

Preliminary Agenda
Indianapolis Airport Authority
December 21, 2007
8:30 a.m.

1. Call to order.
2. Approve minutes of the Regular Meeting of November 30, 2007.

3. **Ordinances and Resolutions**

FINAL HEARING ON GENERAL ORDINANCE 5-2007 ESTABLISHING THE SCHEDULE OF 2008 RATES AND CHARGES FOR THE USE OF AIRPORT AUTHORITY FACILITIES. BOARD PAPER 240-07

CONSIDER FOR ADOPTION GENERAL ORDINANCE 5-2007.

FINAL HEARING ON GENERAL ORDINANCE 6-2007 AMENDING GENERAL ORDINANCE 3-2007 ESTABLISHING A NON-SMOKING POLICY AT AIRPORT AUTHORITY FACILITIES. BOARD PAPER 249-07

CONSIDER FOR ADOPTION GENERAL ORDINANCE 6-2007.

PUBLIC HEARING ON LAND EXCHANGE AGREEMENT BETWEEN EAST PLAINFIELD 1, LLC, VERUS MT. COMFORT 1, LLC (COLLECTIVELY "VERUS") AND THE AUTHORITY. BOARD PAPER 251-07

CONSIDER FOR APPROVAL ADOPTION OF RESOLUTION NO. 17-2007 AUTHORIZING THE EXECUTION OF THE SECOND AMENDMENT TO LEASE AGREEMENT WITH INDIANAPOLIS DIVERSIFIED MACHINING, INC. BOARD PAPER 253-07

CONSIDER FOR APPROVAL ADOPTION OF RESOLUTION NO. 18-2007 AUTHORIZING THE TRANSFER OF DISBURSEMENT FROM THE APPROPRIATIONS OF THE INDIANAPOLIS AIRPORT AUTHORITY SYSTEM FUND. BOARD PAPER 255-07

CONSIDER FOR APPROVAL ADOPTION OF RESOLUTION NO. 19-2007 AUTHORIZING THE SUBZONE OF THE FOREIGN TRADE ZONE #72 FOR GETRAG TRANSMISSION MANUFACTURING LLC. BOARD PAPER 256-07

4. **General Business**

- a) Consider for approval the Second Amendment to the Lease Agreement with Indianapolis Diversified Machining, Inc. The Amendment updates Exhibit B, thereby reducing a total of 2,170 square feet from the Lease Premises with no financial impact to rental revenue. Board Paper 253-07

- b) Consider for approval authorizing the transfer of disbursements from the appropriations of the Indianapolis Airport Authority System Fund. Board Paper 255-07
- c) Consider for approval the execution of a Grant of Easement with Time WarnerTelecom of Indiana, L.P. (Time Warner) for the placement of fiber optic lines to the Anthem Prescription Management leasehold at the Indianapolis Maintenance Center. Board Paper 254-07
- d) Consider for approval:
- A project budget amount of \$400,000.
 - Award of contracts to Infor Global Solutions for consulting services in the amount of \$28,200, Technology Integration Group for the purchase of SQL Server database software in the amount of \$12,000 and Lantech for SQL Server database training in the amount of \$4,000. DBE 27.1% (Technology Integration Group), M/WBE 0%. Board Paper 234-07. CIP
- e) Consider for approval Land Exchange Agreement with East Plainfield 1, LLC, Verus Mt. Comfort 1, LLC (collectively "Verus"), and the Authority with respect to 10 acres or Authority real estate on Ronald Reagan Parkway and 28 acres of Verus real estate contiguous to Mt. Comfort Airport. Board Paper 251-07.
- f) Consider for approval application for a special purpose subzone of the Foreign Trade Zone #72 to benefit GETRAG Transmission Manufacturing LLC. Board Paper 256-07
- g) Consider for approval the 2007 write-off amount of \$433,344.98 in uncollectible and customer bankruptcy account balances as detailed in Appendix A. Board Paper 257-07
- h) Consider for approval renewal of the Cooperative Services Agreement with the U.S. Department of Agriculture – Animal and Plant Health Inspection Services for wildlife hazard management services at Indianapolis International Airport and the reliever airports, commencing January 1, 2008 and ending December 31, 2008, in an amount not-to-exceed \$102,328. Board Paper 258-07. Operating
- i) 2007 Diversity Status Year to Date:
- Operating (Total Payments \$17,456,821)
 - i. MBE = 27.5%
 - ii. WE = 6.9%
 - IND Capital (Total Payments \$35,776,264)
 - i. DBE = 12.5%

ii. MBE = 9.0%

iii. WBE = 8.3%

NEW IND Professional Services (\$186,996,454)

i. MBE = 24.40%

ii. WBE = 7.45%

NEW IND Construction (\$546,268,392)

i. MBE = 16.20%

ii. WBE = 4.13%

h) Payments

- i. Consider for approval IND Capital payments in the amount of \$1,405,515.70 from the Capital Improvement Fund per the attached schedule. DBE 8.02%, MBE 7.56% and WBE 4.29%.
- ii. Consider for approval New IND payments in the amount of \$58,325,580.25 per the attached schedule. DBE 4.00%, MBE 50.40% and WBE 2.32%.
- iii. Consider for approval payments to the Indianapolis Local Improvement Bond Bank for professional fees in the amount of \$65,259.42 (\$19,085.38 Operating and \$46,174.04 CIP).

Leases, Licenses and Concession Agreements

Indianapolis International (IND)

- i. Consider for approval the Fourth Amendment to the Agreement and Lease of Premises with Southwest Airlines Company for the addition of terminal and apron space to its leased premises. The Amendment provides for an annual rent increase of \$144,914.29, at 2007 rates, effective as of December 1, 2007. Board Paper 233-07
- ii. Consider for approval the Building Lease Agreement with PFM Onsite Services to lease a portion of Building 7. The Building Lease Agreement provides for \$21,857.82 in revenue, for a term of approximately ten (10) months commencing December 21, 2007 and terminating October 31, 2008. Board Paper 250-07

5. **Capital Program**

Indianapolis International (IND)

- i. Consider for approval one (1) Release of Retainage per the attached schedule. Board Paper 252-07

New Indianapolis Airport (Midfield)

- i. Consider for approval four (4) Change Order Requests and one (1) Release of Retainage per the attached schedule.
- ii. Consider for approval Plans & Specifications and authorize the public bidding process for the following packages:
 1. F10 - Hoffman Road Improvements as prepared by A&F Engineering
 2. SR1 – South Service Road as prepared by The Schneider Corporation
- iii. Consider for approval an amendment to the contract with Patriot Engineering and Environmental, Inc. for materials testing and construction observation services for the Apron Fire Tank Package in an amount not-to-exceed \$20,000 plus incidental expenses. D/MBE 15% (Amtech Engineering) and WBE 5% (Continental Design and Engineering).
- iv. Consider for approval an amendment to the contract with Latinus Group for the continued provision of Hispanic/Latino outreach consulting services in an amount not-to-exceed \$50,400 plus incidental expenses. MBE 100% (Latinus Group) and D/WBE 0%.
- v. Consider for approval an amendment to the contract with Indiana Strategic Resource Group for the continued provision of Women-Owned and Minority-Owned Business outreach and the Contractor's Assistance Program Seminars ("CAPS") development and management in an amount not-to-exceed \$85,125 plus incidental expenses. WBE 100% (Indiana Strategic Resource Group) and D/MBE 0%.
- vi. Consider for approval an amendment to the contract with Patriot Engineering and Environmental, Inc. for materials testing and construction observation services for the West End Utilities Package in an amount not-to-exceed \$120,000 plus incidental expenses. D/MBE 15% (Amtech Engineering) and WBE 5% (Continental Design and Engineering).
- vii. Consider for approval an amendment to the contract with American Consulting for construction administration and design services related to roadway signage, lighting, pavement markings, and connector roads in amount not-to-exceed \$145,000 plus incidental expenses. DBE 12% (CMID and Parsons, Cunningham, &

Shartel), MBE 7.7% (CMID), and WBE 4.3% (Parsons, Cunningham, & Shartel).

- viii. Consider for approval an amendment to the contract with Ray's Trash Service for Refuse & Recycling Services in an amount not-to-exceed \$349,000. D/MBE 19% (Global Environmental Systems), and WBE 0%.
- ix. Consider for approval a contract with Superior Employee Services for Temporary Labor at the Midfield project site as requested by the Construction Managers in an amount not-to-exceed \$700,000. DBE 0%, MBE 3% (DSS Consulting) and WBE 97% (Superior Employee Services).
- x. Consider for approval an amendment to the contract with Turner/Trotter LLC for Construction Management Services in an amount not-to-exceed \$720,000 plus expenses. DBE 38% (Trotter Construction, Nubian Transportation), MBE 34% (Trotter Construction) WBE 4% (Nubian Transportation).
- xi. Consider for approval execution of Memorandum of Understanding by and between IAA and Metropolitan Emergency Communications Agency (MECA) for purchase of radio and communications equipment and associated licenses in an amount not-to-exceed \$1,850,000. D/M/WBE 0%.
- xii. Consider for approval release of Request for Proposals from cell phone carriers to use New Indianapolis Airport's Distributed Antenna System.
- xiii. Consider for approval contracts for transition services and program management services on other New Indianapolis Airport projects with:
 - Transportation Consulting & Management LLC and their subcontractors in an amount not to exceed \$9,526,064.46 plus incidental expenses for transition and management services. D/WBE 2.91% (Eaton & Hancock).
 - Shrewsberry & Associates in an amount not-to-exceed \$2,444,000 plus incidental expenses. D/MBE 100% (Shrewsberry & Associates, LLC) and WBE 0%.

6. Other

Adjourn