, will be paid by the partner airlines.

Schedule

October 17, 2008: Execution of the Airport Use Permit with PSA Airlines, Inc.

Revenue and/or Operating Cost Implications

Revenue:

PSA paid the Authority a total of \$36,934 in fees for the past 12 months.

Operating Costs:

There are no operating costs to be paid by the Authority.

Diversity Participation

Not applicable.



Indianapolis Airport Authority

IND Board Memorandum - Contract

To: IAA Board of Directors

From: Robert A. Duncan, Airport Director

Date: October 1, 2008

Board Date: October 17, 2008

Subject: Building Lease Agreement with Ground Support Services
d/b/a GSRX Building #7 (GSRX)

Recommendation

Consider for approval the Building Lease Agreement with Ground Support Services d/b/a GSRX for warehouse space located at Building #7. The Building Lease will commence November 1, 2008, and operate on a month-to-month basis until terminated, at a monthly rental of \$977.88. Board Paper 203-08

Scope

GSRX has a current Airport Use Permit with the Authority allowing them to provide ground vehicle maintenance repair services for various airlines at the Airport.

GSRX currently operates in space located under the D Concourse and will need to relocate once the current Terminal closes. This Agreement is operating on a month-to-month basis, as the Authority will be constructing a new cargo/ground vehicle maintenance complex located near the new Terminal in which tenants such as GSRX will relocate.

Schedule

October 17, 2008: Execution of the Building Lease Agreement with Ground Support Services d/b/a GSRX Building #7.

Revenue and/or Operating Cost Implications

Revenue:

Monthly revenue is \$977.88.

Operating Costs:

The Authority pays for utilities; however, as this is a multi-tenant building, GSRX will pay a pro-rata share of their utilities based on their leasehold space.

Diversity Participation

Not applicable.



Indianapolis Airport Authority

IND Board Memorandum - Contract

To: IAA Board of Directors
From: Robert A. Duncan, Airport Director
Date: October 1, 2008
Board Date: October 17, 2008
Subject: Office Lease Agreement with Diamond Services, Inc. (Diamond)

Recommendation

Consider for approval the Office Lease Agreement with Diamond Services, LLC for office space located in the new Terminal. The Office Lease will commence November 1, 2008 and terminate October 31, 2010, for annual rents of \$4,738.79. Board Paper 204-08

Scope

Diamond has been providing janitorial cleaning services at the Airport since 2007. The office space is to be utilized for management and support staff.

Schedule

October 17, 2008: Execution of the Office Lease Agreement with Diamond Services, Inc.

Revenue and/or Operating Cost Implications

Revenue:

Diamond will pay the Authority annual rents of \$4,738.79.

Operating Costs:

Utilities for the Diamond Office Lease are paid by the Authority; however, these costs are considered in their rental obligations.

Diversity Participation

Not applicable.



Indianapolis Airport Authority

IND Board Memorandum - Contract

To: IAA Board of Directors

From: Robert A. Duncan, Airport Director

Date: October 1, 2008

Board Date: October 17, 2008

Subject: Letter of Agreement (LOA) with Integrated Airline Services, Inc.
(Integrated)

Recommendation

Consider for approval the Letter of Agreement with Integrated Airline Services, Inc. for a partial month lease of Building #7. The LOA will commence retroactive to October 12, 2008 and terminate October 31, 2008, for a one time fee of \$6,000. Board Paper 205-08

Scope

Integrated will perform ground handling services for the loading and unloading of the IRL race car/charter program operation at Building #7, which also includes use of ramp apron and parking lot space.

Schedule

October 17, 2008: Approval of Letter of Agreement with Integrated Airlines Services, Inc.

Revenue and/or Operating Cost Implications

Revenue:

Revenue will be \$6,000.

Operating Costs:

There are no additional operating costs with this agreement, as Integrated agrees to take the space as is.

Diversity Participation

Not applicable.



Indianapolis Airport Authority

IND Board Memorandum - Contract

To: IAA Board of Directors

From: Robert A. Duncan, Airport Director

Date: October 1, 2008

Board Date: October 17, 2008

Subject: Ground Vehicle Fueling Agreement Signature Flight Support Corporation
d/b/a Hawker Beechcraft Services, Inc. (Hawker)

Recommendation

Consider for approval the Ground Vehicle Fueling Agreement with Signature Flight Support Corporation d/b/a Hawker Beechcraft Services, Inc. The Ground Vehicle Fueling Permit provides for a term of five (5) years, commencing retroactive to October 1, 2008 and terminating September 30, 2013, with Hawker paying six cents (\$.06) per gallon for each gallon of fuel delivered or sold for ground support vehicles. Board Paper 206-08

Scope

The Authority issued a Request for Proposal (RFP) for the providing of fuel tanks and auto/diesel fuel at two locations on the north and south apron of the new Terminal. Two entities responded with Hawker providing the most efficient cost structure for the tenants. The fuel tanks, which are self service, will be utilized by the airlines and support vendors. Hawker currently provides this service at the existing terminal.

Schedule

October 17, 2008: Execution of the Ground Vehicle Fueling Agreement with Signature Flight Support Corporation d/b/a Hawker Beechcraft Services, Inc.

Revenue and/or Operating Cost Implications

Revenue:

Hawker paid the Authority a total of \$14,251 in fees for the year 2007.

Operating Costs:

The Authority pays for utilities; however, Hawker will reimburse the Authority on a monthly basis for their portion of the utility costs.

Diversity Participation

Not applicable.



Indianapolis Airport Authority

IND Board Memorandum - Contract

To: IAA Board of Directors
From: Robert A. Duncan, Airport Director
Date: October 1, 2008
Board Date: October 17, 2008
Subject: Transfer Agreement with Federal Aviation Administration (FAA)

Recommendation

Consider for approval the Transfer Agreement with the Federal Aviation Administration for the transfer of ownership of the Air Traffic Control Tower and attached Based Building. Board Paper 210-08

Scope

The Airport Authority owns and the FAA constructed, through a reimbursable agreement, the Air Traffic Control Tower (ATCT) and attached Base Building. The FAA currently operates and maintains the ATCT and the Authority desires the FAA to incorporate the ATCT into the National Airspace System and assume full responsibility for ownership, operation and maintenance.

Schedule

October 17, 2008: Execution of the Transfer Agreement with Federal Aviation Administration

Revenue and/or Operating Cost Implications

Revenue:

There are no revenues associated with this Agreement.

Operating Costs:

There are no operating expenses associated with this Agreement.

Diversity Participation

Not applicable.



Indianapolis Airport Authority

IND Board Memo - Contract

To: IAA Board of Directors
From: Robert A. Duncan, Airport Director
Date: September 29, 2008
Board Date: October 17, 2008
Subject: Approval of Contract Project# 201-08 with Lynn Trucking, Inc. for Ramp Snow Removal

Recommendation

The IND staff has reviewed the proposal and recommends that you:

Consider for approval a contract with Lynn Trucking, Inc. for ramp snow removal in an amount not-to-exceed \$300,000 plus incidental expenses. D/MBE 0% and WBE 100% (Lynn Trucking, Inc.). Board Paper 201-08

Scope

Labor, materials and equipment necessary to perform snow removal on the ramp(s), non-movement area only, at the new Indianapolis Airport during the snow season of 2008-2009 (November 1, 2008 - April 1, 2009).

Schedule

The term of this contract is expected to begin **November 1, 2008** and conclude **April 1, 2009**.

Diversity Participation

The Diversity Director has reviewed Lynn Trucking's Diversity Program on September 29, 2008 and has approved the attached MBE/WBE participation verification report. It is the Diversity Director's opinion that Lynn Trucking demonstrated good faith efforts in reaching the D/M/WBE goals of 18% MBE and 5% WBE.



Indianapolis Airport Authority

IND Board Memo - Contract

To: IAA Board of Directors
From: Robert A. Duncan, Airport Director
Date: October 3, 2008
Board Date: October 17, 2008
Subject: Approval of Purchase for Project with Cryotech Deicing Technology for Deicing/Anti-icing Fluid and Solid Compounds for Runways and Taxiways

Recommendation

The IND staff has reviewed the Bid Responses and recommends that you:

Consider for approval a purchase order with Cryotech Deicing Technology for deicing/anti-icing fluid and solid compounds for runways and taxiways in an amount not-to-exceed \$400,000. D/M/WBE 0%.

There were two bids received. Harris and Ford presented a price of \$11.96 per gallon for the liquid and no bid for the solid product. Cryotech presented a bid of \$7.61 per gallon for the liquid and \$2,650.75 per bulk metric ton for the solid.

Both bidders included information on the market problems with the liquid product. Cryotech has made a commitment to set aside 29,400 gallons of liquid material specifically for IND until January 31, 2009 while Harris and Ford made it clear that material was on a first come first serve basis with the price subject to change without notice.

Scope

Potassium acetate based deicing/anti-icing fluid and a deicing/anti-icing solid are required to for ice removal on runways and taxiways.

Schedule

The term of this purchase order is expected to begin **November 1, 2008** and conclude **April 1, 2009**.

Diversity Participation

The Diversity Director has reviewed Cryotech's Diversity Program on and has approved the attached MBE/WBE participation verification report. It is the Diversity Director's opinion that Cryotech demonstrated good faith efforts in reaching the D/M/WBE goals of 9%, and 5% respectively.



Indianapolis Airport Authority

IND Board Memorandum - Contract

To: IAA Board of Directors
From: John J. Kish, Executive Director
Date: October 1, 2008
Board Date: October 17, 2008
Subject: Amendment to Rental Car Concession Agreements

Recommendation

The IND staff has reviewed the eight (8) Rental Car Concession Agreements and recommends that you:

Consider for approval Amendment No. 2 to the Concession Agreements with Avis Rent A Car System LLC; Budget Rent A Car System, Inc.; the Hertz Corporation; Arelco, Inc. d/b/a National Car Rental; Arelco, Inc. d/b/a Alamo Rent A Car; Enterprise Leasing Company of Indianapolis d/b/a Enterprise Rent A Car; BFM Transportation, LLC d/b/a Dollar Rent A Car; and MEL-RAC LLC d/b/a Thrifty Car Rental for rental car concessions to insert square footage and rent information for the New Indianapolis Airport rental car facilities and make other changes necessary for the operation of these companies after the opening of the new terminal. D/M/WBE 0%.

Scope

On April 20, 2007, the Board approved concession agreements with eight (8) rental car companies to operate at the existing terminal until the opening of the New Indianapolis Airport and thereafter in the new rental car facilities located near the new terminal. The Board approved an extension of the term of these agreements from 5 to 10 years at its August 15, 2008 meeting. This amendment will insert the final square footages and set rents for each company in the Ground Transportation Center (GTC), Quick Turnaround Facility (QTA) and the Ready/Return Areas within the parking garage. The approximate annual rent due collectively from the companies for these new facilities is \$803,000. This amendment also makes various other changes to the 2007 agreements concerning the operation of these companies as well as final responsibilities concerning the construction and operation of the facilities.

Schedule

The eight (8) rental car companies have executed Amendment No. 2 to their Concession Agreements and with the Board's approval, the changes made through this Amendment will be in place for the opening of these new facilities.



Indianapolis Airport Authority

IND Board Memorandum - Plans & Specs Approval

To: IAA Board of Directors
From: John J. Kish, Executive Director
Date: September 15, 2008
Board Date: October 17, 2008
Subject: Approval of Plans and Specifications for Terminal Furniture, and Authorize the Bidding Process

Background

This bid will include furniture and workstations for the PARCs Building, Parking Garage and Terminal of the New Indianapolis Airport. This furniture is primarily for office and conference rooms in these areas. The items encompassed under this bid package were previously included in bid package H28, bid by Hunt/Smoot via an Emergency Procurement.

Recommendation

The IND staff has reviewed the proposal and recommends that you:

Consider for approval the cancellation of Emergency Procurement declaration related to Bid Package H28 - Terminal/Concourse Furniture on June 6, 2008, approve Plans and Specifications for Terminal Furniture (CIP #2060), as prepared by Maregatti Interiors and Aero Design Group and authorize the public bidding process.

We further recommend that the resulting award(s) made as a result of this solicitation be awarded as a Quantity Purchase Agreement(s) which would allow the IAA to purchase additional furniture under the same terms and conditions for a given period of time.

Scope

This package provides for the furniture and workstations needed at the New Indianapolis Airport Terminal in primarily office and conference areas.

Total package is estimated between \$1.5M and \$2M.

Schedule

Work is expected to start January 2009.

Bid Opening Date/Time:

Drawings Issued: October 20, 2008.

Pre-Bid Meeting: November 6, 2008, Time: 1:00 p.m., Location: Board Room

Bid Opening: November 25, 2008, Time: 2:00 p.m., Location: Board Room

Est. Bid Award (Board Mtg): December 19, 2008

Diversity Participation

The Diversity Director has conferred with the Construction Manager and they estimate the opportunities for XBE% involvement on this project to be 9% MBE and 5% WBE. The Construction Manager and the Diversity Director are working with the community on this upcoming package to reach or exceed these targeted goals.



Indianapolis Airport Authority

IND Board Memorandum – Board President Temporary Signature Authority

To: IAA Board of Directors
From: John J. Kish, Executive Director
Date: September 12, 2008
Board Date: October 17, 2008
Subject: Board President Temporary Signature Authority

Recommendation

Consider for approval the delegation of authority to the President to approve and execute certain contracts valued above the Executive Director's authority of \$50,000 for the purpose of expediting the procurement of equipment and services related to the activation and operation of the new Indianapolis Airport.

Background

As we near the activation of the new Indianapolis Airport there will be a need for prompt approval and execution of contracts between the IAA and various vendors and service providers for equipment and services necessary to operate the new facility. A complete listing of the new Indianapolis Airport related equipment purchases is provided here for your review.

Board Action Required

The Board will need to vote to authorize the President to act on its behalf in the approval and execution of contracts related to the activation of the new Indianapolis Airport Terminal for the period extending from September 19, 2008 through December 31, 2008.

Bid Packages

In order to ensure compliance with state procurement regulations, IAA staff divided the equipment into lots where similar equipment was grouped together. This exercise helped to ensure that there was no artificial separation of bid packages and it assisted staff in the identification of how the equipment should be procured. The result is that the equipment will be procured using one of the following three methods:

1. Invitation to Bid (for packages valued in excess of \$150,000).
2. Request for Quotes (for packages valued between \$25,000 and \$149,999).
3. Request for Telephone Quotes (for packages valued between \$0 and \$24,999).

Please see below for a complete listing of the bid packages and the equipment included in each one.

New Indianapolis Airport Equipment List Bid Packages Above \$150,000:
(Invitation to Bid with Bid Opening Required)

SPECIALTY VEHICLES							
3	K. UNGER	MAINT.	Wiese Best Equip	NILFISK MADVAC	FOD REMOVAL EQUIPMENT	2	\$190,000
8	K. UNGER	MAINT.	Holt Equip.	GEHL	SKID LOADER	1	\$49,000
81	M. EDWARDS	PARKING		FORD	DUMP TRUCK	1	\$40,000
99	D. St. Louis	Airfield		open	STEP VAN-MOBILE TECH SHOP	1	\$105,000
100	D. St. Louis	Airfield		Open	50' ARTICULATING LIFT	1	\$95,000
101	D. St. Louis	Airfield		Open	35' ARIAL LIFT	1	\$70,000
102	D. St. Louis	Airfield		open	TANDEM AXEL SALT TRUCK W/DUMP SPREADER	1	\$225,000
103	D. St. Louis	Airfield		open	SINGLE AXEL SALT TRUCK W/DUMP SPREADER	1	\$180,000
104	D. St. Louis	Airfield		open	CHEMICAL SPRAY TANKER	1	\$180,000
SPECIALTY VEHICLES SUB TOTAL							\$1,134,000

LIFTS							
13	S. LAWSON	MAINT.	United Rentals	DENKA LIFT	ATRIUM LIFT	1	\$124,150
14	S. LAWSON	MAINT.	Clark, Datsun, Toyota	CUSHION TIRE	FORK LIFT	2	\$60,000
15	S. LAWSON	MAINT.	McAllister, United Rental, Sunbelt, Hertz, Airwory	JLG	MAN LIFT	1	\$17,000
16	S. LAWSON	MAINT.	McAllister, United Rental, Sunbelt, Hertz, Airwory	JLG	MAN LIFT	1	\$48,000
18	S. LAWSON	MAINT.	McAllister, United Rental, Sunbelt, Hertz, Airwory	JLG	MAN LIFT	1	\$9,175
19	S. LAWSON	MAINT.	McAllister, United Rental, Sunbelt, Hertz, Airwory	JLG	MAN LIFT	1	\$36,740
20	S. LAWSON	MAINT.		JLG	MAN LIFT	3	\$32,070
21	S. LAWSON	MAINT.	McAllister, United Rental, Sunbelt, Hertz, Airwory	JLG	MAN LIFT	2	\$24,480
79	M. EDWARDS	PARKING	McAllister, United Rental, Sunbelt, Hertz, Airwory	JLG	MAN LIFT	1	\$48,000
LIFT SUB TOTAL							\$399,615

FLOOR EQUIPMENT							
51	S. LEACH	TS	Camacho	CLARKE	RIDER SCRUBBER ENCORE 38	3	\$53,915
53	S. LEACH	TS	Hillyard	TENNANT	RIDER SCRUBBER SWEEPER	1	\$52,000
54	S. LEACH	TS	Camacho	CLARKE	RIDER SCRUBBER SWEEPER	1	\$10,090
57	S. LEACH	TS	Hillyard	TENNANT	RIDER VACUUM/SWEEPER	1	\$12,000
61	S. LEACH	TS	Hillyard	TENNANT	RIDER CARPET EXTRACTOR	1	\$12,200
55	S. LEACH	TS	Camacho	CLARKE	WALK BEHIND BURNISHER	4	\$14,337
56	S. LEACH	TS	Camacho	CLARKE	WALK BEHIND SCRUBBER	2	\$13,551
62	S. LEACH	TS	Camacho	CLARKE	AUTO SCRUBBER	1	\$6,215
63	S. LEACH	TS	Camacho	CLARKE	WALK BEHIND SCRUBBER	1	\$6,109
66	S. LEACH	TS	Camacho	CLARKE	CARPET EXTRACTOR	2	\$4,620
71	S. LEACH	TS	Camacho	CLARKE	CARPET EXTRACTOR	2	\$5,097
87	M. EDWARDS	PARKING	Tennant	TENNANT	SCRUBBER	1	\$12,000
FLOOR EQUIPMENT SUB TOTAL							\$202,135

PASSENGER VEHICLES							
2	B. REARDO N	POLICE	Edwards Equip.	KUBUTO	PEOPLE MOVER	1	\$10,500
6	K. UNGER S.	MAINT.	McAllister OKI Systems	KUBOTA	4WD-ATV	3	\$47,700
17	LAWSON S.	MAINT.	Edwards Equip.	EZ-GO	PERSONNEL CARRIERS	4	\$41,600
22	LAWSON S.	MAINT.	Edwards Equip.	KUBUTO	PEOPLE CARRIER	1	\$15,240
58	S. LEACH	TS	E-Z-GO	EZ-GO	PERSONNEL CARRIER	3	\$23,985
80	M. EDWARDS	PARKING	McAllister	KUBOTA	4WD-UTILITY VEHICLE	1	\$15,902
82	M. EDWARDS	PARKING		FORD	FULL SIZE VAN	2	\$30,000
105	M. EDWARDS	PARKING	McAllister	KUBOTA	4WD-UTILITY VEHICLE	1	\$17,200
PASSENGER VEHICLES SUB TOTAL							\$202,127

STREET/SIDEWALK EQUIPMENT							
77	M. EDWARDS	PARKING	Kenney	MADVAC	STREET SWEEPER	1	\$114,640
78	M. EDWARDS	PARKING	Kenney	MADVAC	SIDEWALK SWEEPER	1	\$81,520
STREET/SIDEWALK EQUIPMENT SUB TOTAL							\$196,160

ESCALATOR EQUIPMENT							
50	S. LEACH	TS	The Escalator Cleaning co.	ROTOMAC	ESCALATOR STEP CLEANER	2	\$119,000
52	S. LEACH	TS	The Escalator Cleaning co.	DUPLEX	ESCALATOR CLEANER	4	\$62,000
ESCALATOR EQUIPMENT SUB TOTAL							\$181,000

New Indianapolis Airport Equipment List Bid Packages Above \$50,000 and Below \$150,000:

(Three Written Quotations Required)

SNOW REMOVAL EQUIPMENT							
4	K. UNGER	MAINT.	Kenney	TORO	SNOW REMOVAL MACHINE	2	\$97,161
84	M. EDWARDS	PARKING	Kenney	TORO	SNOW REMOVAL MACHINE	1	\$36,287
90	M. EDWARDS	PARKING		ARIENS	SNOW BLOWER	1	\$1,800
106	M. EDWARDS	PARKING	Western	WESTERN	SNOW PLOW	1	\$3,925
107	M. EDWARDS	PARKING	Western	WESTERN	SALT SPREADER	1	\$5,100
SNOW REMOVAL EQUIPMENT SUB TOTAL							\$144,273

LAWN EQUIPMENT							
5	K. UNGER	MAINT.	Kenney	TORO	MOWER	1	\$49,654
7	K. UNGER	MAINT.	McAllister	VENTRAC	MOWER	2	\$49,000
10	K. UNGER	MAINT.	Henthorn	SCAG TIGER	MOWER	1	\$15,000
11	K. UNGER	MAINT.	Mower Outlet	SCAGS PRO	MOWER	2	\$14,000
12	K. UNGER	MAINT.	LT Rich Products	Z-MAX	CHEMICAL APPLICATOR	1	\$10,000
LAWN EQUIPMENT SUB TOTAL							\$137,654

ENVIRONMENTAL EQUIPMENT							
35	S. LAWSON	MAINT.	Goodway	GOODWAY	VACUUM	2	\$1,600
65	S. LEACH	TS	Camacho	QUIET PRO	BACK PAC VACUUM	15	\$6,743
72	S. LEACH	TS	Camacho	LINDHAUS	UPRIGHT VACUUM	20	\$9,900
110	R. DEER	PARKING	Ryko	RYKO	CAR WASH VACUUM	2	\$5,000
60	S. LEACH	TS	Camacho	DIRECT AIR	DIRECT AIR 3 SPEED BLOWER	6	\$1,155
73	S. LEACH	TS	Grainger	DAYTON	AIR CIRCULATORS	4	\$3,600
67	S. LEACH	TS	Camacho	RUBBERMAID	TILT TRASH CART	6	\$2,400
74	S. LEACH	TS	Camacho	RUBBERMAID	TRASH CART	15	\$5,999
59	S. LEACH	TS	Camacho	KAIVAC	RESTROOM CLEANER	6	\$17,375
68	S. LEACH	TS	Grainger	CORTECH	GROUT MACHINE	6	\$5,721
75	S. LEACH	TS	Camacho	CIMEX	GROUT CLEANING MACHINE	2	\$6,060
VACUUMS SUB TOTAL							\$65,553

WAREHOUSE EQUIPMENT							
9	K. UNGER	MAINT.	Nomanco	Custom Specs	TRANSPORT TRAILER	2	\$15,000
27	S. LAWSON	MAINT.	Dayton	DAYTON	PALLET TRUCK	1	\$19,000
70	S. LEACH	TS	Camacho	DAYTON	PALLET TRUCK	1	\$6,399
WAREHOUSE SUB TOTAL							\$40,399

PARKING SUPPLIES							
116	R. DEER	PARKING			MISC. PARKING & TRAFFIC SUPPLIES		\$32,000
PARKING SUPPLIES SUB TOTAL							\$32,000

OUTSIDE AMENITIES							
115	R. DEER	GTC		PASSENGER SHELTERS	5	\$40,000	
111	R. DEER	GTC		PICNIC TABLES	4	\$3,200	
OUTSIDE AMENITIES SUB TOTAL						\$43,200	

New Indianapolis Airport Equipment List Bid Packages Below \$25,000:
(Three Telephone Quotations Required)

TRANSPORTATION							
1	B.REARDO N	POLICE	E Power Synergies	BLUE RIDE	PERSONAL TRANSPORTER	2	\$12,290
1A	B.REARDO N	POLICE	Segway	SEGWAY	PEOPLE MOVER	1	\$5,704
96	R. DEER	GTC	E Power Synergies	BLUE RIDE	PERSONAL TRANSPORT	1	\$6,500
TRANSPORTATION SUB TOTAL						\$24,494	

WASHERS							
26	S. LAWSON	MAINT.	Action Equip.	HOTSY	HOT WATER WASHER	1	\$5,624
34	S. LAWSON	MAINT.	Goodway	GOODWAX	PRESSURE WASHER	1	\$1,995
38	J. MILLER	MAINT.	Action Equip.	HOTSY	HOT WATER WASHER	1	\$10,979
40	J. MILLER	MAINT.	Action Equip.	HOTSY	COLD WATER WASHER	1	\$5,314
WASHERS SUB TOTAL						\$23,912	

OVERHEAD DOOR HEATERS							
114	R. DEER				OVERHEAD DOOR HEATERS	?	\$20,000
OVERHEAD DOOR HEATERS SUB TOTAL						\$20,000	

SEWER EQUIPMENT							
41	J. MILLER	MAINT.	Spartan	SPARTAN	SEWER CLEANER	2	\$4,590
42	J. MILLER	MAINT.	Spartan	SPARTAN	SEWER CAM	1	\$3,400
43	J. MILLER	MAINT.	Spartan	SPARTAN	JETTER	1	\$2,575
45	J. MILLER	MAINT.	Grainger	RIDGID	COPPER PIPE PRESSING RING	1	\$2,786
46	J. MILLER	MAINT.	Spartan	SPARTAN	SEWER CLEANING MACHINE	2	\$1,980
47	J. MILLER	MAINT.	Grainger	RIDGID	COPPER PIPE PRESS TOOL	1	\$2,335
48	J. MILLER	MAINT.	Winnelson	NEW PIGS	LEAK DIVERTER	9	\$1,080
49	J. MILLER	MAINT.	Winnelson	NEW PIGS	POLY DRUM	9	\$585
SEWER EQUIPMENT SUB TOTAL						\$19,331	

VAULT EQUIPMENT

88	M. EDWARDS	PARKING	Cummins	CUMMINS	CURRENCY COUNTER, 1 pocket	3	\$7,035
91	M. EDWARDS	PARKING	Cummins	CUMMINS	CURRENCY COUNTER, 2 pocket	1	\$3,995
93	M. EDWARDS	PARKING	Pryor	PRYOR	CURRENCY SAFE	1	\$3,400
94	M. EDWARDS	PARKING	Pryor	PRYOR	CURRENCY SAFE	1	\$3,025
97	M. EDWARDS	PARKING	Pryor	PRYOR	CURRENCY SAFE	1	\$875
98	M. EDWARDS	PARKING	Pryor	PRYOR	SAFE INSTALLATION	2	\$300
VAULT EQUIPMENT SUB TOTAL							\$18,630

WELDING EQUIPMENT

25	S. LAWSON	MAINT.	TFE, Motion Industries	GATES	HYDRAULIC HOSE CRIMPER	1	\$6,000
28	S. LAWSON	MAINT.	Grainger	MILLER MATIC	WELDER & GUN	1	\$3,877
29	S. LAWSON	MAINT.	Grainger	MILLER BLUE STAR	WELDER	1	\$4,000
WELDING EQUIPMENT SUB TOTAL							\$13,877

SHOP EQUIPMENT

24	S. LAWSON	MAINT.	Grainger	WILTON	Hoz. BAND SAW	1	\$6,500
30	S. LAWSON	MAINT.	Grainger	DAYTON	DRILLING MACHINE	1	\$3,000
36	S. LAWSON	MAINT.	Grainger	WESTWARD	EQUIPMENT CRANE	1	\$1,000
39	J. MILLER	MAINT.	Ram Tool	DELTA	METAL AND WOOD BAND SAW	1	\$2,105
SHOP EQUIPMENT SUB TOTAL							\$12,605

MISCELLANEOUS ELECTRICAL EQUIPMENT

23	S. LAWSON	MAINT.	Grainger	GREENLEE	ELECTRICAL EQUIPMENT MISC.	1ea 3 items	\$11,826
MISC. ELECTRICAL EQUIPMENT SUB TOTAL							\$11,826

HVAC

31	S. LAWSON	MAINT.	Goodway	GOODWAY	COIL CLEANER	1	\$2,600
32	S. LAWSON	MAINT.	Grainger	PARKER	OIL FILTRATION CART	1	\$2,500
33	S. LAWSON	MAINT.	Grainger	DEWALT	OILLESS COMPRESSOR	4	\$800
HVAC SUB TOTAL							\$5,900

COMMUNICATIONS

113	R. DEER	GTC	Lawson	MOTOROLA	2-WAY PORTABLE RADIOS	4	\$4,800
COMMUNICATIONS SUB TOTAL							\$4,800

APPLIANCES

108 M. EDWARDS PARKING
109 M. EDWARDS PARKING
112 R. DEER GTC

LCD TELEVISION 1 \$1,500
DVD PLAYER 1 \$400
REFRIGERATOR & MICROWAVE 1 \$1,000
APPLIANCES SUB TOTAL \$2,900

Board Memo – Amendment



To: IAA Board of Directors

From: John J. Kish, Executive Director

Date: October 9, 2008

Board Date: October 17, 2008

Subject: Approval of Amendment #2 with Ross & Baruzzini for Additional Engineering Design Services Associated with the New Indianapolis Airport Utilities

Background

Ross & Baruzzini has been providing utility design for the New Indianapolis Airport since March 30, 2007. Over the last few months, there have been changes to the utilities and the utility design that require additional design work. A revised deal with the City of Indianapolis, Department of Waterworks, has been negotiated with regard to water line ownership. That deal requires the Airport to add additional infrastructure to properly isolate the public water main from the Airport's private main. Also, additional fire hydrants have been added around the Garage and the Parking Access Revenue Control System (PARCS) Building in order to decrease fire fighting response times.

Recommendation

The program staff has reviewed the proposal and recommends that you:

Consider for approval an amendment to the contract with Ross & Baruzzini for additional utility engineering design services in an amount not-to-exceed \$138,000 plus incidental expenses. DBE 29.7% (VS Engineering, Inc., Major Engineering, Inc., Crew Technical Services and L'Acquis Consulting Engineers), MBE 18.4% (VS Engineering, Inc. and Major Engineering, Inc.) and WBE 11.3% (Crew Technical Services and L'Acquis Consulting Engineers).

Scope

Ross & Baruzzini will provide additional design and construction administration associated with added fire hydrants at the PARCS Building and Garage, revisions to hydrants per DOW requests, and additional backflow prevention assemblies and vaults. The Engineer will also provide additional surveying for Utility Corridor Records and Rights-of-Entry for utilities.

Schedule

The term of this amendment is expected to begin **October 17, 2008** and conclude **June 30, 2009**.

Diversity Participation

The Diversity Director has approved the following DBE/MBE/WBE participation:

FIRM	CLASSIFICATION	AMOUNT	%
VS Engineering, Inc.	DBE, MBE	\$17,000	12.3
Major Engineering, Inc.	DBE, MBE	\$8,440	6.1
Crew Technical Services	DBE, WBE	\$7,760	5.6
L'Acquis Consulting Engineers	DBE, WBE	\$7,800	5.7
Totals	DBE	\$41,000	29.7
	MBE	\$25,440	18.4
	WBE	\$15,560	11.3

Contract Summary to Date

Contract/Amendment & Execution Date	Service & Term	Amount	Minority Participation %		
			DBE	MBE	WBE
Original Contract March 30, 2007	Engineering Services Term: 3/30/07 – 12/31/08	\$310,000	23.1%	12.6%	10.5%
Amendment 1 April 18, 2008	IWC Record Drawing Preparation Term: 4/18/08 – 12/31/08	\$13,500	N/A	N/A	N/A
This Amendment	Additional Engineering Design Services associated with DOW Changes and Added Fire Hydrants	\$138,000	29.7%	18.4%	11.3%
	Revised Contract NTE	\$461,500			



Indianapolis Airport Authority

IND Board Memorandum - Contract

To: IAA Board of Directors
From: Robert A. Duncan, Airport Director
Date: October 1, 2008
Board Date: October 17, 2008
Subject: Office Lease Agreement with G2 Secure Staff, LLC (G2)

Recommendation

Consider for approval the Office Lease Agreement with G2 Secure Staff, LLC for office space located in the new Terminal. The Office Lease will commence November 1, 2008 and terminate October 31, 2010, for annual rents of \$31,794.84. Board Paper 207-08

Scope

G2 provides support services to the airlines, such as curbside baggage check-in, wheel chair services and aircraft cleaning. G2 has been providing services at the Airport since 1998. The office space is utilized for management and support staff.

Schedule

October 17, 2008: Execution of the Office Lease Agreement with G2 Secure Staff, LLC

Revenue and/or Operating Cost Implications

Revenue:

G2 will pay the Authority annual rents of \$31,794.84.

Operating Costs:

Utilities for the G2 Office Lease are paid by the Authority; however, these costs are considered in their rental obligations.

Diversity Participation

Not applicable.



Indianapolis Airport Authority

IND Board Memorandum - Contract

To: IAA Board of Directors

From: Robert A. Duncan, Airport Director

Date: October 1, 2008

Board Date: October 17, 2008

Subject: Lease for Real Property with U.S. General Services Administration for the Transportation Security Administration (TSA)

Recommendation

Consider for approval the Lease for Real Property U.S. General Services Administration for the Transportation Security Administration office space located in the new Terminal. The Office Lease will commence November 1, 2008 and terminate October 31, 2018, for annual rents of \$172,232.28. Board Paper 211-08

Scope

The TSA provides security screening services to airline customers and employees that pass through the security check points. The office space is utilized for management, support staff and training functions.

Schedule

October 17, 2008: Execution of the Lease for Real Property with U.S. General Services Administration for the Transportation Security Administration.

Revenue and/or Operating Cost Implications

Revenue:

TSA will pay the Authority annual rents of \$172,232.28.

Operating Costs:

Utilities for the TSA Office Lease are paid by the Authority; however, these costs are considered in their rental obligations.

Diversity Participation

Not applicable.