

Indianapolis Airport Authority

IND Board Memorandum – Roadway Identification and Direction of Vehicular Traffic Ordinance

To: IAA Board of Directors

From: Anne M. O'Connor, General Counsel

Date: September 26, 2008

Board Dates: October 3 and 17, 2008

Subject: Roadway Identification and Direction of Vehicular Traffic Ordinance

Recommendation

Consider for approval the adoption of General Ordinance 5-2008 to identify roadways on the Indianapolis International Airport and establish direction of vehicular traffic on these roadways. Board Paper 199-08

Scope

On Authority owned roadways, the Board establishes the names of the roadways and the direction of the vehicular traffic on those roadways. Due to changes related to the opening of the New Indianapolis Airport Terminal, the current ordinance, General Ordinance 4-1993, needs to be updated.

Schedule

October 3, 2008: Introduction of Ordinance 5-2008

October 17, 2008: Public Hearing/Consideration for Adoption of Ordinance

Revenue and/or Operating Cost Implications

General Ordinance 6-2008 is also being considered by the Board at its October 3 and 17, 2008 meetings and that ordinance sets the penalties for violations of both ordinances. The fines collected vary and are not a significant source of revenue for the Authority. This is not expected to change with the adoption of this Ordinance.

Diversity Participation

Not applicable.



Indianapolis Airport Authority

IND Board Memorandum – Intersection Control and Area Signs on Airport Roadways

To: IAA Board of Directors
From: Anne M. O'Connor, General Counsel
Date: September 26, 2008
Board Dates: October 3 and 17, 2008
Subject: Intersection Control and Area Signs on Airport Roadways

Recommendation

Consider for approval the adoption of General Ordinance 6-2008 establishing intersection controls and area signs on Authority roadways. Board Paper 200-08

Scope

The Board establishes intersection controls and area signage on roadways at the Indianapolis International Airport. Due to changes related to the opening of the New Indianapolis Airport Terminal, the current ordinance, General Ordinance 1-2006, needs to be updated. A violation of the intersection controls established under this proposed ordinance as well as the speed limits established under proposed General Ordinance 5-2008, will not change from the current penalty of a Class C infraction, or a monetary fine of up to \$500.

Schedule

October 3, 2008: Introduction of Ordinance 6-2008

October 17, 2008: Public Hearing/Consideration for Adoption of Ordinance

Revenue and/or Operating Cost Implications

This ordinance fixes penalties for violations of intersection controls as well as speed limits established under the proposed General Ordinance 5-2008. The fines collected vary and are not a significant source of revenue for the Authority. This is not expected to change with the adoption of this Ordinance.

Diversity Participation

Not applicable.



Indianapolis Airport Authority

IND Board Memorandum - Contract

To: IAA Board of Directors

From: Robert A. Duncan, Airport Director

Date: September 17, 2008

Board Date: October 3, 2008

Subject: Termination of Lease Agreement with Hyannis Air Service d/b/a Cape Air
(Cape Air)

Recommendation

Consider for approval the Consent to the Termination of Lease Agreement with Hyannis Air Service d/b/a Cape Air for their Land and Building Lease of Building #137. The Termination is effective October 31, 2008. Board Paper 176-08

Scope

Cape Air received grant funding to provide intrastate air service from Evansville and South Bend to Indianapolis, and subsequently entered in a Land and Building Lease Agreement for hangar space to maintain their aircraft.

The grant funding was depleted and Cape Air had to cease operations within the State of Indiana on August 31, 2008. Therefore, Cape Air no longer needs the hangar space for their aircraft. The Authority and Cape Air negotiated an early termination settlement, which consists of a payment in the amount of \$7,500. The original expiration date of this Agreement was May 31, 2009.

It is standard practice to hold a Tenant to the legal terms of any Lease Agreement; however, since the grant funding is no longer available, Cape Air had to cease operations within the State. It was felt it would be in the best interest of the Authority to release Cape Air from their contractual obligations with the early termination of this Agreement.

Schedule

October 3, 2008: Execution of the Termination of Lease Agreement with Hyannis Air Service, Inc. d/b/a Cape Air

Revenue and/or Operating Cost Implications

Revenue:

The total loss of revenue (\$26,250.00).

Operating Costs:

Operating costs were paid by the tenant.

Diversity Participation

Not applicable.



Indianapolis Airport Authority

IND Board Memorandum - Contract

To: IAA Board of Directors

From: Robert A. Duncan, Airport Director

Date: September 17, 2008

Board Date: October 3, 2008

Subject: Office Lease Agreement with Elite Transportation Services, Inc. d/b/a Elite Baggage Delivery (Elite)

Recommendation

Consider for approval the Consent to the Office Lease Agreement with Elite Transportation Services, Inc. d/b/a Elite Baggage Delivery. The Office Lease for the new Terminal will commence November 1, 2008 and terminate October 31, 2010, for annual rents of \$16,924.25. Board Paper 185-08

Scope

Elite is a baggage delivery company that works for the airlines and has been providing delivery services at the Airport since 2000. The office space is utilized for management functions as well as the storage of baggage.

Schedule

October 3, 2008: Execution of the Office Lease Agreement with Elite Transportation Services, Inc. d/b/a Elite Baggage Delivery

Revenue and/or Operating Cost Implications

Revenue:

Elite will pay the Authority annual rents of \$16,924.25.

Operating Costs:

Utilities for their Office Lease are paid by the Authority; however, these costs are considered in their rental obligations.

Diversity Participation

Not applicable.



Indianapolis Airport Authority

IND Board Memorandum - Contract

To: IAA Board of Directors
From: Robert A. Duncan, Airport Director
Date: September 17, 2008
Board Date: October 3, 2008
Subject: Airport Use Permit with Global Aviation Services, LLC (Global)

Recommendation

Consider for approval the Consent to the Airport Use Permit with Global Aviation Services, LLC. The Airport Use Permit provides for a term of two (2) years, commencing October 1, 2008 and terminating September 30, 2010, with Global paying eight percent (8%) of its monthly gross revenues to the Authority. Board Paper 186-08

Scope

Global has been providing vehicle maintenance and repair services at the Airport since 2007.

Schedule

October 3, 2008: Execution of the Airport Use Permit with Global Aviation Services, LLC

Revenue and/or Operating Cost Implications

Revenue:

Global paid the Authority a total of \$38,498.00 in revenue for the past 12 months.

Operating Costs:

There are no operating costs to be paid by the Authority.

Diversity Participation

Not applicable.



Indianapolis Airport Authority

IND Board Memorandum - Contract

To: IAA Board of Directors
From: Robert A. Duncan, Airport Director
Date: September 17, 2008
Board Date: October 3, 2008
Subject: Airport Use Permit with Trans States Airlines, Inc. (Trans States)

Recommendation

Consider for approval the Consent to the Airport Use Permit with Trans States Airlines, Inc. The Airport Use Permit provides for a term of approximately two (2) years, commencing November 1, 2008 and terminating December 31, 2010, with Trans States Airlines, Inc. operating as an affiliate of American, US Airways and United Airlines. Board Paper 187-08

Scope

Trans States operates as American Connection, US Airways Express, and United Express and has been providing air passenger carrier service since 2003. Trans States will pay landing fees and law enforcement screening fees, and all passenger facility charges, including baggage system fees, will be paid by the partner airlines.

Schedule

October 3, 2008: Execution of the Airport Use Permit with Trans States Airlines, Inc.

Revenue and/or Operating Cost Implications

Revenue:

Trans States paid the Authority a total of \$138,098.00 in fees for the past 12 months.

Operating Costs:

There are no operating costs to be paid by the Authority.

Diversity Participation

Not applicable.



Indianapolis Airport Authority

IND Board Memorandum - Contract

To: IAA Board of Directors
From: Robert A. Duncan, Airport Director
Date: September 17, 2008
Board Date: October 3, 2008
Subject: Building Lease Agreement with Hawker Beechcraft Services, Inc.
(Hawker)

Recommendation

Consider for approval the Consent to the Building Lease Agreement with Hawker Beechcraft Services, Inc. for the leasing of warehouse space within Building #3. The Building Lease will commence October 3, 2008, and terminate September 30, 2013, at initial revenue of \$40,544.00. Board Paper 188-08

Scope

Hawker is in the beginning stages of developing/constructing a new Fixed Base Operation and Maintenance and Repair Station facility which will be located next to Building #3 (International Arrivals Building). Hawker will utilize a portion of Building #3 as a ground vehicle equipment maintenance shop. Utilization of this building will put the maintenance shop in close proximity to their new facilities.

Schedule

October 3, 2008: Execution of the Building Lease Agreement with Hawker Beechcraft Services, Inc.

Revenue and/or Operating Cost Implications

Revenue:

Hawker will pay initial annual rents of \$40,544.00 with annual increases throughout the term of the Agreement.

Operating Costs:

Hawker will pay a pro-rata share of their utilities for the Building Lease based on their leasehold space.

Diversity Participation

Not applicable.



Indianapolis Airport Authority

IND Board Memorandum – Grant Payment

To: IAA Board of Directors
From: Robert Duncan, Airport Director
Date: September 17, 2008
Board Date: October 3, 2008
Subject: Grant Reimbursement payment for a Seventh Hangar Bay Activation per Lease Agreement terms with AAR Aircraft Services, Inc. (AAR)

Recommendation

Consider for approval a partial grant reimbursement payment of \$174,331.55, for the activation of a Seventh Hangar Bay to AAR Aircraft Services, Inc. per terms of the Lease Agreement executed June 17, 2004. Board Paper 189-08

Scope

Per Lease terms, the Authority is required to issue grant reimbursement payments to AAR for the activation of a Seventh Hangar Bay in the total amount of \$750,000.00. Grant reimbursement requests are reviewed in advance of the expenditure and are audited in detail before being submitted to the Board for payment approval. Documentation includes copies of invoices and proof of payment.

To date, AAR has received \$41,982.83 related to the Seventh Hangar Bay activation. This paper requests a partial installment of \$174,331.55, from the remaining grant monies of \$708,017.17, to be reimbursed for the Seventh Hangar Bay activation. Total payment of grant monies requested by this paper is \$174,331.55. The grants are charged to the capital budget.

Schedule

October 3, 2008: Approval by the Authority to issue payment of \$174,331.55 as the second installment for the Seventh Hangar Bay activation.

October 13, 2008 (approx): Issuance of grant money and execution of Assignment of Equipment documents transferring ownership to IAA.

Revenue and/or Operating Cost Implications

Revenue:

There is no additional revenue associated with the issuance of these grant monies.

Operating Costs:

Annual operating costs associated with this payment are expected to be less than \$9,500.00 for tool repair and calibration. Per Lease terms, the Authority has the maintenance obligation for tooling and equipment.

Diversity Participation

The Lease Agreement indicates that the Tenant will use its best efforts for Diversity participation in construction related work on materials and professional services; however, no requirements are imposed on the Tenant or Authority concerning this grant reimbursement.



Indianapolis Airport Authority

IND Board Memorandum – IMC Expense Request

To: IAA Board of Directors

From: Robert A. Duncan, Airport Director

Date: September 18, 2008

Board Date: October 3, 2008

Subject: IMC 2008 Year-to-Date Update - October through December, 2008
Expense Request

Recommendation

Consider for approval the IMC October expenditure of \$925,921.39, November expenditure of \$1,078,108.20 and December expenditure of \$1,307,116.78. Board Paper 190-08

IMC Year-to-Date Update

Expense and Revenue Budgets versus Actuals - 2008

Year-To-Date Operating Expenses through August total \$7,809,836 versus a budget of \$7,621,176. Year-to-date actual expenses (through August) with an estimate for September through December indicate an increase of approximately 6% (\$12,012,454) versus the 2008 Expense Budget of \$11,316,052. Attached graph is a comparison of the 2008 Expense Budget versus Actual expenditures. Note: Figures do not include Central Plant cost allocation of expense to new Terminal.

Year-To-Date Revenues through July 2008 total \$3,707,270 versus a budget of \$5,183,235. Year-to-date actual revenues (through July) with an estimate for August through December indicate approximate revenues of \$7,005,393 versus the 2008 Revenue Budget of \$8,812,863, a decrease of \$1,807,470 or 20%. Attached revenue graph provides a comparison of the 2008 Revenue Budget versus Actual revenues.

Expense Request

The **Expense Estimate Request** (attached) provides a breakdown of estimated expenditures for October through December 2008. The IMC is seeking Authority approval of the October expenditure of \$925,921.39, November expenditure of \$1,078,108.20 and December expenditure of \$1,307,116.78.

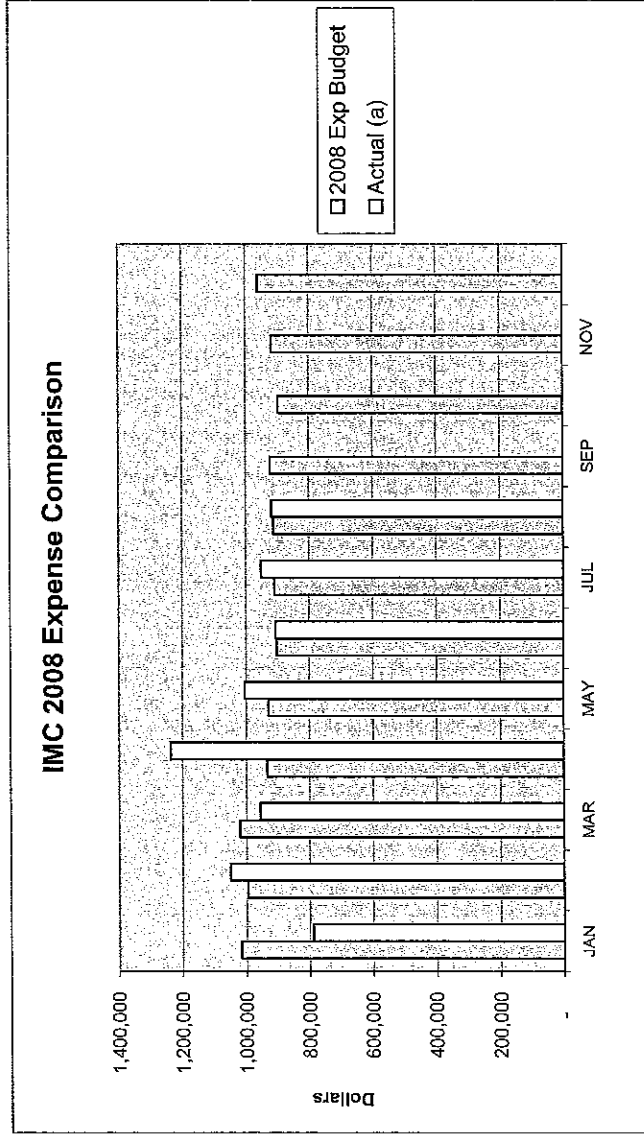
Attachments

Expense Graph Comparison
Revenue Graph Comparison
Expense Request Breakdown

IMC 2008 Expense Comparison

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2008 Exp Budget	1,017,121	985,819	1,020,288	934,564	929,499	902,710	908,870	912,305	922,553	895,092	916,877	959,354	11,316,052
Actual (a)	788,337	1,050,402	954,946	1,237,167	1,005,063	905,115	951,010	917,796	-	-	-	-	7,809,836

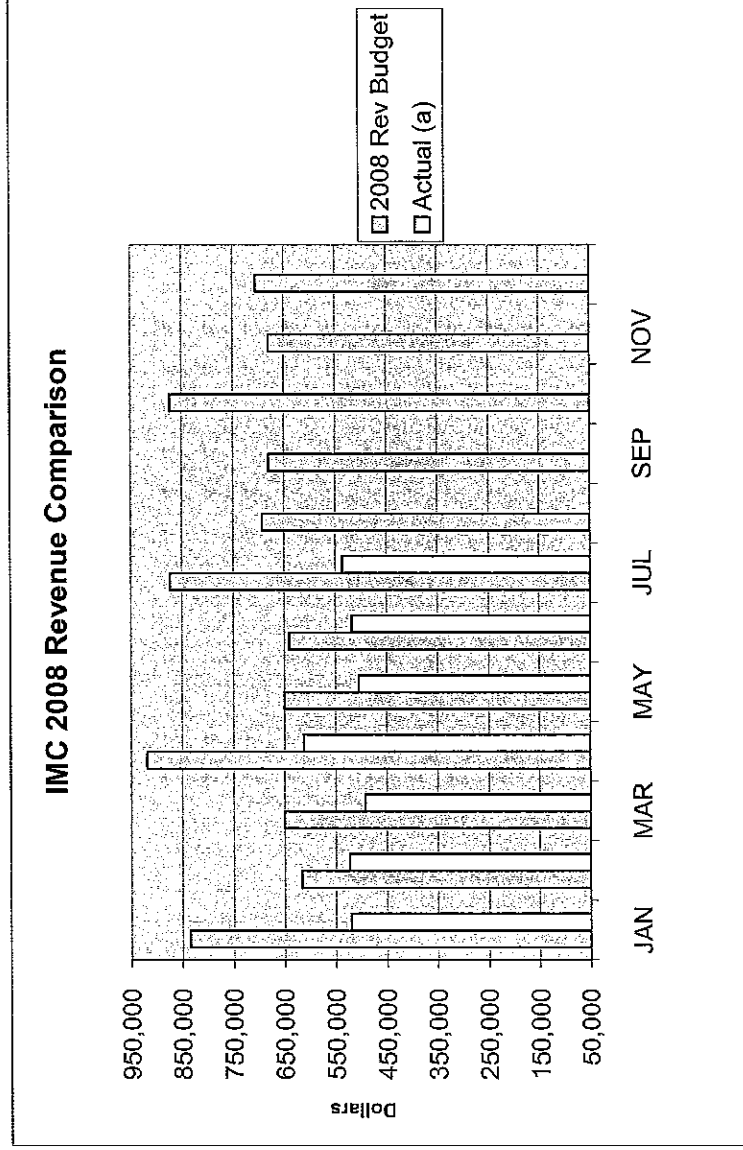
(a) Jan - Aug. Actuals



IMC 2008 Revenue Comparison

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2008 Rev Budget	835,133	616,224	649,976	919,057	649,976	640,095	872,774	692,442	679,821	872,774	679,821	704,770	8,812,863
Actual (a)	520,887	522,850	492,134	612,628	504,460	518,092	536,219	-	-	-	-	-	3,707,270

(a) Jan - July Actuals



Expense Estimate Request

Indianapolis Maintenance Center / Expense Listing

Title/Acct Code	Oct-08	Nov-08	Dec-08
REGULAR SALARIES & WAGES	25,301	25,440	25,440
PARTTIME WAGES	-	-	-
OVERTIME WAGES	-	-	-
WORKER'S COMPENSATION	81	81	81
HEALTH INSURANCE	3,552	3,552	3,552
GROUP LIFE & DISABILITY	380	382	382
HAS CONTRIBUTIONS	133	133	133
RETIREMENT CONTRIBUTIONS	1,802	1,813	1,813
F.I.C.A.	1,938	1,946	1,946
FUTA	-	-	-
SUI	-	-	-
REPAYMENT WORK SERVICES - LABOR	-	-	-
VACATION ACCRUAL ADJ	-	-	250
PROFESSIONAL FEES	1,000	-	-
LEGAL FEES	2,500	2,500	2,500
POSTAGE & FREIGHT	85	85	85
FREIGHT - INVENTORY	500	500	500
TRAVEL & INCIDENTAL	-	-	-
MEETING & MEALS	65	65	65
EDUCATION & TRAINING	-	-	-
TELEPHONE	1,292	1,292	1,292
(a) ELECTRICITY	224,210	205,992	194,272
(a) GAS	151,830	234,786	351,393
WATER	6,956	6,956	6,956
SEWAGE	6,230	22,230	6,230
RWS - ELECTRICITY	(15,478)	-	-
RWS - GAS	(79,522)	-	-
PRINTING, ADVERTISING & MRKTNG	75	75	75
BUILDING REPAIR	3,050	3,050	3,050
ROOF	2,000	2,000	2,000
DOORS	1,070	1,553	1,553
PEST CONTROL	400	2,500	-
PLUMBING	3,737	1,537	1,537
GLASS	-	-	-
BLDG. EQUIP REPAIR	1,800	1,800	1,800
BLDG. EQUIP REPAIR	200	200	200
AIR COND., BOILER & REGULATOR	11,225	4,200	4,200
ELEVATORS & ESCALATORS	1,555	2,995	1,555
OFFICE EQUIPMENT & FURNITURE	-	-	-
VEHICLES & CONST. EQUIPMENT	1,550	1,550	1,550
VEHICLES & CONST. EQUIPMENT	-	-	-
COMPUTER EQUIPMENT	-	-	-
PAVEMENT REPAIR	-	-	-
ROADS	-	-	-
SOFTWARE & HARDWARE MAINTENANCE	2,100	2,100	2,100
COMPUTER EQUIPMENT REPAIR	-	-	-
GROUNDS MAINTENANCE	9,361	9,361	9,361
OTHER REPAIR	500	500	500
COMPACTOR	200	200	200
CONTRACT HELP	-	-	-
CONTRACTUAL SERVICES	13,000	9,850	1,500
CONTRACTUAL SERVICES - CH2M HILL FACILITY MAINTENANCE	115,574	115,574	115,574
CONTRACTUAL SERVICES - SCIENTIFIC JANITORIAL SERVICES	3,971	3,971	3,971
CONTRACTUAL SERVICES - SECURITAS SECURITY SERVICES	47,346	47,346	47,346
CONTRACTUAL SERVICES - CONSERV TECHNICAL SERVICES	12,360	12,360	12,360
CONTRACTUAL SERVICES - ENVIRONMENTAL SERVICES	13,116	11,116	12,766
CONTRACTUAL SERVICES - TOOL REPAIR & CALIBRATION	12,000	12,000	12,000
SIGN MAKING SERVICES	-	-	-
BANK FEES	5,875	-	-
PAYROLL FEES	23	23	23
ENVIRONMENTAL REMEDIATION	750	750	750
ENVIRONMENTAL REMEDIATION	-	-	-
SNOW REMOVAL	-	7,500	10,300
FUEL OIL	170	170	170
GASOLINE	9,000	-	-
DIESEL FUEL	-	7,890	-
OTHER GARAGE & MOTOR	155	155	155
PAPER SUPPLIES HT, TP, ETC	55	55	55
CLEANING SUPPLIES	25	25	25
INSECTICIDES	-	-	-
LIGHT BULBS	4,371.00	4,371.00	4,371.00
LIGHT BULBS	-	-	-

**Indianapolis Maintenance Center / Expense Listing
Title/Acct Code**

OFFICE SUPPLIES	200.00	200.00	200.00
COMPUTER SOFTWARE MISC	-	-	-
PETTY CASH	130.00	130.00	130.00
WATER TREATMENT	475.00	475.00	475.00
FIRE EXTINGUISHING SUPPLIES	4,800.00	4,800.00	10,400.00
OTHER SUPPLIES	310.00	310.00	310.00
OTHER SUPPLIES	-	-	-
OTHER SUPPLIES	2,396.00	2,396.00	2,396.00
OTHER SUPPLIES	2,850.00	2,850.00	2,850.00
SNOW & ICE CONTROL	1,500.00	3,623.00	3,623.00
BUILDING MATERIALS	200.00	200.00	200.00
REPAYMENT WORK SERVICES - MATERIALS	-	-	-
COMMUNICATIONS EQUIPMENT PARTS	-	-	-
COMPUTER EQUIPMENT PARTS	300.00	300.00	300.00
OTHER MATERIALS	533.00	533.00	533.00
OTHER MATERIALS	500.00	500.00	500.00
SMALL EQUIPMENT & TOOLS	115.00	115.00	115.00
SIGNS	100.00	100.00	100.00
LIABILITY INSURANCE	23,272.58	23,272.58	23,272.58
F & E INSURANCE	-	-	-
LEASE INCENTIVES	-	-	-
OFFICE EQUIPMENT RENTAL	1,364.00	1,364.00	1,364.00
OTHER EQUIPMENT RENTAL	1,021.00	1,021.00	1,021.00
OTHER RENTAL	175.00	175.00	175.00
SUBSCRIPTIONS AND DUES	-	-	-
AMORTIZATION EXP-LEASE ENTICEMENT COSTS	23,193.00	23,193.00	23,193.00
CAPITAL EQUIPMENT	15,000.00	-	-
(a) CONTRACTUAL SERVICES - BHMM ENERGY SERVICES	238,021.00	238,021.00	388,021.00
Total	\$ 925,921.39	\$ 1,078,108.20	\$ 1,307,116.78

(a) Does not include Central Plant cost allocation of expense to new Terminal



Indianapolis Airport Authority

IND Board Memorandum - Contract

To: IAA Board of Directors

From: Robert A. Duncan, Airport Director

Date: September 17, 2008

Board Date: October 3, 2008

Subject: Airport Use Permit with Air Wisconsin Airlines Corporation (Air Wisconsin)

Recommendation

Consider for approval the Consent to the Airport Use Permit with Air Wisconsin Airlines Corporation. The Airport Use Permit provides for a term of approximately two (2) years, commencing retroactive to October 1, 2008 and terminating December 31, 2010, with Air Wisconsin Airlines Corporation operating as an affiliate of US Airways. Board Paper 194-08

Scope

Air Wisconsin operates as US Airways Express and has been providing air passenger carrier service since 2004. Air Wisconsin will pay landing fees and law enforcement screening fees, and all passenger facility charges, including baggage system fees, will be paid by the partner airline.

Schedule

October 3, 2008: Execution of the Airport Use Permit with Air Wisconsin Airlines Corporation

Revenue and/or Operating Cost Implications

Revenue:

Air Wisconsin paid the Authority a total of \$281,856 in fees for the past 12 months.

Operating Costs:

There are no operating costs to be paid by the Authority.

Diversity Participation

Not applicable.

Board Memo – Amendment



To: IAA Board of Directors
From: John J. Kish, Executive Director
Date: September 12, 2008
Board Date: October 3, 2008
Subject: Approval of Amendment with Syska Hennessy Group for Engineering Services

Background

Syska Hennessy Group has been requested to provide Engineering Services beyond the original scope of their contract. This includes producing record drawings of the changes at the New Indianapolis International Airport. We recommend that Amendment #6 be executed to address these additional engineering services.

Recommendation

The program staff has reviewed the proposal and recommends that you:

Consider for approval an amendment to the contract with Syska Hennessy Group for Engineering Services in an amount including both fee and expenses not-to-exceed \$74,485.00. DBE 0%, WBE 63% (Circle Design) and MBE 20.6% (Durkin & Villalta Partners).

Scope

Provide Engineering Services to produce record drawings of the changes at the New Indianapolis International Airport. The budget for these engineering services is not to exceed \$74,485.00.

Schedule

The term of this additional service is expected to begin **October 6, 2008** and conclude on **January 31, 2009.**

Diversity Participation

The Diversity Director has approved the following DBE/MBE/WBE participation:

FIRM	CLASSIFICATION	AMOUNT	%
Circle Design Group, Inc.	WBE	\$49,400.00	63%
Durkin & Villalta Partners	MBE	\$15,385.00	20.6%

Contract Summary to Date

Include prior contracts and/or amendments always beginning with the original contract and their date of execution.

Contract/Amendment & Execution Date	Service & Term	Amount	Minority Participation %		
			DBE	MBE	WBE
Original Contract August 15, 2003	Midfield Terminal and Related Improvements	\$7,710,425	0	8.51	5.51
Amendment 1 May 20, 2005	Additional Services for DD1.0 and LEED Certification	\$165,115	0	0	45.3
Amendment 2 March 2, 2006	Additional Services to Provide Temporary Power	\$33,000	0	0	100
Amendment 3 August 4, 2006	Additional Services to Revise the Terminal Baggage Make-up MEP	\$68,400	0	23.7	32.9
Amendment 4 February 2, 2007	Additional Services to Add Two New Stairs	\$2,675	0	5.6	37.8
Amendment 5 June 1, 2007	Additional Services to Modify Concourses A& B and the Terminal	\$15,708	0	5.3	35.7
Amendment 6 This Amendment	Additional Services to Produce Record Drawings	\$74,485	0	20.6	63.0
	Revised Contract NTE	\$8,069,808			



Board Memo – Amendment

To: IAA Board of Directors
From: John J. Kish, Executive Director
Date: September 11, 2008
Board Date: October 3, 2008
Subject: Approval of Amendment with AeroDesign Group for Rendering Services

Background

AeroDesign Group has been requested to provide Rendering Services beyond the original scope of their contract. These include rendering requests such as: Transition, The Indianapolis Star, Media, etc. We recommend that Amendment #10 be executed to address these additional rendering services.

Recommendation

The program staff has reviewed the proposal and recommends that you:

Consider for approval an amendment to the contract with AeroDesign Group for Rendering Services in amount including both fee and expenses not-to-exceed \$25,000. D/M/WBE 0%.

Scope

Provide Rendering Services for the Indianapolis Star, Transition, Media, etc.

Schedule

The term of this additional service is expected to begin **October 3, 2008** and conclude **December 31, 2008.**

Diversity Participation

The Diversity Director has previously reviewed and approved the AeroDesign Group's Diversity Program for this project. In consideration thereof, the Diversity Director has granted a waiver approving the additional services to be provided by AeroDesign Group under this Contract Amendment.

Contract Summary to Date

Contract/Amendment & Execution Date	Service & Term	Amount	Minority Participation %		
			DBE	MBE	WBE
Original Contract April 7, 2004	Consulting Services Design	\$850,000	1.0	9.0	1.0
Amendment 1 August 6, 2004	Consulting Services Design	\$2,450,000	1.0	9.0	1.0
Executed Contract October 15, 2004	Contract for Terminal, Concourse and Pedestrian Bridge	\$16,796,908	0	11.0	3.0
Amendment 2 March 1, 2006	Revisions to Design Package E	\$50,000	0	1.0	0
Amendment 3 July 2, 2006	Additional Services to Revise the Terminal Baggage Make-up Area	\$76,500	0	7.8	0
Amendment 4 September 9, 2006	Additional Services to Review Curtain Wall Design	\$48,599	0	0	0
Amendment 5 January 4, 2007	Additional Services to Add Two New Stairs	\$17,000	0	10.0	0
Amendment 6 March 2, 2007	Additional Services to Revise and Add Signage	\$54,475	0	60.0	0
Amendment 7 April 20, 2007	Additional Services to Revise Operational Areas	\$23,800	0	10.0	0
Amendment 8 July 20, 2007	Additional Services for Steel Incident & Lease Documents	\$494,000	0	10.0	0
Amendment 9 January 18, 2008	Additional On-Site Engineer	\$266,109	0	0	0
This Amendment	Rendering Services	\$25,000	0	0	0
	Revised Contract NTE	\$21,152,391			

Board Memo – Amendment



To: IAA Board of Directors

From: John J. Kish, Executive Director

Date: September 15, 2008

Board Date: October 3, 2008

Subject: Approval of Amendment with AeroDesign Group for Additional Services to Prepare Record Documents

Background

AeroDesign Group has been requested to provide additional services beyond the original scope of their contract. These include requests such as: record documents of the architectural drawings and coordination of transferring the final documents which would include the record documents prepared by the Engineers of the Terminal, Concourse, Pedestrian Bridge and Elevated Roadway projects. We recommend that Amendment #11 be executed to address these additional services.

Recommendation

The program staff has reviewed the proposal and recommends that you:

Consider for approval an amendment to the contract with AeroDesign Group for Additional Services to Prepare Record Documents in amount including both fee and expenses not-to-exceed \$80,000. D/M/WBE 0%.

Scope

Provide additional services beyond the original scope of their contract. These include requests such as: record documents of the architectural drawings and coordination of transferring the final documents which would include the record documents prepared by the Engineers of the Terminal, Concourse, Pedestrian Bridge and Elevated Roadway projects. The budget for these additional services is not-to-exceed \$80,000.

Schedule

The term of this additional service is expected to begin **October 3, 2008** and conclude **January 31, 2009**.

Diversity Participation

The Diversity Director has previously reviewed and approved the AeroDesign Group's Diversity Program for this project. In consideration thereof, the Diversity Director has granted a waiver approving the additional services to be provided by AeroDesign Group under this Contract Amendment.

Contract Summary to Date

Contract/Amendment & Execution Date	Service & Term	Amount	Minority Participation %		
			DBE	MBE	WBE
Original Contract April 7, 2004	Consulting Services Design	\$850,000	1.0	9.0	1.0
Amendment 1 August 6, 2004	Consulting Services Design	\$2,450,000	1.0	9.0	1.0
Executed Contract October 15, 2004	Contract for Terminal, Concourse and Pedestrian Bridge	\$16,796,908	0	11.0	3.0
Amendment 2 March 1, 2006	Revisions to Design Package E	\$50,000	0	1.0	0
Amendment 3 July 2, 2006	Additional Services to Revise the Terminal Baggage Make-up Area	\$76,500	0	7.8	0
Amendment 4 September 9, 2006	Additional Services to Review Curtain Wall Design	\$48,599	0	0	0
Amendment 5 January 4, 2007	Additional Services to Add Two New Stairs	\$17,000	0	10.0	0
Amendment 6 March 2, 2007	Additional Services to Revise and Add Signage	\$54,475	0	60.0	0
Amendment 7 April 20, 2007	Additional Services to Revise Operational Areas	\$23,800	0	10.0	0
Amendment 8 July 20, 2007	Additional Services for Steel Incident & Lease Documents	\$494,000	0	10.0	0
Amendment 9 January 18, 2008	Additional On-Site Engineer	\$266,109	0	0	0
Amendment 10 Pending	Rendering Services	\$25,000	0	0	0
This Amendment	Additional Services to Prepare Record Documents	\$80,000	0	0	0
	Revised Contract NTE	\$21,232,391			



IND Board Memo – Contract

To: IAA Board of Directors
From: John J. Kish, Executive Director
Date: September 25, 2008
Board Date: October 3, 2008
Subject: Recommendation for a Contract with Inland Technologies for Operation and Maintenance of the Deicing System

Background

Three companies submitted responses to the July 8th Deicing System Operation & Maintenance (O&M) RFP. One of the companies, Inland Technologies International Limited, has extensive experience in operating and maintaining airport deicing management systems, including recycling of deicing fluids at over 20 airports in the U.S. and Canada, including airports such as Denver, Reagan, Dulles, Hartford, Toronto and others of comparable or larger size than the Indianapolis airport facilities.

The IAA has negotiated a favorable cost and scope for Inland Technologies to provide operation and maintenance of the deicing system.

Recommendation

The IAA staff has reviewed responses to the July 8th Deicing System Operation and Maintenance (O&M) RFP and recommends that you:

Consider for approval a contract with Inland Technologies for O&M of the Deicing System in an amount not-to-exceed \$817,000 plus incidental expenses per year. DBE 5.7% (Rite Quality, Quest Environmental & JRM Environmental), MBE 10.8% (Netwise Resources, Rite Quality, Dmytryka Jacobs Engineering, Global Industrial Supply Service, Quest Environmental, Carmel Chrysler, Belmont Lab, Mays Chemical, Pressed for Time, Stormwater and Floodplain, Minority Equipment Rentals & Act Development, LLC) and WBE 5.3% (TGL Indy, LLC, HR Alternative Consultants & JRM Environmental).

Scope & Budget

The contract will include operation and maintenance of the Airport's deicing system and potential deicing fluid recycling services. Costs are comparable to projected IAA costs if the operation were to be conducted in-house (with additional staff). The contractor will evaluate potential and initiate spent deicing fluid recycling activities, which will decrease sewer fees as recycling amounts increase. The contractor also assumes responsibility for full compliance with all applicable environmental discharge permits. Two existing IAA Environmental & Conservation staff will assist the contractor during critical deicing system periods. IAA maintenance system staff will be freed up to perform Midfield Terminal and other IAA maintenance responsibilities.

Memo Re: Inland Technologies – Contract for O&M of Deicing System

IAA paid about \$1.5M in sewage fees for 2008. Contract operation and the potential for commencement of some deicing recycling services in the coming season by Inland Technologies may significantly reduce sewage fees. Note that City sewer rates are likely to increase by 11.8% in 2009 and each year thereafter for at least 5 years.

Schedule

The term of this contract is expected to begin **October 3, 2008**, and conclude **September 30, 2010**, with options for extensions of one, two or three years out through September 30, 2013.

Diversity Participation

It is the Diversity Director's opinion that Inland Technologies demonstrated good faith efforts in reaching the D/M/WBE goals of 14%, 9% and 5% respectively with a verified participation of D/M/WBE of 5.7%, 10.8% and 5.3%, respectively.

Board Memo – Airport Use Permit for Use of DAS by AT&T and Verizon Wireless



To: IAA Board of Directors

From: John J. Kish, Executive Director

Date: September 19, 2008

Board Date: October 3, 2008

Subject: Approval of Delegation of Authority to Executive Director to execute airport use permits with AT&T and Verizon Wireless for use of the Distributed Antenna System to provide cellular telecommunication services at the new Indianapolis Airport.

Recommendation

The program staff has reviewed the proposal and recommends that you:

Consider for approval of delegation of authority to Executive Director to negotiate and execute airport use permits with AT&T and Verizon Wireless for use of the Distributed Antenna System to provide cellular telecommunication services at the new Indianapolis Airport

Background and Scope

The DAS is intended to provide radio and cell phone frequency coverage throughout the new terminal, including the airline operations, Transportation Security Administration (TSA) and IAA offices. The DAS will provide cell phone coverage to customers located inside and immediately adjacent to the new terminal.

There are four known national cell phone providers in the Indianapolis market. All four providers were contacted and asked to respond to an RFP. On January 25, 2008, three providers responded - Verizon Wireless, AT&T and Sprint/Nextel. Since receipt of the RFPs, Sprint/Nextel has indicated that they do not plan to participate in the DAS due to capital expenditures. Verizon and AT&T ("Users") are interested in utilizing the IAA's DAS in order to provide cell coverage for their customers.

Indianapolis Airport Authority (IAA) facilities to be accessed by the User(s) include the utility duct banks, the Main Communication Room(s) (MCR) and Radio Rooms (RR) located in the new terminal. The airport use permit will allow the User(s) access to the duct banks for the purposes of pulling fiber optic cable

into assigned MCRs at the new terminal. In the MCR(s), the User(s) will place their "head end" equipment then connect to the DAS.

Schedule

The initial term of the Permit is expected to begin November 2008 and conclude October 2018. It is anticipated that the User(s) will provide cell phone signal over the DAS, as per the terms of the Permit for opening day.

Diversity Participation

Due to the specialized nature of the national cell phone providers, XBE participation is still under review.