



Agenda  
Indianapolis Airport Authority  
June 20, 2014  
8:30 AM

**I. Call to Order**

**II. Approval of Minutes of the Pre-Board and Regular Meeting of May 16, 2014**

**III. Ordinances, Resolutions and Public Hearings**

Introduction of **General Ordinance No. 4-2014** concerning the Indianapolis Airport Authority budget for 2015.

**IV. Board Reports**

President's Report

**V. Official Actions**

Consider for approval the individual items listed on the IAA General Agenda dated June 20, 2014.

**VI. Staff Reports**

Executive Director Report

**VII. Other Reports/Update**

**VIII. Board Communications**

*Next Meeting: Friday, July 18, 2014 @ 8:30 a.m.*

**IX. Adjourn**

**MINUTES**  
**Board of Directors Meeting**  
**Indianapolis Airport Authority**

The Regular Meeting of the Indianapolis Airport Authority Board was called to order at 8:37 a.m., May 16, 2014, in the Airport's Board Room at the Indianapolis International Airport.

**Present at commencement of the meeting and comprising a quorum were:**

Michael W. Wells, President  
Kelly J. Flynn, Vice President  
Alfred Bennett, Secretary  
Jean Wojtowicz, Member  
Jack T. Morton, Jr., Member  
Karen Caswelch, Member  
David C. Lewis Sr., Member  
Philip C. Borst, Member  
Lynn T. Gordon, Advisory Member

Rex M. Joseph, IAA Board Counsel

**IAA executive staff attending:**

Robert A. Duncan, Executive Director  
Mike Medvescek, Sr. Director of Operations  
Marsha Stone, Sr. Director of Commercial Enterprise  
Joseph Heerens, General Counsel  
Robert Thomson, Sr. Director of Finance  
Jamie Leap, Sr. Administrative Assistant/Recording Secretary

**APPROVAL OF MINUTES**

Upon a motion by Mr. Flynn, seconded by Ms. Wojtowicz and unanimously passed, approval was given to the Minutes of both the Pre-Board and Regular Meetings of April 18, 2014.

**ORDINANCES, RESOLUTIONS AND PUBLIC HEARINGS**

President Wells next opened the public hearing and described General Ordinance No. 3-2014, concerning the Indianapolis Airport Authority's Work Permit Policy. President Wells asked if there were any comments or testimony. There being none, he asked for a motion. Upon a motion by Ms. Wojtowicz, seconded by Mr. Bennett and unanimously passed, approval was given to General Ordinance No. 3-2014.

## **BOARD REPORTS**

### **President's Report**

President Wells offered his thanks and appreciation to the entire organization for their efforts in successfully managing the Airport through a very difficult winter season.

## **OFFICIAL ACTIONS**

INTRODUCTION AND APPROVAL OF THE INDIANAPOLIS AIRPORT AUTHORITY'S GENERAL AGENDA, DATED May 16, 2014: President Wells introduced and then verbally described each of the individual items listed on the General Agenda, after which he asked for separate motions of approval, as follows:

**BP2014-05-1.** Upon a motion by Mr. Flynn, seconded by Mr. Borst and unanimously passed, approval was given to BP2014-05-1.

**BP2014-05-2.** Upon a motion by Mr. Lewis, seconded by Ms. Caswelch and unanimously passed, approval was given to BP2014-05-2.

At this point, Mr. Rex M. Joseph, IAA Board Counsel, called attention to the second part of BP2014-05-2 as listed on the General Agenda (plans and specifications for the project as prepared by Wessler Engineering, and to authorize the bidding process), which also requires approval. Upon a motion by Mr. Lewis, seconded by Ms. Caswelch and unanimously passed, approval was given to this second part of BP2014-05-2.

**BP2014-05-3.** Upon a motion by Ms. Caswelch, seconded by Ms. Wojtowicz and unanimously passed, approval was given to BP2014-05-3.

**BP2014-05-4.** Upon a motion by Mr. Morton, seconded by Mr. Flynn and unanimously passed, approval was given to BP2014-05-4.

**BP2014-05-5.** Upon a motion by Mr. Bennett, seconded by Ms. Wojtowicz and unanimously passed, approval was given to BP2014-05-5.

**BP2014-05-6.** Upon a motion by Mr. Flynn, seconded by Ms. Caswelch and unanimously passed, approval was given to BP2014-05-6.

**BP2014-05-7.** Upon a motion by Mr. Flynn, seconded by Mr. Lewis and unanimously passed, approval was given to BP2014-05-7.

**BP2014-05-8.** Upon a motion by Mr. Lewis, seconded by Mr. Bennett and unanimously passed, approval was given to BP2014-05-8.

**BP2014-05-9.** Upon a motion by Ms. Caswelch, seconded by Mr. Morton and unanimously passed, approval was given to BP2014-05-9.

## **STAFF REPORTS**

### **Executive Director Report**

Mr. Duncan introduced Mr. Mike Medvescek, IAA Sr. Director of Operations, who announced that the Balchen-Post Award had recently been given to the IAA at the International Snow Symposium in Buffalo, NY. Mr. Medvescek then recognized several IAA employees attending the Board meeting who serve as Leads and Supervisors on the IAA Snow Team, some of which were present when the award was given.

Mr. Medvescek further highlighted two recent Honor Flights held on April 5, 2014, and May 10, 2014. Each of these Honor Flights brought approximately 2,000 spectators to Civic Plaza at Indianapolis International Airport. All IAA staff worked together to ensure that both flights were a success for the participating World War II Veterans.

Mr. Duncan next introduced Mr. A.J. Babkowski, IAA Project Manager, who briefly announced that the IAA had recently received an award for Excellence in Concrete Pavement for the project to rehabilitate Runway 5R-23L and Taxiway N at Indianapolis International Airport. The project received recognition for its complex phasing plan and the innovative approach to the concrete mix design.

Mr. Duncan next introduced Mr. Robert Thomson, IAA Sr. Director of Finance, who shared the recent announcement that IAA received its 31<sup>st</sup> Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report (CAFR) for 2013.

Mr. Duncan also mentioned the recent gift provided to the IAA from the Indiana USO for being a Corporate Partner at the USO Gala held on May 9, 2014.

Lastly, Mr. Duncan announced that this Board meeting would be his last as Executive Director, and he thanked the Board for the opportunity to serve as Executive Director and recognized IAA staff for their support. He also recognized Mr. Bob Spitler for his accomplishments over the last few years; Mr. Spitler will be retiring at the end of May, 2014.

## **ADJOURNMENT**

President Wells announced that the next IAA Board meeting is scheduled for June 20, 2014.

There being no further business, the meeting was adjourned at 8:58 a.m.

INDIANAPOLIS AIRPORT AUTHORITY\*

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Michael W. Wells, President

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Alfred R. Bennett, Secretary

Date: \_\_\_\_\_

\*Signed under authority of IAA Board Resolution #6-2013



## BOARD MEMO – 2015 BUDGET ORDINANCE

To: IAA Board of Directors  
From: Robert Thomson, Sr. Director of Finance  
Date: June 4, 2014  
Board Date: June 20, 2014  
Subject: 2015 Budget Ordinance

Attached is the draft template of the 2015 Budget Ordinance 4-2014. At this time staff are still working through the final details of the 2015 Budget. This Budget Ordinance when adopted will set the maximum appropriation (expenditure) levels for 2015.

The budget process requires an Introduction, an Initial Hearing and presentation, and the Final Hearing and adoption of the Budget by August 31, 2014. The June 20, 2014 Board meeting will be the verbal Introduction of the Ordinance. The Ordinance is simply verbally introduced and no detail is discussed or presented.

The 2015 Capital Improvement Fund Budget assumptions will be reviewed in detail with the Finance and Audit Committee on June 20, 2014. The Airport System Fund Budget (which includes the Operating Budget) will be reviewed in detail with the Finance and Audit Committee on June 23, 2014. Both of these budget review meetings occur in advance of the Initial Public Hearing on the Budget, which is scheduled for the July 18, 2014 Board meeting. The Final Hearing on the 2015 Budget will be held on August 15, 2014, at which time the Board will vote to accept or reject the 2015 Budget Ordinance.

The Indianapolis City-County Council (Council) requires the Board to accept the 2015 Budget Ordinance by August 31, 2014. The Council Municipal Corporations Committee will hold a hearing on **September 12, 2014** to review the 2015 Budget and the Council will approve the budget on **October 13, 2014**.

BUDGET SUBMISSION LETTER AND CERTIFICATE

TO THE AUDITOR OF MARION COUNTY, INDIANA:

The undersigned herewith submits two copies of the Budget adopted by the Board of the Indianapolis Airport Authority for the year ending December 31, 2015, for filing and presentation to the County Tax Adjustment Board.

I certify that said copies are true and exact copies of the Budget approved by the Board on August 15, 2014, fixing the appropriations and tax levies for said year.

Dated this 15th day of August, 2014

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Michael Wells  
President of the Board  
Indianapolis Airport Authority

Attest:

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Robert Thomson  
Treasurer  
Indianapolis Airport Authority

STATE OF INDIANA, MARION COUNTY  
INDIANAPOLIS AIRPORT AUTHORITY

I, Robert Thomson, Treasurer of the Indianapolis Airport Authority, do hereby certify the above and foregoing is a full, true and complete copy of General Ordinance 4-2014, that said Ordinance was passed by the Board of the Indianapolis Airport Authority on the 15th day of August, 2014, and now remains on file and record in the Airport offices.

WITNESS my hand and the Official Seal of  
the Indianapolis Airport Authority this 15th  
day of August, 2014

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Robert Thomson  
Treasurer  
Indianapolis Airport Authority

INDIANAPOLIS AIRPORT AUTHORITY

ORDINANCE NO. 4-2014

An Ordinance appropriating monies for the purpose of defraying the expenses of the Indianapolis Airport Authority, Marion County, Indiana, for the calendar year of 2015, including all outstanding claims and obligations, and fixing a time when the same shall take effect.

Section I - Be it ordained by the Board of the Indianapolis Airport Authority, Marion County, Indiana, that for the calendar year of 2015, the following sums of money are hereby appropriated and ordered set apart out of the funds herein named and for the purpose herein specified, subject to the laws governing the same, and subject also to the conditions provided in this Ordinance. Such sums appropriated shall be held to be made during the year, unless otherwise expressly stipulated and provided by law.

Section II - That for said calendar year there is hereby appropriated out of the Airport System Fund of said Indianapolis Airport Authority the following:

Personal Services	\$ xx,xxx,xxx
Supplies & Materials	x,xxx,xxx
Other Services and Charges	xxx,xxx,xxx
Capital Outlay	<u>xxx,xxx</u>
Total Airport System Fund	\$xxx,xxx,xxx

*NOTE: still finalizing numbers which will be inserted in advance of 7/18/14 meeting*

That for said calendar year, there is hereby appropriated out of the Capital Improvement Fund of said Indianapolis Airport Authority the following:

Total Capital Improvement Fund	\$ xx,xxx,xxx
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*NOTE: still finalizing numbers which will be inserted in advance of 7/18/14 meeting*

That for said calendar year, disbursements from the appropriations of the Indianapolis Airport Authority may be transferred by the Board of the Indianapolis Airport Authority from one major budget classification to another, at any regular meeting without prior notice and without approval from the State Board of Tax Commissioners, provided such transfer does not necessitate expenditure of more money than was set out in detail in the published budget.

Section III - Said moneys appropriated shall be derived from the following sources:

Airport System Funds on Hand	\$	tbd
Capital Improvement Funds on Hand		tbd
Airport Revenues		tbd
Federal and State Grants		tbd
Transfers		tbd
Interest/Federal Payments/Other		tbd
Financing		tbd
	\$	tbd

*NOTE: still finalizing numbers, Funds on Hand will be based on balances as of 6/30/14 which are not available at this time; amounts will be inserted in advance of 7/18/14 meeting*

This Ordinance shall be in full force and effect after its passage. Enacted by the Board, August 15, 2014.

**INDIANAPOLIS AIRPORT AUTHORITY\***

By: \_\_\_\_\_  
Michael Wells, President

By: \_\_\_\_\_  
Alfred R. Bennett, Secretary

\* Signed under authority of IAA Board Resolution #6-2013

IAA Board Meeting  
General Agenda  
June 20, 2014

General:

**BP2014-06-1** Consider for approval extension of the Agreement with Siemens Postal, Parcel & Airport Logistics LLC (Siemens) during the 3rd option period, commencing October 1, 2014 and terminating September 30, 2016. The total amount for this two-year option period will be \$2,407,304.00

Capital Program:

**BP2014-06-2** Consider for approval submitting request for bids to replace three self-propelled snow blowers with two new high-speed, high-capacity, self-propelled snow blowers

**BP2014-06-3** Consider for approval Plans and Specifications for Project # I-14-029, Indianapolis Maintenance Center – Roof Repairs Back Shops & Utility Distribution Corridor and Skylight Roof Repairs at Indianapolis International Airport, as prepared by Cripe Architects + Engineers, and authorize the public bidding process

**BP2014-06-4** Consider for approval Plans and Specifications for Project # I-14-014, Rehabilitate Asphalt Lots 2014 at Indianapolis International Airport, as prepared by Shrewsberry & Associates, LLC, and authorize the public bidding process

**BP2014-06-5** Consider for approval Plans and Specifications for Project # I-14-024, Rehabilitate Airport Roads 2014 at Indianapolis International Airport, as prepared by Durham Engineering, Inc. and authorize the public bidding process



## **BOARD MEMO – CONTRACT EXTENSION**

To: IAA Board of Directors

From: Mike Medvescek, Sr. Director of Operations

Date: June 4, 2014

Board Date: June 20, 2014

Subject: Approval of Agreement with Siemens Postal, Parcel & Airport Logistics LLC (Siemens) for Operation and Maintenance of the Baggage Handling System

### **Background**

On July 18, 2008, the Board approved a two (2) year agreement with Siemens in the amount of \$3,958,500 for the operation and maintenance of the Airport's baggage system ("Agreement"). The initial term of this agreement commenced on October 1, 2008 and terminated on September 30, 2010; and there are four (4) options to extend this Agreement for periods of two (2) years each upon terms and conditions acceptable and negotiated by the parties.

On June 18, 2010, the Board approved the extension of this agreement for the 1<sup>st</sup> option period, commencing October 1, 2010 and terminating September 30, 2012. The total amount for the two-year option was \$2,176,117.00.

On September 21, 2012, the Board approved the extension of this agreement for the 2nd option period. Siemens had proposed a 2% increase for October 1, 2012 to September 30, 2013, and a 3% increase for October 1, 2013 to September 30, 2014. The total amount for the two-year option was \$2,372,241.37.

For the extension of this Agreement for the 3rd option period, Siemens has agreed to keep their pricing unchanged. Thus, the 2013-2014 pricing (\$1,203,652) will be continued unchanged for 2014-2015 and 2015-2016. The Agreement will be extended through September 30, 2016, and the total amount paid for this two-year option will be \$2,407,304.

To date, Siemens has provided the Indianapolis Airport Authority ("IAA") with extraordinary service in the operation and maintenance of the Airport's baggage system. Siemens has maintained a professional relationship with the IAA, Transportation Security Administration ("TSA") and the airlines, and has met all regulatory requirements that the TSA has implemented.

**Scope**

Siemens will be continue to be responsible for operation and maintenance of the system, including preventive maintenance tasks, non-scheduled repair maintenance tasks, responding to and rectifying all fault conditions, specified outbound and inbound systems in its entirety, procurement of tools and equipment required to perform maintenance, its employees, providing status reports, and cooperating in all aspects with the IAA and its representatives. Preventive maintenance and non-scheduled maintenance tasks shall be coordinated with and scheduled around the requirements of the user airline’s operation.

**Supplier Diversity Participation**

The Director of Supplier Diversity has determined that, due to the nature of scope of work, there will be no M/W/VBE participation on this agreement.

**Recommendation**

The IAA staff recommends that the Board consider for approval the extension of this Agreement with Siemens Postal, Parcel & Airport Logistics LLC (Siemens) during the 3rd option period, commencing October 1, 2014 and terminating September 30, 2016. The total amount for this two-year option period will be \$2,407,304.00.

**History of Siemens Contract:**

Year One (1):	\$1,950,000	(October 1, 2008 to September 30, 2009)
Year Two (2):	\$2,008,500	(October 1, 2009 to September 30, 2010)
Year Three (3):	\$1,030,225	(October 1, 2010 to September 30, 2011)
Year Four (4):	\$1,145,892	(October 1, 2011 to September 30, 2012)
Year Five (5):	\$1,168,588	(October 1, 2012 to September 30, 2013)
Year Six (6):	\$1,203,652	(October 1, 2013 to September 30, 2014)
Year Seven (7):	\$1,203,652	(October 1, 2014 to September 30, 2015)
Year Eight (8):	\$1,203,652	(October 1, 2015 to September 30, 2016)



## **BOARD MEMO – SNOW BLOWER REPLACEMENTS**

To: IAA Board of Directors

From: Michael Medvescek, Sr. Director of Operations

Date: June 01, 2014

Board Date: June 20, 2014

Subject: Replacement of three old self-propelled snow blowers with two new high-speed, high-capacity, self-propelled snow blowers

### **Background**

In accordance with Title 14, Code of Federal Regulations (CFR), Part 139, as of April 30, 2009 certificated airports are required to comply with the Federal Aviation Administration (FAA) Advisory Circular (AC) 150/5200-30C. AC 150/5200-30C states an airport with the number of commercial operations as IND should have sufficient equipment to clear within a ½ hours' time 1 inch of snow weighing up to 25 lb/ft<sup>3</sup> from Priority 1 areas. This index then outlines the minimum number of rotary plows that an airport is required to provide in accordance with AC 150/5220-20. A high-speed self-propelled "rotary plow" better known as a snow blower is a specialized vehicle that blows or throws snow over an obstacle (e.g. signs or lights along the edge of a runway or taxiway) or a large distance (e.g. 100 feet).

This project is to replace three old self-propelled snow blowers, a 36 year old (1978), a 22 year old (1992), and a 21 year old (1993), with two new high-speed high-capacity self-propelled snow blowers. Due to the severity of operational requirement, age, and lack of parts availability, these blowers can no longer be maintained in a reliable operational status. If these vehicles are not replaced we could fail to meet FAA standards.

This project would include the purchase of two new high-speed high-capacity self-propelled snow blowers that meet the newest applicable FAA, Department of Transportation (DOT), and Environmental Protection Agency (EPA) motor vehicle standards. The old snow blowers would be disposed of through the IAA online auction process.

### **Scope**

This project proposes to replace three old self-propelled snow blowers, a 36 year old (1978), a 22 year old (1992), and a 21 year old (1993), with two new high-speed high-capacity self-propelled snow blowers.

The proposed completion of the project would be within 120 days of the Notice to Proceed (NTP). Airport Operations will oversee the completion of the project for its duration.

**Budget**

This project was not included in the original, approved 2014 Capital Budget, however due to the unusually harsh winter (2013/2014) and potential for grant funding, the Senior Management Team advises moving forward with the purchase of this equipment. The cost of the snow blowers has been included in the 2014 Reforecast of the Capital Budget at \$1,314,400. Funding for this project is anticipated to be 75% Airport Improvement Program (AIP) grant funding from the FAA and 25% airport cash funded.

This project is being undertaken to replace existing equipment that is integral to the continued operation of the airport and is anticipated to be seventy-five percent (75%) funded with federal grants. As a result of the safety critical nature of the replacement and the anticipated grant funding, this project is exempt under the Authority's hurdle rate policy and has not been subjected to an internal rate of return calculation.

**Schedule**

Board approves advertisement	June 20, 2014
Open bids	August 07, 2014
Board approves contract	August 15, 2014
Vehicle delivered	Up to 120 days after NTP

**Supplier Diversity Participation**

The Director of Supplier Diversity concluded that there is no D/M/W/VBE participation available for this project.

**Recommendation**

The IAA Staff recommends the Board consider for approval submitting request for bids to replace three self-propelled snow blowers with two new high-speed, high-capacity, self-propelled snow blowers.



## **BOARD MEMO – PLANS & SPECIFICATIONS APPROVAL**

To: IAA Board of Directors

From: Shannetta Griffin, P.E., Sr. Director of Planning & Development

Date: May 29, 2014

Board Date: June 20, 2014

Subject: Approval of Plans and Specifications for Project # I-14-029, Indianapolis Maintenance Center – Roof Repairs Back Shops & Utility Distribution Corridor and Skylight Roof Repairs at Indianapolis International Airport, and Authorize the Public Bidding Process

### **Background**

The Indianapolis International Airport (IND) Indianapolis Maintenance Center (IMC) has a 22 year old roofing system which received Capital repairs in 2012 and 2013 covering the problem areas of the hangars and portions of the back shop skylight areas. This project focuses on the remaining seams, flashings, and skylights for the back shop and seams and flashings for the upper level utility distribution corridor areas.

On March 28, 2014, the IAA issued a qualifications based Request for Proposals (RFP) to a selection of firms with Statement of Qualifications on file to select a designer for this project. One proposal was received. A review committee made up of four IAA representatives reviewed and scored Cripe Architect + Engineers' proposal. Cripe Architects + Engineers' proposal was scored at a high level by the committee and meets this project's design requirements.

This project was approved for implementation by the Senior Management Team on March 3, 2014.

### **Scope**

The scope of work includes repair of remaining base flashings, expansion joints, curb flashings, sealing the skylights and repairing the skylight flashings on the roof of the back shops, supply building, and utility distribution corridor.

### **Budget**

The construction package is estimated between \$500,000 and \$1,000,000. The range is established per Federal Acquisition Regulation Subpart 36.2.

This project is included in the approved 2014 Capital Budget as two projects, IMC Roof Repairs Back Shops and Utility Distribution Corridor and IMC Skylight Roof Repairs combined into one project for execution. Funding for this project is anticipated to be 100% airport cash funded.

This project is being undertaken to rehabilitate existing infrastructure that is integral to the continued safe operation of the airport. As a result of the critical nature of the rehabilitation, this project is exempt under the Authority's hurdle rate policy and has not been subjected to an internal rate of return calculation.

**Schedule**

Advertisement of Opportunity to Bid: July 1, 2014, 2014 and July 8, 2014  
Pre-Bid Meeting: July 9, 2014 10:30 am Building 60, Conference Room 1  
Bid Opening: July 24, 2014 11:00 am Building 60, Conference Room 1

Est. Bid Award (Board Meeting) August 15, 2014

Contract award anticipated August 15, 2014 and the substantial completion date is expected to be October 1, 2014.

**Supplier Diversity Participation**

The Director of Supplier Diversity established the following participation goals:  
MBE 18%, WBE 5%, and VBE 3%

**Recommendation**

The IAA staff recommends that the Board consider for approval Plans and Specifications for Project # I-14-029, Indianapolis Maintenance Center – Roof Repairs Back Shops & Utility Distribution Corridor and Skylight Roof Repairs at Indianapolis International Airport, as prepared by Cripe Architects + Engineers, and authorize the public bidding process.



## **BOARD MEMO – PLANS & SPECIFICATIONS APPROVAL**

To: IAA Board of Directors

From: Shannetta Griffin, P.E., Sr. Director of Planning & Development

Date: May 27, 2014

Board Date: June 20, 2014

Subject: Approval of Plans and Specifications for Project # I-14-014, Rehabilitate Asphalt Lots 2014 at Indianapolis International Airport, and Authorize the Public Bidding Process

### **Background**

The Midfield Terminal Project completed in 2008 by the Indianapolis Airport Authority (IAA) built approximately 120 acres of new asphalt parking areas throughout the Midfield campus at Indianapolis International Airport. These lots require maintenance and rehabilitation to maximize the life of the asphalt parking lot assets. An annual drive through inspection of all the lots was performed to determine the highest priority for rehabilitation within the 2014 budget.

On January 9, 2014, the IAA issued a qualifications based Request for Proposals (RFP) to select a designer for this project. Four proposals were received. A review committee made up of five IAA representatives reviewed and ranked the proposals. The committee ranked the consultants using their scores from the RFP's. Shrewsberry & Associates, LLC (Shrewsberry) was ranked highest by the committee to meet this project's design requirements.

This project was approved for implementation by the Senior Management Team on January 27, 2014.

### **Scope**

The scope of work includes crack repair, partial and full depth repair, joint sealing for parking pavements at Fire Station #1, Employee and Economy Lot at Indianapolis International Airport, along with PaveDrain product installed at Quick Turn Around (QTA) facility (Hertz location) as shown on the attached exhibit.

### **Budget**

The construction package is estimated between \$100,000 and \$250,000. The range is established per Federal Acquisition Regulation Subpart 36.2.

This project is included in the approved 2014 Capital Budget and funding for this project is anticipated to be 100% Airport cash funded.

This project is being undertaken to repair an asset currently utilized by IAA, third-party tenants and airline passengers. Delaying or not undertaking this project will result in a larger capital investment in future years as the asset will not realize its design life. This project is exempt under the Authority's hurdle rate policy and has not been subjected to an internal rate of return calculation.

**Schedule**

Advertisement of Opportunity to Bid: July 1, 2014 and July 8, 2014  
Pre-Bid Meeting: July 10, 2014 9:00 am Building 60, Conference Room 1  
Bid Opening: July 29, 2014 1:30 pm Building 60, Conference Room 1

Est. Bid Award (Board Meeting) August 15, 2014

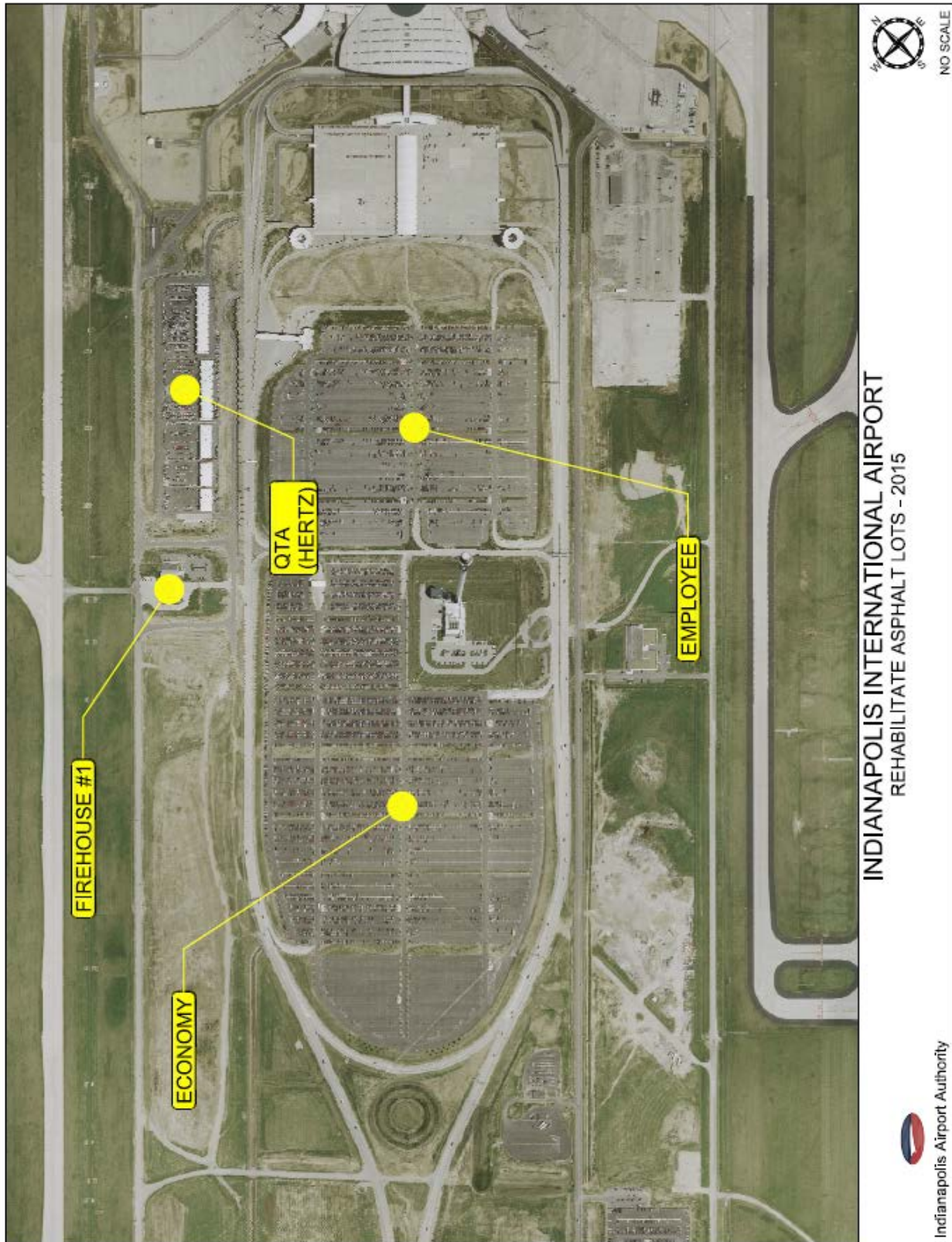
Contract award anticipated August 15, 2014 and the substantial completion date is expected to be December 2014.

**Supplier Diversity Participation**

The Director of Supplier Diversity established the following participation goals:  
MBE 18%, WBE 5%, and VBE 3%

**Recommendation**

The IAA staff recommends that the Board consider for approval Plans and Specifications for Project # I-14-014, Rehabilitate Asphalt Lots 2014 at Indianapolis International Airport, as prepared by Shrewsberry & Associates, LLC, and authorize the public bidding process.





## **BOARD MEMO – PLANS & SPECIFICATIONS APPROVAL**

To: IAA Board of Directors

From: Shannetta Griffin, P.E., Sr. Director of Planning & Development

Date: May 27, 2014

Board Date: June 20, 2014

Subject: Approval of Plans and Specifications for Project # I-14-024, Rehabilitate Airport Roads 2014 at Indianapolis International Airport, and Authorize the Public Bidding Process

### **Background**

This project consists of three Capital Improvement Program (CIP) projects: 1) Rehabilitate Airport Roads – High School Road, 2) Rehabilitate Airport Roads – 2014, and 3) Relocate Republic Entry Road at Indianapolis International Airport, combined for execution. Rehabilitate High School Road is a short-term repair to protect the road from further deterioration while development opportunities are pursued to better identify the ultimate configuration of the road. Rehabilitate Airport Roads – 2014 is localized rehabilitation and crack sealing. These continued efforts are important to prevent water from entering the subsurface of the roadway system resulting in premature failure. Relocate Republic Entry Road is to create a new entry road for Republic Airways Hangar parking lot ((Republic parking lot) from the Indianapolis Maintenance Center (IMC) parking lot. The new entry road is a more economical option than full reconstruction of the section of Hoffman Road that currently provides access to the Republic parking lot.

On January 9, 2014, the Indianapolis Airport Authority (IAA) issued a qualifications based Request for Proposals (RFP) per FAA requirements to select a designer for this project. Seven proposals were received. A review committee of five IAA representatives reviewed and ranked the proposals. Durham Engineering, Inc. was ranked highest by the committee to meet this project's design requirements.

This project was approved for implementation by the Senior Management Team on January 27, 2014.

### **Scope**

The scope of work includes repairs to High School Road, relocation of Republic parking lot entrance, and repairs to portions of non-airfield roads, as shown on the attached exhibit. Repairs include crack sealing, full depth patch repair and striping. The

Republic parking lot entrance work includes moving of security gate and camera, and new roadway allowing access to Republic parking lot.

**Budget**

The construction package is estimated between \$500,000 and \$1,000,000. The range is established per Federal Acquisition Regulation Subpart 36.2.

This project is included in the approved 2014 Capital Budget as three projects combined for implementation, and funding for this project is anticipated to be 100% Airport cash.

The project is being undertaken to rehabilitate existing infrastructure that is integral to the continued operation of the airport. Because of the critical nature of this project, it has not been subjected to an internal rate of return calculation.

**Schedule**

Advertisement of Opportunity to Bid:	July 1, 2014 and July 8, 2014
Pre-Bid Meeting:	July 10, 2014 9:30 am Building 60, Conference Room 1
Bid Opening:	July 29, 2014 2:00 pm Building 60, Conference Room 1

Est. Bid Award (Board Meeting) August 15, 2014

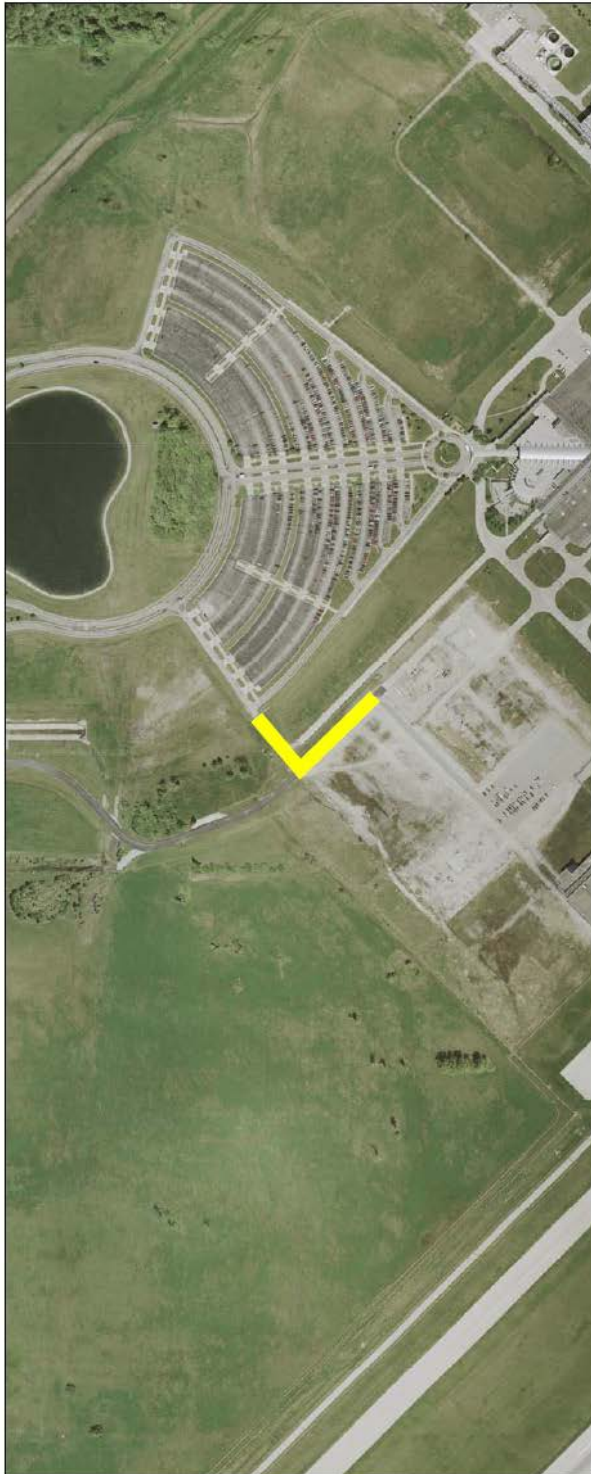
Contract award anticipated August 15, 2014 and the substantial completion date is expected to be December 2014.

**Supplier Diversity Participation**

The Director of Supplier Diversity established the following participation goals: MBE 18%, WBE 5%, and VBE 3%

**Recommendation**

The IAA staff recommends that the Board consider for approval Plans and Specifications for Project # I-14-024, Rehabilitate Airport Roads 2014 at Indianapolis International Airport, as prepared by Durham Engineering, Inc. and authorize the public bidding process.



**INDIANAPOLIS INTERNATIONAL AIRPORT**  
REHABILITATE AIRPORT ROADS - FUTURE

