



**A DECADE OF
EXCELLENCE**
INDIANAPOLIS INTERNATIONAL AIRPORT

IAA Board of Directors Meeting Agenda

March 17, 2023

8:00 AM

Location: Board Conference Room – 4th floor and via Zoom (Hybrid meeting)

- I. Call to Order
- II. Approval of Minutes of the IAA Board’s Meeting of February 17, 2023.
- III. Ordinances, Resolutions, and Public Hearings
 - a) Consider for approval and adoption of **Resolution No. 03-2023** regarding the Temporary Delegations of Authority for Runway Reconstruction and Rehabilitation, as described in **Board Memo BP2023-03-01.**
 - b) Consider for approval and adoption of **Resolution No. 05-2023** regarding the Fifth Amendment to Lease Agreement with Schenker, Inc. as described in **Board Memo BP2023-03-02.**
- IV. Board Reports
 - a) Board President’s Report
 1. Engineering News-Record 2022 Top 25 Newsmaker - Award of Excellence for Mario Rodriguez
 2. 2022 Sub-Committee Annual Reports (***Received and filed***)
 - i. Reliever Airport Committee (RAC)
 - ii. Finance & Audit Committee (FAC)
 - iii. Human Resources Committee (HRC)
 - iv. Terminal Optimization Committee (Ad Hoc) (TOC)
 - v. Board Master Plan Policy Committee (Ad Hoc)(BMPPC)
- V. Official Actions
 - a) Consider, for approval, the individual items on the **IAA General Agenda dated March 17, 2023.**
- VI. Staff Reports
 - a) Executive Director’s Report (***Submitted in writing***)
 - i. Airport Partnership, U.S. Transportation Security Administration (TSA) with the Philippines Office for Transportation Security (OTS) Delegation – Briefing report by Kevin Bidwell, Assistant Federal Security Director at IND
 - ii. ACI-NA Award - Best Airport of 5 to 15 Million Passengers in North America – *Decade + 1*
 - iii. 2022 Local Spend Update – 84%
 - iv. Airport with the Highest Regard for the Customer Service – Airport Experience Awards
 - v. IND Concessions Update
 - vi. 2022 Q4 Core Value Award Winners

- vii. The Farmers' Market Featuring Indiana Grown Grand Opening
- viii. Pluie at IND
- ix. IAA Public Safety Team Honored by IU Health

VII. Other Reports and Updates

- a) **Board Communications:** *Next Meeting: Friday, April 21, 2023, at 8:00 AM*

MINUTES
Board of Directors Meeting
Indianapolis Airport Authority

The Regular Meeting of the Indianapolis Airport Authority (IAA) Board called to order at 8:00 am February 17, 2023, in the Airport's Board Conference Room at Indianapolis International Airport. A roll call attendance was taken. Board Members attended in person or via Zoom.

Present at the commencement of the meeting and comprising a quorum were:

Barbara Glass, President
Steve Dillinger, Vice President (attending remotely)
Mamon Powers, Secretary
Kurt Schleiter, Member (not attending)
Jeffrey Gaither, Member
Duane Gibbs, Member
Toby McClamroch, Member
Eric Dozier, Member (attending remotely)
Ryan Goodwin, Member
Brett Voorhies, Member
Tamika Catchings, Member (not attending)
Brian Tuohy, I.A.A. Board Counsel

I.A.A. Executive Staff attending:

Mario Rodriguez, Executive Director
Keith Berlen, Sr. Director of Operations and Public Safety
Lisa Bierman, Sr. Executive Assistant
Maria Wiley, Sr. Director of Audit, Compliance & Procurement
Rachel Stevens, Sr. Director of Human Resources
Holli Harrington, Sr. Director of Supplier Diversity and Diversity Officer
Jonathan Weinzapfel, General Counsel
Robert Thomson, Sr. Director of Finance
Jarod Klaas, Sr. Director of Planning and Development
Reid Goldsmith, Sr. Director of Information Technology
Marsha (Stone) Wurster, Sr. Director of Commercial Enterprise
Bill Stinson, Sr. Director of Public Affairs

At the start of the meeting, President Glass took a moment to introduce and welcome Eric Dozier, a newly appointed Board Member.

APPROVAL OF MINUTES

President Glass asked for a motion for approval. A motion for approval was made by Mr. McClamroch and seconded by Mr. Powers. There being no discussion, President Glass asked Lisa

Bierman, Sr. Executive Assistant, to take a roll call vote, and with all members stating, "Aye," the Meeting Minutes of the IAA Board Meeting on January 20, 2023, were unanimously approved.

ORDINANCES, RESOLUTIONS, AND PUBLIC HEARING

President Glass called upon Marsha Wurster, Sr. Director of Commercial Enterprise, to present for approval, **Resolution No. 04-2023**, regarding delegated authority to the Executive Director to execute a Cash Farm Lease Agreement, as described in **BP2023-02-01**. President Glass then asked for a motion for approval for **BP2023-02-01**. A motion for approval was made by Mr. Gaither and seconded by Mr. Voorhies. After brief discussion, President Glass asked Ms. Bierman to take a roll call vote, and with all members stating, "Aye," **BP2023-02-01** was unanimously approved.

BOARD REPORTS

President Glass thanked Kathy Davis, outgoing Board Member, for her four years of service. Ms. Davis (attending remotely) expressed her pleasure at having served and her appreciation of the Board and the IAA Staff.

OFFICIAL ACTIONS

INTRODUCTION AND APPROVAL OF THE INDIANAPOLIS AIRPORT AUTHORITY'S GENERAL AGENDA DATED February 17, 2023: President Glass described each item listed on the General Agenda.

President Glass called upon Ms. Wurster to present for approval **BP2023-02-02**, a Beverage & Product Agreement with Coca-Cola Consolidated, Inc. for a term of five (5) years under the financial model as outlined in the Agreement. President Glass asked for a motion for approval for **BP2023-02-02**. A motion for approval was made by Mr. McClamroch and seconded by Mr. Gaither. There being no discussion, President Glass asked Ms. Bierman to take a roll call vote, and with all members stating, "Aye," unanimous approval was given to **BP2023-02-02**.

President Glass then called upon Jarod Klaas, Sr. Director of Planning and Development, to present for approval **BP2023-02-03**, Amendment No. 1, with Burns & McDonnell Engineering Company, Inc. for CEP – Boiler Rebuild at Indianapolis International Airport in an amount not-to-exceed \$38,290.00. Supplier diversity participation is WBE 50.72% (Advanced Engineering Consultants). President Glass asked for a motion for approval for **BP2023-02-03**. A motion for approval was made by Mr. Gaither and seconded by Mr. Powers. After a brief discussion, President Glass asked Ms. Bierman to take a roll call vote, and with all members stating, "Aye," unanimous approval was given to **BP2023-02-03**.

President Glass then called upon Mr. Klaas to present for approval **BP2023-02-04**, an award of contract for Rehabilitation of Economy Parking Lot Pavement Phase II at the Indianapolis International Airport to Howard Companies in an amount not-to-exceed \$3,085,983.80 plus a 10% construction reserve of \$308,598.38 for a total of \$3,394,582.18. Howard Companies was the lowest responsive and responsible bidder. Supplier diversity participation is MBE 35.52%

(Fox Contractors Corporation), WBE 1.69% (DWD Company, Crane Environmental Services, LLC, and Earth Image, Inc). President Glass asked for a motion for approval for [BP2023-02-04](#). A motion for approval was made by Mr. Goodwin and seconded by Mr. McClamroch. There being no discussion, President Glass asked Ms. Bierman to take a roll call vote, and with all members stating, "Aye," unanimous approval was given to [BP2023-02-04](#).

President Glass then called upon Mr. Klaas to present for approval [BP2023-02-05](#), an award of contract for Taxilane Reconstruction at Indianapolis Regional Airport to Milestone Contractors, L.P. in an amount not-to-exceed \$5,490,191.00 plus a 10% construction reserve of \$549,019.10 for a total of \$6,039,210.10. Milestone Contractors, L.P. was the lowest responsive and responsible bidder. Supplier diversity participation is DBE 9.84% (Natural Construction, CMG Trucking, Slusser's Green Thumb, Crossroads Highway Products and Indiana Sign and Barricade), MBE 7.10% (CMG Trucking), WBE 6.01% (Protection Plus, Natural Construction, Slusser's Green Thumb, Crossroads Highway Products, Lucette Consulting, and Indiana Sign & Barricade), and VBE 0.30% (Meeks & Company). President Glass asked for a motion for approval for [BP2023-02-05](#). A motion for approval was made by Mr. Gaither and seconded by Mr. McClamroch. After a brief discussion, President Glass asked Ms. Bierman to take a roll call vote, and with one abstention (Mr. Gibbs), and all other members stating, "Aye," approval was given to [BP2023-02-05](#).

President Glass then called upon Keith Berlin, Sr. Director of Operations & Public Safety, to present for approval [BP2023-02-06](#), the purchase of one (1) Sweeper Truck with Runway Blower - (2022) Sweeper Truck Program – 1100 (Project No. I-23-080) from Best Equipment Co., Inc. in an amount not-to-exceed \$416,970.74. President Glass asked for a motion for approval for [BP2023-02-06](#). A motion for approval was made by Mr. Goodwin and seconded by Mr. Powers. There being no discussion, President Glass asked Ms. Bierman to take a roll call vote, and with all members stating, "Aye," unanimous approval was given to [BP2023-02-06](#).

STAFF REPORTS

Executive Director's Report – Mario Rodriguez, E.D., announced that he had submitted a written report regarding the following items and gave a brief summary of each.

- i. Powers and Sons Construction named as City of Indianapolis Minority Business of the Month.
- ii. J.D. Power Presentation – Michael Taylor addressed the Board and shared details of the metrics used to determine the IAA's award for the highest overall satisfaction in the medium airport category.
- iii. Grace Olsen, IUPUI Peterson Fellow
- iv. Black History Month Arts & Culture at IND
- v. Program Management Update

Other Reports/Updates

a.) Board Communications: Next Meeting: Friday, March 17, 2023, at 8:00 am.

ADJOURNMENT

Meeting adjourned at 8:40 am.

The February 17, 2023, Indianapolis Airport Board of Directors meeting is available to stream via the link:

<https://zoom.us/rec/share/BLLjDgw63RxUgav-7ogXnye7bPifkIDxPXbyDaEZ5iLGYH25SOei4rjWkktNtg.r0ezHCgXPcjrUXcH>

Passcode: 6wf4Yk.=

INDIANAPOLIS AIRPORT AUTHORITY *

By: _____

Barbara Glass, President

DATED: March 17, 2023

By: _____

Mamon Powers III, Secretary

* Signed under the Authority of IAA Board Resolution #11-2021



BOARD MEMO – DELEGATIONS OF AUTHORITY

To: IAA Board of Directors

From: Jonathan Weinzapfel, General Counsel

Date: March 10, 2023

Board Date: March 17, 2023

Subject: Temporary Delegations of Authority for Runway Reconstruction and Rehabilitation

Background

Pursuant to Indiana Code § 8-22-3, the Board of the Indianapolis Airport Authority (“IAA”) has certain executive and legislative powers, including, without limitation, the power to: (i) adopt rules and procedures; (ii) determine matters of policy regarding internal organization and operations; (iii) supervise internal affairs; and (iv) employ personnel necessary to carry out the duties, functions and powers of the Board.

On August 8, 2021, the IAA Board approved and adopted Resolution No. 11-2021 (updating the “Existing Delegation”), which details various delegations of authority to the Executive Director. A copy of this Resolution is attached (Attachment A) for convenience.

IAA is responsible for providing airfield infrastructure that enables passenger and cargo airline operations. Growth in operations and the use of larger, modern aircraft at IND necessitates reconstruction and rehabilitation of our existing runway and taxiway systems. IAA is initiating a program to reconstruct Runway 5R-23L (the southern parallel runway) and rehabilitate Runway 5L-23R (northern parallel runway), along with Taxiways R, P, N, and H, to ensure the northern parallel and cross taxiway system can serve the additional aircraft operations while the southern parallel is reconstructed (collectively, the “Runway Program”). The Runway Program may include actions which are conducted in connection with, or result in, improvements to IAA property that may affect use of the Airport, to include, but not limited to, relocation or addition of utilities and new conveyances, public works construction, and environmental assessments (the “Runway Program Related Actions”).

In recognition of the needs described above, the IAA Board granted temporary delegations of authority to the Executive Director via Resolution No. 05-2021, which relate to the Runway Program and Runway Program Related Actions (the “Runway Delegated Authority Resolution”), adding to the delegations of authority under the Existing Delegation, in order to facilitate the

expediency of completion of the Runway Program and Runway Program Related Actions and to achieve accelerated timetables necessary for the success of the Program.

The Runway Delegated Authority Resolution will expire on April 15, 2023, while significant work remains on the Runway Program. Therefore, staff is seeking approval of Resolution No. 03-2023 which would provide a two-year extension of the current Runway Delegated Authority Resolution. The sections below outline the ways in which the temporary delegations of authority contained in this Runway Delegated Authority Resolution differ from the Existing Delegation in Resolution No. 11-2021 described above. The temporary delegations sought by this approval are applicable only to documents related to the Runway Program and Runway Program Related Actions as defined above. The differences include:

- **Section 1** would provide the Executive Director the authority to enter into any of the documents listed therein, without limitation as to cost, subject to the limitations under federal and Indiana law and the other limitations set forth in the Runway Delegated Authority Resolution. Under the Existing Delegation, Section 1, the limitations are an initial term of up to three years and renewal term up to three years, with a maximum annual value of \$250,000.
- **Section 2** would provide the Executive Director the authority to enter into a professional services contract without limitation as to duration or cost, subject to the limitations under federal and Indiana law and the other limitations set forth in the Runway Delegated Authority Resolution. Under the Existing Delegation, Section 2, the limitations are \$250,000 and the requirement that the approval of the Board's President and Vice President be provided for any such contract between \$150,000 and \$250,000.
- **Section 3** would provide the Executive Director the authority to award and sign contracts and related documents for public works projects directly or indirectly related to the Runway Program or Runway Program Related Actions without limitation as to duration or cost, subject to the limitations under federal and Indiana law and the other limitations set forth in the New Resolution. Under the Existing Delegation, Section 4, the limitations are currently \$250,000.
- **Section 4** would provide the Executive Director the authority to approve and sign documents related directly or indirectly to the Runway Program or Runway Program Related Actions for and on behalf of the IAA. The Existing Delegation does not place limitations on the specific documents listed in this Section 4, therefore this provision merely spells out a list of documents included in the delegation of authority.
- **Section 5** would provide the Executive Director the authority to amend or extend the term of any document, contract or agreement specified in the Runway Delegated Authority Resolution, without limitation as to duration, scope, or cost, subject to the limitations under federal and Indiana law and the other limitations set forth in the New Resolution.

Under the Existing Delegation, Section 12, the limitation is three years and only when there is no change in the contract amount.

- **Section 6** requires that the IAA Office of the General Counsel provide the Board with a monthly report listing all documents signed by the Executive Director under this Runway Delegated Authority Resolution by adding same to the Delegated Authority Schedule. Further, it directs the Executive Director or General Counsel to notify the Board via email each time a document is executed under this Runway Delegated Authority Resolution.
- **Section 7** provides that the Existing Delegation (Resolution 11-2021) remains in full force and effect.
- **Section 8** provides the Executive Director authority to take any and all additional or other actions necessary to effectuate the authority expressly delegated in this Runway Delegated Authority Resolution.
- **Section 9** provides that it becomes effective upon adoption by the Board and expires on April 15, 2025.

Diversity Participation

Not applicable.

Recommendation

The IAA staff recommends that the IAA Board consider for approval and adoption of Resolution No. 03-2023, Temporary Delegations of Authority.



BOARD MEMO – AMENDMENT

To: IAA Board of Directors

From: Marsha (Stone) Wurster, Sr. Director of Commercial Enterprise

Date: March 1, 2023

Board Date: March 17, 2023

Subject: Approve the Fifth Amendment to Lease Agreement and Board Resolution 05-2023 and with Schenker, Inc.

Background

The Indianapolis Airport Authority (IAA) previously entered into a Lease Agreement, dated July 20, 2012, with Schenker, Inc. (Schenker) for use of space located within the Indianapolis Maintenance Center (IMC) for their international cargo operations.

The term of the Lease Agreement expired on February 28, 2023. Schenker requests to extend the term of the Lease Agreement by one (1) year with one (1) option period of one (1) year.

Included in this Amendment is a reduction of 2nd floor space in the IMC's Supply Building. The total space returned to IAA will be 6,260 sq. ft. The remaining leasehold is located on the main level totaling 23,843 sq. ft.

Scope

Staff requests the IAA Board execute the Fifth Amendment to Lease Agreement with Schenker, Inc. and pass Resolution 05-2023. The primary term will be extended for a period of one (1) year commencing retroactively on March 1, 2023 and terminating on February 29, 2024. Schenker, Inc. will also have the option to extend the term for an additional period of one (1) year.

Revenue and/or Operating Cost Implications Revenue

Revenue:

During the primary term extension of one (1) year, Schenker will pay the following annual rental rates:

- March 1, 2023 through February 29, 2024 - \$190,744 annually
- During the one (1) year option period, the annual rate will be adjusted to \$8.25 per sq. ft. resulting in an annual rental of \$196,704.75.

Operating Cost:

IAA is responsible for all structural maintenance, repairs and replacements with respect to the Leased Premises, including exterior walls, roofing, gutters, drains, HVAC, and utilities. Tenant

maintains equipment furnished by IAA for its exclusive use including office trailer, warehouse racking, warehousing refrigerator and generator backup for refrigeration.

Supplier Diversity Participation

N/A

Recommendation

IAA Staff recommends to the IAA Board of Directors to consider for approval the Fifth Amendment to Lease Agreement and Board Resolution No. 05-2023 with Schenker, Inc. for a lease term extension of one (1) year, commencing March 1, 2023, with one (1) option term for an additional period of one (1) year.



**IAA Board Meeting
General Agenda
March 17, 2023**

General:

BP2023-03-03 **Consider for approval** Amendment No. 2 for the Land and Building Lease Agreement with the Indianapolis Colts, Inc. for a period of five (5) years, commencing April 1, 2023, with one (1) option term for an additional period of three (3) years commencing April 1, 2028.

Capital:

BP2023-03-04 **Consider for approval** a professional services contract with WSP USA for Utility Assessments in Right-of-Ways and Easements at Indianapolis International Airport in an amount not-to-exceed \$199,345.07 (fees and expenses). Supplier diversity participation is WBE 65.26% (Align Civil Engineering – fka CEC).

BP2023-03-05 **Consider for approval** a Delegation of Authority to the IAA Executive Director to approve and execute a contract for Inspection and Material Testing Services for Taxilane Reconstruction at Indianapolis Regional Airport

BP2023-03-06 **Consider for approval** Amendment No. 2 to Hanson Professional Services, Inc. for Apron Taxilane Reconstruction at Indianapolis Regional Airport in an amount not-to-exceed \$90,832.00. Supplier diversity participation is MBE 29.54% (Shrewsberry & Associates, LLC).

BP2023-03-07 **Consider for approval** an award of contract for Rehabilitate Airport Roads and Lots - 2023 at Indianapolis International Airport to Rieth-Riley Construction Co., Inc. in an amount not-to-exceed \$1,271,052.50 plus a 10% construction reserve of \$127,105.25 for a total of \$1,398,157.75. Rieth-Riley was the lowest responsive and responsible bidder. Supplier diversity participation is MBE 20.08% (Javelina Construction, Gridlock Traffic Systems, Inc, and CJ's Inc).



Indianapolis Airport Authority

BOARD MEMO – AMENDMENT

To: IAA Board of Directors

From: Marsha (Stone) Wurster, Sr. Director of Commercial Enterprise

Date: March 1, 2023

Board Date: March 17, 2023

Subject: Approve the Amendment No. 2 for the Land and Building Lease Agreement with Indianapolis Colts, Inc.

Background

The Indianapolis Airport Authority (IAA) previously entered into a Land & Building Lease Agreement (the "Agreement"), dated August 29, 2011, with the Indianapolis Colts, Inc. (the "Colts") for use of Building 75, located at 7815 Headwind Dr. at IND.

Note: The Colts have two Land & Building Lease Agreements with the IAA. The subject matter of this Board Memo is to do with the older hangar originally constructed by Conseco. The other Colts Hangar is a new hangar completed in 2022 and unrelated to this Board Memo.

The term of the Agreement expired on August 31, 2022, and has continued on a month-to-month basis thereafter. The Colts request to extend the term of the Lease Agreement by an additional five (5) years with one (1) option period of three (3) years.

Scope

Amendment No. 2 will extend the primary term beginning April 1, 2023, through March 31, 2028. The option period will commence on April 1, 2028, through March 31, 2031.

Annual gross rental for the primary term is \$233,750 per year, based upon 8.5% of the appraised value (appraisal completed in June 2022).

This amendment also provides for a rental credit of \$29,400 (split evenly over the five-year primary term extension) for improvements to the roof of Building 75.

Revenue and/or Operating Cost Implications Revenue**Revenue:**

During the primary term extension of five (5) years, the Colts will pay the following annual net rental rate for Building 75:

- April 1, 2023, through March 31, 2028 - \$227,870 annually, an annual increase of \$58,892 over the current annual rental.

- During the three (3) year option period, the annual rate will be adjusted using a Consumer Price Index calculation as reflected in the United States Bureau of Labor Statistics.

Operating Cost:

The Colts will be responsible for all utilities, maintenance, and operating costs of Buildings 75 during the lease term.

Supplier Diversity Participation

N/A

Recommendation

IAA Staff recommends to the IAA Board of Directors to consider for approval Amendment No. 2 for the Land and Building Lease Agreement with the Indianapolis Colts, Inc. for a period of five (5) years, commencing April 1, 2023, with one (1) option term for an additional period of three (3) years commencing April 1, 2028.



Indianapolis Airport Authority

BOARD MEMO - CONTRACT AWARD

To: IAA Board of Directors

From: Jarod Klaas, P.E., Senior Director of Planning & Development

Date: March 7, 2023

Board Date: March 17, 2023

Subject: Approve a Professional Services Contract with WSP USA for Utility Assessments in Right-of-Ways and Easements at the Indianapolis International Airport (Project No. I-23-025)

Background

The Indianapolis Airport Authority (IAA) has identified the need to install a multi-conduit system within the right-of-ways and easements along certain roads within the Indianapolis International Airport (IND) campus. This conduit system will be used by data and internet providers serving IAA tenants on the northwest side of the IND.

On July 08, 2022, IAA issued a Request for Qualifications to select a designer for this project, with responses due on August 12, 2022. Two Statements of Qualifications were received. A review committee made up of three (3) IAA representatives reviewed and ranked the qualifications, with WSP USA ranked as the best qualified to provide these professional services.

Scope

Investigation, data collection, and documentation of existing utilities and utility easements along IAA roads in the northwest and northeast corners of the IND campus to determine a feasible route for the construction of a multi-conduit system that will improve service to IAA tenants requiring data and internet services.

Budget

The WSP USA contract is \$199,345.07, which is within the approved 2023 Capital Budget for Utility Assessments in Right-of-Ways and Easements.

This project will be 100% Airport cash funded.

Schedule

Contract award anticipated March 17, 2023, with a contract expiration date of December 31, 2023.

Supplier Diversity Participation

The following is the supplier diversity participation:

Firm	Amount			%		
	MBE	WBE	VBE	MBE	WBE	VBE
Align Civil Engineering (fka CEC)	\$ -	\$ 130,100.00	\$ -	0.00%	65.26%	0.00%
Totals	\$ -	\$ 130,100.00	\$ -	0.00%	65.26%	0.00%

Recommendation

The IAA Staff recommends that the IAA Board of Directors consider for approval a professional services contract with WSP USA for Utility Assessments in Right-of-Ways and Easements at Indianapolis International Airport in an amount not-to-exceed \$199,345.07 (fees and expenses). Supplier diversity participation is WBE 65.26% (Align Civil Engineering – fka CEC).



Indianapolis Airport Authority

BOARD MEMO – DELEGATION OF AUTHORITY

To: IAA Board of Directors

From: Jarod Klaas, P.E., Senior Director of Planning & Development

Date: March 7, 2023

Board Date: March 17, 2023

Subject: Delegation of Authority for Approval of Professional Services Contract for Inspection and Material Testing Services for Apron Taxilane Reconstruction at Indianapolis Regional Airport (Project No. C-22-001)

Background

The east and west aprons at Indianapolis Regional Airport (MQJ), which were constructed in 1978 and 1981, have reached the end of their useful life. In order to continue providing access to the hangars located along the northern edge of the east and west aprons the Indianapolis Airport Authority (IAA) has opted to reconstruct the northern portion of the aprons as a taxilane.

On January 26, 2023, the IAA issued a Request for Qualifications to select Professional Inspection Services for this project, with responses due on February 17, 2023.

On February 17, 2023, the IAA Board of Directors awarded a construction contract with Milestone Contractors, L.P. for Taxilane Reconstruction at Indianapolis Regional Airport.

In order to maintain the current construction schedule of this project, the IAA staff is requesting a Delegation of Authority to the IAA Executive Director to approve and execute a Professional Services Contract for Inspection and Material Testing services to the most qualified firm for the Apron Taxilane Reconstruction project at the Indianapolis Regional Airport.

Scope

The scope for the Inspection and Material Testing Services contract for the Reconstruction of the apron crossover taxilane, rehabilitation of Taxiway A3, rehabilitation via asphalt overlay of the west apron, and construction of a new access route.

Budget

The Professional Inspection and Material Testing Services contract is estimated to be between \$400,000.00 and \$600,000.00, which exceeds the approved 2023 Capital Budget for Apron Taxilane Reconstruction. Funding for this project will be accommodated through savings in other approved projects included in the 2023 Capital Budget.

Schedule

Contract award is anticipated in March 2023 with a contract expiration date of August 31, 2024.

Supplier Diversity Participation

Supplier Diversity established the following participation goals:
30% cumulative participation comprised of DBE, MBE, WBE, and/or VBE.

Recommendation

The IAA Staff recommends that the IAA Board of Directors consider for approval a Delegation of Authority to the IAA Executive Director to approve and execute a contract for Inspection and Material Testing Services for Taxiway Reconstruction at Indianapolis Regional Airport.



Indianapolis Airport Authority

BOARD MEMO – AMENDMENT

To: IAA Board of Directors

From: Jarod Klaas, P.E., Senior Director, Planning & Development

Date: March 7, 2023

Board Date: March 17, 2023

Subject: Approve the Amendment No. 2 with Hanson Professional Services, Inc. for Apron Taxilane Reconstruction at Indianapolis Regional Airport (Project No. C-22-001)

Background

The east and west aprons at Indianapolis Regional Airport (MQJ), which were constructed in 1978 and 1981, have reached the end of their useful life. In order to continue providing access to the hangars located along the northern edge of the east and west aprons, the Indianapolis Airport Authority (IAA) has opted to reconstruct the northern portion of the aprons as a taxilane. In addition, the IAA has opted to overlay the west apron.

On March 18, 2022, the IAA Board of Directors approved a Professional Services contract with Hanson Professional Services to provide design, engineering, and bidding services for the taxilane reconstruction.

On October 21, 2022, the IAA Board of Directors approved Amendment No. 1 to expand the scope of this project to include asphalt overlays for the remaining areas of the east and west aprons.

On February 17, 2023, the IAA Board of Directors approved the contract with Milestone Contractors, L.P. for Taxilane Reconstruction at Indianapolis Regional Airport.

Scope

Amendment No. 2 includes construction administration services for the Taxilane Reconstruction project.

Budget

The Hanson Professional Services Amendment No. 2 is \$90,832.00, which exceeds the approved 2023 Capital Budget for Apron Taxilane Reconstruction at the Indianapolis Regional Airport. Funding for this project will be accommodated through savings in other approved projects included in the 2023 Capital Budget.

Schedule

This amendment does not change the term of the contract. The contract with Hanson Professional Services expires August 31, 2024 to align with the anticipated construction completion date.

Supplier Diversity Participation

The following is the supplier diversity participation:

Firm	Amount			%		
	MBE	WBE	VBE	MBE	WBE	VBE
Shrewsberry & Associates, LLC	\$ 26,836.00	\$ -	\$ -	29.54%	0.00%	0.00%
Totals	\$ 26,836.00	\$ -	\$ -	29.54%	0.00%	0.00%

Contract Summary to Date

Contract/Amendment & Execution Date	Service & Term	Amount	Diversity Participation %		
			MBE	WBE	VBE
Original Contract March 18, 2022	Professional Services Term: 3/18/22 to 6/30/23	\$ 364,957.00	19.98%	12.28%	3.00%
Amendment No. 1 October 21, 2022	Professional Services Term: 3/18/22 to 8/31/24	68,848.00	14.23%	0.00%	0.00%
Amendment No. 2 March 17, 2023	Professional Services Term: 3/18/22 to 8/31/24	90,832.00	29.54%	0.00%	0.00%
Revised Contract NTE		\$ 524,637.00	20.88%	8.54%	2.09%

Recommendation

The IAA Staff recommends that the IAA Board of Directors consider for approval Amendment No. 2 to Hanson Professional Services, Inc. for Apron Taxilane Reconstruction at Indianapolis Regional Airport in an amount not-to-exceed \$90,832.00. Supplier diversity participation is MBE 29.54% (Shrewsberry & Associates, LLC).



Indianapolis Airport Authority

BOARD MEMO - CONTRACT AWARD

To: IAA Board of Directors

From: Jarod Klaas, P.E., Senior Director of Planning & Development

Date: March 7, 2023

Board Date: March 17, 2023

Subject: Award Construction Contract to Rieth-Riley Construction Co., Inc. for Rehabilitate Airport Roads and Lots - 2023 at Indianapolis International Airport (Project No. I-23-019)

Background

Rehabilitate Airport Roads and Lots - 2023 is a continuation of a project intended to rehabilitate roads and parking lots throughout the Indianapolis International Airport (IND) campus. The rehabilitation will focus mainly on maintaining the quality of the pavements and extending the useful life of the roads and parking lots.

On September 6, 2022, the Indianapolis Airport Authority (IAA) Senior Director of Planning & Development approved a task order with WSP USA through their 2022 On-Call Professional Services Contract to develop Plans and Specification for bidding Rehabilitate Airport Roads and Lots - 2023 on IND.

On December 30, 2022, the IAA Executive Director approved Plans and Specifications prepared by WSP USA and authorized the public bidding process for Rehabilitate Airport Roads and Lots – 2023 at the Indianapolis International Airport.

On February 17, 2023, IAA staff received four (4) bids. The project contained a base bid only. The bids ranged from \$1,271,052.50 to \$1,576,435.60. Rieth-Riley Construction Co., Inc. was the lowest responsive and responsible bidder in the amount of \$1,271,052.50.

In addition to the contract amount, IAA staff is requesting a construction reserve of 10% of the total contract amount for this project. A construction reserve has been previously approved by the IAA Board of Directors on other projects and successfully implemented to ensure timely approval of minor changes necessary due to unforeseen conditions and circumstances. There are sufficient dollars within this project's budget to accommodate the funding of a construction reserve. Change orders exceeding the construction reserve will be submitted to the IAA Board of Directors for approval.

Scope

The scope includes localized full depth asphalt patching, resurfacing, crack seal, concrete patching and replacement, and joint sealing work as needed based on the 2019 Landside Roadway Pavement Assessment prepared by WSP USA.

Budget

The Rieth-Riley Construction Co., Inc. contract is \$1,271,052.50, which is within the approved 2023 Capital Budget for Rehabilitate Airport Roads and Lots - 2023.

Rehabilitate Airport Roads and Lots - 2023

Contract Amount (including 10% reserve)	\$	1,398,157.75
Design (Including Study)		107,194.45
Construction Administration		32,147.65
Construction Inspection (Estimate)		65,000.00
Resident Engineer		19,900.00
Advertisements for Bid		303.75
Total Anticipated Project Cost	\$	1,622,703.60

This project will be 100% Airport cash funded.

This project is being undertaken to preserve an asset. Without these improvements, the structure will continue to deteriorate in excess of normal maintenance and its remaining useful life will be reduced. As a result of the necessity to maintain the asset in working order, this project is exempt under the IAA’s hurdle rate policy and has not been subjected to an internal rate of return calculation.

Supplier Diversity Participation

The following is the supplier diversity participation:

Firm	Amount			%		
	MBE	WBE	VBE	MBE	WBE	VBE
Javelina Construction	\$ -	\$ 86,250.00	\$ -	0.00%	6.79%	0.00%
Gridlock Traffic Systems, Inc	\$ -	\$ 30,000.00	\$ -	0.00%	2.36%	0.00%
CJ's Inc	\$ -	\$ 139,000.00	\$ -	0.00%	10.94%	0.00%
Totals	\$ -	\$ 255,250.00	\$ -	0.00%	20.08%	0.00%

Recommendation

The IAA Staff recommends the IAA Board of Directors consider for approval an award of contract for Rehabilitate Airport Roads and Lots - 2023 at Indianapolis International Airport to Rieth-Riley Construction Co., Inc. in an amount not-to-exceed \$1,271,052.50 plus a 10% construction reserve of \$127,105.25 for a total of \$1,398,157.75. Rieth-Riley was the lowest responsive and responsible bidder. Supplier diversity participation is MBE 20.08% (Javelina Construction, Gridlock Traffic Systems, Inc, and CJ's Inc).