



Indianapolis Airport Authority

Board Memo

To: IAA Board
From: Marsha Stone, Senior Director of Finance
Board Date: April 17, 2009
Subject: 2008 Audited Financial Statements

Please accept the attached draft of the Independent Accountant's Report on Financial Statements and Supplementary Information for the Indianapolis Airport Authority for the years ending December 31, 2008 and 2007, as performed by the Authority's independent accounting firm, BKD, LLP. When in final form, BKD will be providing an unqualified opinion on the Authority's financial statements.

The Authority's Finance Audit and Business Relations Committee reviewed and approved a draft of the audited financial statements at the March 23, 2009 committee meeting, and the Board was provided a summary of that meeting in an e-mail dated April 2, 2009 from Michael Stayton, Committee Chair.

IAA Staff is asking that the board approve the audited financial statements, per attached, at the April 17 Board meeting.



Indianapolis Airport Authority

Board Memo – Contract

To: IAA Board of Directors
From: Robert A. Duncan, Airport Director
Date: March 24, 2009
Board Date: April 17, 2009
Subject: Grant of Easement with Mt. Vernon Community School Corporation

Recommendation

Consent to the Grant of Easement with Mt. Vernon Community School Corporation (Mt. Vernon) for placement of a storm water drainage pipe across the Authority's land at Mt. Comfort Airport. Board Paper 040-09

Scope

The Authority previously entered into a Right of Entry with Mt. Vernon which provided access on the Authority's land for the installation of a storm water drainage pipe to support a new school.

Mt. Vernon, via the Right of Entry, is required within 60 days of installation of the drainage utilities to create a legal description and plat for the approval of this Easement.

Schedule

April 17, 2009: Execution of the Grant of Easement with Mt. Vernon Community School Corporation

Revenue and/or Operating Cost Implications

Revenue:

Mt. Vernon paid the Authority a one-time fee of \$12,000.

Operating Costs:

There are no operating costs to be paid by the Authority.

Diversity Participation

Not applicable.



Indianapolis Airport Authority

Board Memo – Contract

To: IAA Board of Directors
From: Robert A. Duncan, Airport Director
Date: March 24, 2009
Board Date: April 17, 2009
Subject: Office and Hangar Sublease Agreement between Signature Flight Support d/b/a Hawker Beechcraft Line Services and N92SH, LLC

Recommendation

Consent to the Office and Hangar Sublease Agreement between Signature Flight Support d/b/a Hawker Beechcraft Line Services (Hawker) and N92SH, LLC. The initial term of the sublease is retroactive to March 1, 2009 and terminating February 28, 2010. Board Paper 042-09

Scope

Hawker obtains a percentage of its revenue from subleasing offices and hangars to corporate users. The lease between Hawker and the Indianapolis Airport Authority requires the Authority's consent to sublease any portion of the Leased Premises. N92SH, LLC intends to sublease space for storage of their aircraft.

The Authority does not receive any direct revenue from the Hawker subleases; however, indirect revenue received would be fuel flowage from the subtenants. Additionally, Hawker does provide indemnification and liability directly to the Airport and per the terms of the Lease is responsible for their tenants and invitees on their Leased Premises.

Schedule

April 17, 2009: Execution of the Office and Hangar Sublease Agreement between Signature Flight Support d/b/a Hawker Beechcraft Line Services and N92SH, LLC

Revenue and/or Operating Cost Implications

Revenue:

There is no direct revenue associated with this agreement; however, indirect revenue would be received from fuel flowage fees.

Operating Costs:

There are no operating costs to be paid by the Authority.

Diversity Participation

Not applicable.



Board Memo – Contract

To: IAA Board of Directors
From: Robert A. Duncan, Airport Director
Date: March 24, 2009
Board Date: April 17, 2009
Subject: Land Lease Agreement with Red Top Rentals, Inc.

Recommendation

Consent to the Land Lease Agreement with Red Top Rentals (Red Top). The Agreement will commence April 17, 2009 and operate on a month-to-month basis until terminated, for monthly rents of \$508.33. Board Paper 050-09

Scope

Red Top had been leasing approximately 0.70 acres of land from the Authority since 2003 and terminated their agreement at the end of 2008. Red Top has again approached the Authority to store their construction rental equipment on this vacant land; which is located by their rental facility just east of I-465 and north of I-70. Red Top will maintain the grass to levels acceptable to the Authority's standards.

This land may be impacted by the "Accelerate I-465 Project" and the Agreement may be cancelled by giving a thirty (30) day written notice.

Schedule

April 17, 2009: Execution of the Land Lease Agreement with Red Top Rentals, Inc.

Revenue and/or Operating Cost Implications

Revenue:

Red Top will pay the Authority monthly rents of \$508.33.

Operating Costs:

There are no operating costs to be paid by the Authority.

Diversity Participation

Not applicable.



Indianapolis Airport Authority

Board Memo – Contract

To: IAA Board of Directors
From: Robert A. Duncan, Airport Director
Date: March 24, 2009
Board Date: April 17, 2009
Subject: Site Lease Agreement with Aeronautical Radio, Inc.

Recommendation

Consent to the Site Lease Agreement with Aeronautical Radio, Inc. This Site Lease Agreement commenced retroactive to April 1, 2009 and will terminate December 31, 2010, for annual rents of \$644.28. Board Paper 051-09

Scope

Aeronautical Radio provides and maintains radio communication services to the air carriers' flight operations and has leased space since 1978.

This Agreement allows for Aeronautical Radio to continue leasing their existing space at the old Terminal and also space at the new Terminal. The old Terminal space may be cancelled by giving a sixty (60) day written notice.

Schedule

April 17, 2009: Execution of the Site Lease Agreement with Aeronautical Radio, Inc.

Revenue and/or Operating Cost Implications

Revenue:

Aeronautical Radio will pay the Authority annual rents of \$644.28.

Operating Costs:

Utilities for their Site Lease Agreement are paid by the Authority; however, these costs are considered in their rental obligations.

Diversity Participation

Not applicable.



Indianapolis Airport Authority

Board Memo – Contract

To: IAA Board of Directors
From: Robert A. Duncan, Airport Director
Date: March 24, 2009
Board Date: April 17, 2009
Subject: Airport Use Permit with Safari Restaurant

Recommendation

Consent to the Airport Use Permit with Safari Restaurant (Safari). This Airport Use Permit will commence April 17, 2009 and terminate April 30, 2011, with Safari paying eight percent (8%) of its monthly gross revenues to the Authority. Board Paper 052-09

Scope

Safari is a restaurant that specializes in serving ethnic foods and will deliver prepared food and beverages to the Taxi Cab Staging Area. Safari has obtained all the necessary permits from the Marion County Health Department to operate their business.

Safari has provided the proper amount of liability insurance and has paid a security deposit of \$500.

Schedule

April 17, 2009: Execution of the Airport Use Permit with Safari Restaurant

Revenue and/or Operating Cost Implications

Revenue:

Safari will pay the Authority a use fee of eight percent (8%) of its gross monthly sales. Monthly revenues are estimated at \$75.

Operating Costs:

There are no operating costs to be paid by the Authority.

Diversity Participation

Not applicable.



Indianapolis Airport Authority

Board Memo – Contract

To: IAA Board of Directors
From: Robert A. Duncan, Airport Director
Date: April 2, 2009
Board Date: April 17, 2009
Subject: Triturator Use Agreement with Signature Flight Support Corporation

Recommendation

Consent to the Triturator Use Agreement with Signature Flight Support Corporation (Signature). The Triturator Use Agreement provides for a term of three (3) years, commencing retroactive to January 1, 2009 and terminating December 31, 2011, at an annual rent of \$2,400. Board Paper 053-09

Scope

The new Terminal has Triturators utilized by all airlines which fees are built into their rates and charges formula. Any other entity that requires the use of a Triturator would have to enter into a Triturator Use Agreement.

As a fixed base operator, Signature requires the use of a Triturator when servicing their customer's aircraft.

Schedule

April 17, 2009: Execution of the Triturator Use Agreement with Signature Flight Support Corporation.

Revenue and/or Operating Cost Implications

Revenue:

Signature will pay the Authority monthly rents of \$200.

Operating Costs:

The IAA maintains the Triturators and the operating costs are built into the rates and charges formula to the airlines.

Diversity Participation

Not applicable.



Indianapolis Airport Authority

Board Memo – Project Budget Increase

To: IAA Board of Directors

From: John J. Kish, Executive Director

Date: March 20, 2009

Board Date: April 17, 2009

Subject: Recommendation to Increase Project Budget Amount for Storm Water Controls SPCC Mitigation International, I-05-19.A.3

Background

The IAA Board authorized CIP I-05-19 on May 5, 2006, to ensure that the IAA complies with newly revised U.S. Environmental Protection Agency Spill Prevention Control and Countermeasure (SPCC) regulations. These regulations aim to minimize any environmental hazard posed by handling and storage of petroleum products.

After three bid offerings failed to identify an acceptable bid, the original bid package was split into two more manageable bid packages. The Board approved the contract award for International on June 6, 2008. CIP I-05-19 consists of projects at many separate sites at Indianapolis International and has an approved budget of \$5,662, 622.

The project is implemented in two phases and construction began in early 2008. Phase 1 consists of construction for a variety of specific infrastructure and equipment improvements at Airfield Maintenance Building, IMC, Fire Station 2, Airfield and Midfield Electrical Vaults and the addition of an oil/water separator for the common apron servicing Drexel Run. Phase 2 consists of installation of control structures to provide secondary containment at Mars Ditch, Seerley Creek, Davis Ditch, Sterling Run, and North Taxiway Channel outfalls.

IAA staff and technical representatives have worked to effectively oversee implementation of the project and over 90% of the work is complete. A number of conditions have been encountered or additional costs incurred which require expenditures beyond the original budget. These costs include:

Evans Development Company provided or will provide additional construction services to:

- Remove and replace the fuel island at Airfield Maintenance Building necessitated by the removal of soil contamination at the site. Soil contamination was discovered as the SPCC project commenced to replace the existing fuel lines. Soil was removed using operational funds as appropriate. Remaining work associated with the removal and replacement of the fuel island is estimated at about \$278,000.

Beaty Construction Company provided or will provide additional construction services to:

- Prepare the Sterling Run site for winter due to delays in obtaining state and federal water quality permits associated with the installation at this site. An undiscovered 12" underdrain also necessitated a redesign. The associated estimated cost is at about \$70,000.
- Remove concrete not previously identified at Mars Ditch to facilitate the new baffle structure. Estimated cost for removal is \$2,500.
- Remove and replace areas of unsuitable material found at the Davis Creek, Mars Ditch and Seerley Creek. Estimated cost for the soil removal is \$32,000.
- Attach the new influent line at Seerley Creek Supplemental to a previously undetected existing manhole. Estimated associated cost to direct bore the line is \$16,000.

In order for negotiated changes in the project to be funded, the budget needs to be increased.

Recommendation

The IAA staff recommends that you:

Consider for approval an increase in the project budget for Storm Water Controls SPCC Mitigation International, I-05-19.A.3 project in an amount of \$566,262 for a total Project Budget of \$6,228,884, a 10% increase. Board Paper 055-09

Scope & Budget

The 2008 budget for the project is \$5,662,622. Approval of this recommendation would increase the project budget amount to \$6,228,884.

The increase in project budget will be adequate to fund the above unforeseen and additional costs.

Contract Summary to Date

Include prior contracts and/or amendments beginning with the original contract and the execution date along with the terms.

Contract/Amendment & Execution Date	Service	Amount	Minority Participation %		
			DBE	MBE	WBE
August 19, 2005	Professional Services Term: 8/19/05 – 3/31/06	\$205,444	7.5	6.6	3.1
September 1, 2005	Other Support Work	\$1,853	0	0	0
May 5, 2006	Professional Services Term: 5/5/06 – 3/31/09	\$634,452	0	0	0
April 4, 2008	Construction Management Term: 04/04/08 – 03/31/10	\$290,251	0	0	0
April 4, 2008	Project Management Term: 04/04/08 – 03/31/10	\$10,000	100	100	0
June 20, 2008	Construction 6/20/08 – 12/16/08	\$217,563	2.75	0	6.26
June 20, 2008	Construction 6/20/08 – 3/16/08	\$3,992,050	10.24	10.45	4.78
July 18, 2008	Testing 7/21/08 – 12/31/08	\$25,000	20	20	0
December 19, 2008	Testing 12/19/08 – 9/30/09	\$20,000	20	20	0
March 20, 2008	Construction 3/20/08 – 9/30/08	\$65,484	9.73	9.34	5.45
December 12, 2008	Open PCOs	\$265,872	0	0	0
January 31, 2009	Contingency	\$(65,347)	0	0	0
(Pending) April 17, 2009	Project Budget Increase	\$566,262	0	0	0
	Revised Contract NTE	\$6,228,884			



Indianapolis Airport Authority

Board Memo – Project Budget Increase

To: IAA Board of Directors

From: Executive Director

Date: March 20, 2009

Board Date: April 17, 2009

Subject: Recommendation to Increase Project Budget Amount for Storm Water Controls SPCC Mitigation Relievers, I-05-19.B

Background

The IAA Board authorized I-05-19.B on May 5, 2006, to ensure that the IAA complies with newly revised U.S. Environmental Protection Agency Spill Prevention Control and Countermeasure (SPCC) regulations. These regulations aim to minimize any environmental hazard posed by handling and storage of petroleum products.

After three bid offerings failed to identify an acceptable bid, the projects associated with the reliever airports were separated from those associated with International into a separate bid package. The Board approved the contract award for the Reliever Airports on June 6, 2008. CIP I-05-19.B consists of projects at the three (3) Reliever Airports and has an approved budget of \$2,792,000.

The project consists of the construction of various containment items for the mitigation of fuel or other petroleum spills at the three (3) reliever airports located around Indianapolis. Eagle Creek, Metropolitan, and Mount Comfort airports consist of installation of concrete containment curbing and installation of control structures to provide secondary containment. Eagle Creek has the addition of an underground oil/water separator for the common apron servicing Outfall 5.

IAA staff and technical representatives have worked to effectively oversee implementation of the project and over 80% of the work is complete. A number of conditions have been encountered and additional costs incurred which require expenditures beyond the original budget. The additional costs include:

Maddox Industrial Contractors provided or will provide additional construction services for:

- Relocation of the Oil Water Separator at Eagle Creek to address a previously unidentified sanitary sewer line. Estimated associated cost is \$7,300.
- Addition of electronic alarm switches not previously available by the Oil Water Separator Manufacturer for Metropolitan and Mt. Comfort. Associated cost is \$6,010.
- Removal of previously unidentified existing pipe at West Basin to address installation of new pipe sections. Estimated associated cost is \$5,455.
- Additional materials for Maintenance fuel farm at Mt. Comfort to address unforeseen field conditions to construct concrete curbing and slab for containment. Estimated associated cost is \$8,690.
- Addition of stainless steel straps for Eagle Creek's East and West Basins. Associated cost is \$2,215.

In order for negotiated changes in the project to be funded, the budget needs to be increased.

Recommendation

The IAA staff recommends that you:

Consider for approval an increase in the project budget for Storm Water Controls SPCC Mitigation Relievers, I-05-19.B project in an amount of \$279,200 for a total Project Budget of \$3,071,200, a 10% increase. Board Paper 056-09

Scope & Budget

The 2008 budget for the project is \$2,792,000. Approval of this recommendation would increase the project budget amount to \$3,071,200.

The increase in project budget will be adequate to fund the above unforeseen and additional costs.

Contract Summary to Date

Include prior contracts and/or amendments beginning with the original contract and the execution date along with the terms.

Contract/Amendment & Execution Date	Service	Amount	Minority Participation %		
			DBE	MBE	WBE
August 19, 2005	Professional Services Term: 8/19/05 – 3/31/06	\$93,386	7.5	6.6	3.1
August 19, 2005	Other Support Work Term: 8/19/05 – 3/31/09	\$840	0	0	0
May 5, 2006	Professional Services Term: 5/5/06 – 3/31/09	\$485,805	27.9	27.9	4.9
March 30, 2007	Construction 3/30/07 – 5/31/09	\$1,828,840	28.8	6.4	22.6
April 9, 2008	Professional Services Term: 4/9/08 – 5/31/09	\$11,475	0	0	0
September 19, 2008	Contract Amendment Term: 9/19/08 – 5/31/09	\$39,961	63.1	63.1	0
February 10, 2009	Construction Term: 2/10/09 – 3/31/09	\$10,389	0	0	0
(pending) April 17, 2009	Project Budget Increase	\$279,200	0	0	0
Anticipated Date: September 18, 2009	Construction Award Eagle Creek Outfall 2	\$321,304	0	0	0
	Revised Contract NTE	\$3,071,200			



Board Memorandum – Plans & Specs Approval

To: IAA Board of Directors

From: John J. Kish, Executive Director

Date: March 23, 2009

Board Date: April 17, 2009

Subject: Approval of Plans and Specifications for 2009 CIP #048 - Taxiway "A" Rehabilitation – Mt. Comfort Airport, Project No. C-09-048 and Authorize the Bidding Process

Background

The Mt. Comfort Taxiway "A" Rehabilitation has been approved by the IAA Board for 2009 construction. The project also has been identified as a possible project under the Stimulus Package.

Recommendation

The IAA staff has reviewed the bid documents and recommends that you:

Consider for approval Plans and Specifications for CIP #048 – Taxiway "A" Rehabilitation – Mt. Comfort Airport, as prepared by R.W. Armstrong & Associates, Inc., and authorize the public bidding process. Board Paper 057-09

Scope

The scope is for the rehabilitation of Taxiway "A" at Mt. Comfort Airport includes pavement demolition, new concrete pavement, excavation, sub-grade stabilization, stabilized base and pavement markings. Associated with this is specific work sequencing and phasing to maintain safe airport operations.

Total package is estimated between \$3,978,700 and \$5,395,624.

Schedule

Drawings Issued:	April 21, 2009
Pre-Bid Meeting:	April 28, 2009, Time: 10:00 a.m., Location: PO, Conf. Rm. 1
Bid Opening:	May 12, 2009, Time: 10:00 a.m., Location: PO, Conf. Rm. 1

Est. Bid Award (Board Mtg.): May 15, 2009

Diversity Participation

The Diversity Director has conferred with the Construction Manager and they estimate the opportunities for XBE% involvement on this project to be 14% DBE, 9% MBE and 5% WBE. The Construction Manager and the Diversity Director are working with the community on this upcoming package to reach or exceed these targeted goals.



Indianapolis Airport Authority

Board Memorandum – Plans & Specs Approval

To: IAA Board of Directors

From: John J. Kish, Executive Director

Date: March 19, 2009

Board Date: April 17, 2009

Subject: Approval of Plans and Specifications for CIP # I-95-14H.10
Residential Sound Insulation Program and Authorize the Bidding
Process

Background

The Residential Sound Insulation Program is a Federal project that is 80% Federally funded and 20% locally funded. The program installs new sound attenuating windows and doors; storm windows; an improved heating, air conditioning and ventilation system; and sound attenuating features on other openings in the homes affected by proximity to the airport as required.

This bid package consists of six (6) homes that have already been tested by a specialized acoustical consultant using simulated aircraft sound generated through loud speakers placed outside around the home. Sound levels were measured inside the home. This testing was conducted during the design phase, and the homes will be tested again after the construction work is completed. This provides a record of the level of sound reduction achieved. We expect to achieve about a 50% reduction in the interior sound levels after the work is completed.

This program has been ongoing for 10 years. Two hundred seventy-two (272) homes have been completed. There are twenty-one (21) homes remaining in various stages of the program.

Recommendation

The IAA staff has reviewed the proposal and recommends that you:

Consider for approval Plans and Specifications for Package No. I-95-14H.10 - Residential Sound Insulation Program, as prepared by HCO, Inc. and authorize the public bidding process. Board Paper 058-09

Scope

This package provides for the acoustical treatment of six (6) homes. Total package is estimated between \$250,000 and \$500,000.

Schedule

Drawings Issued: April 21, 2009

Pre-Bid Meeting: May 18, 2009, Time: 10:00 a.m., Location: Sound House

Bid Opening: May 27, 2009, Time: 10:00 a.m., Location: Real Estate Office

Estimated Bid Award: July, 2009

Work is expected to start July, 2009.

Diversity Participation

The Diversity Director has conferred with the Construction Manager and they estimate the opportunities for XBE% involvement on this project to be 11% DBE, 9% MBE and 3% WBE. The Construction Manager and the Diversity Director are working with the community on this upcoming package to reach or exceed these targeted goals.



Board Memorandum - Bid Award

To: IAA Board of Directors

From: Executive Director

Date: April 1, 2009

Board Date: April 17, 2009

Subject: Award of CIP/Project No. #H-08-048-2132-A – Hanger Rehabilitation, Phase II (Floor Slab) - Heliport to Smock Fansler Corporation

Background

On February 20, 2009, the board approved plans & specs for CIP/Project #H-08-048-2132-A – Hangar Rehabilitation, Phase II (Floor Slab) - Heliport and authorized the public bidding process.

On March 31, 2009, we received nine (9) bids ranging from \$217,385.00 to \$273,485.00.

Recommendation

The airport staff has reviewed the bid and recommends that you:

Consider for approval an award of contract for CIP#/Project#H-08-048-2132-A – Hangar Rehabilitation, Phase II (Floor Slab) - Heliport to Smock Fansler Corporation in an amount not-to-exceed \$217,385. Smock Fansler Corporation was the lowest responsive and responsible bidder. DBE 14.95% (AZTEC WFR, Inc.), MBE 30.20% (AZTEC WFR, Inc. and Heartland Ready Mix, LLC) and WBE 6.01% (VTI Contracting, Inc.). Board Paper 059-09

Scope

This package provides for the installation of the Heliport parking garage of a new concrete floor over the existing concrete floor. The new floor will be sloped to drain, correcting the current problem with standing water.

Schedule

Work is expected to start April 2009 with a substantial completion date of July 2009.

Diversity Participation

The Diversity Director has approved the following DBE/MBE/WBE participation:

FIRM	CLASSIFICATION	AMOUNT	%
AZTEC WFR, Inc.	D/MBE	\$32,500	14.95
Heartland Ready Mix, LLC	MBE	\$33,150	15.25
VTI Consulting, Inc.	WBE	\$13,065	6.01
Totals	DBE	\$32,500	14.95
	MBE	\$65,650	30.20
	WBE	\$13,065	6.01



Indianapolis Airport Authority

Board Memo – Contract

To: IAA Board of Directors

From: John J. Kish, Executive Director

Date: February 23, 2009

Board Date: March 20, 2009

Subject: Approval of Contract with Woolpert, Inc. for CIP #44/ Project 2008 - I-08-044-3040 -Airport Mapping

Background

Maps play a big part in the management and operation of Indianapolis International Airport and its reliever system. Different types of maps aid departments in planning and development of airport facilities. Mapping technology has come a long way and, as is the case with anything related to technology, is constantly evolving and improving.

Until 1998 the Authority contracted the collection of orthographic photos every two to five years to plan and track growth on and around the airport. In 1998 the Authority contracted the first digital mapping and ortho-photography project. This project collected data from Park Fletcher Business Park to the east, to Airwest Business Park to the west, and from West Washington Street to the north, to the future 3rd parallel runway to the south (11,200+/- acres). This new digital mapping was vital in watershed planning/management and airspace zoning for areas in the immediate vicinity of the airport.

Since 1998 the airport has undergone much change, including but not limited to the addition of taxiway “N” & “B”, the Ground Run-Up Enclosure (GRE), rerouting of taxiway “H” & “R”, relocation of I-70, new interchange at Six Points Road, the new Midfield Terminal campus, new Airport interchange at I-70, multiple additions in and around the Ameriplex Business Park and the addition of Ronald Reagan Parkway.

These changes and others need to be captured in the airport mapping. Also, data from the 1998 mapping that is still current needs to be brought up to new standards to match newly mapped areas.

Recommendation

The IAA staff has reviewed the proposal and recommends that you:

Consider for approval a contract with Woolpert, Inc. for Project #I-08-044-3040 - Airport Mapping in an amount not-to-exceed \$250,000 which includes expenses. D/MBE 4.65% (CAD-Vantage, Inc.) and WBE 5.40% (Accu-Air Surveys, Inc. and White Security). Board Paper 060-09

Scope

Woolpert, Inc.'s tasks for the mapping project include:

- Aerial Photography
- Establishing Ground Control Points
- Scanning
- Aerial Triangulation
- Compilation
- Orthophotography Generation
- Establishing MrSID Data Sets

Woolpert, Inc.'s Deliverables include:

- One set of new and updated DTM data (mass points and breaklines) in AutoCAD format
- One set of new and updated 1-foot Contours and Spot Elevations in AutoCAD format
- One set of new and updated planimetric data in AutoCAD format
- One set of 1" = 50' scale color digital ortho imagery at 0.25-foot pixel resolution for each 1,250' x 1,250' ortho tile in tif and tif world format
- MrSID image data set (after final acceptance)
- Data will be delivered on an external hard drive

Schedule

The term of this contract is expected to begin **March 20, 2009** and conclude **December 31, 2009.**

Diversity Participation

The Diversity Director has reviewed Woolpert, Inc.’s Diversity Program on March 3, 2009 and has approved the attached DBE/MBE/WBE participation verification report. It is the Diversity Director’s opinion that Woolpert, Inc. demonstrated good faith efforts in reaching the D/M/WBE goals of 14%, 9% and 5% respectively.

FIRM	CLASSIFICATION	AMOUNT	%
CAD-Vantage, Inc.	DBE/MBE	\$12,320	4.65%
Accu-Air Surveys, Inc.	WBE	\$10,800	4.08%
White Security	WBE	\$ 3,500	1.32%
Totals	DBE	\$12,320	4.65%
	MBE	\$12,320	4.65%
	WBE	\$14,300	5.40%



Indianapolis Airport Authority

Board Memo – Contract

To: IAA Board of Directors

From: Executive Director

Date: March 30, 2009

Board Date: April 17, 2009

Subject: Approval of Contract with M.D. Wessler & Associates, Inc. for Design of 2009 CIP #16 Deicing Control Facilities Improvements

Background

CIP I-09-16 consists of projects to replace the liners on the contaminated sides of Seerley Creek and Mars Ditch basins, design a system to pump stormwater from the Seerley Basin to Mars Ditch using the existing force main, and design a pad to house a temporary or permanent structure to assist in recycling deicing fluids. This project has an approved budget of \$2,989,849.

The Seerley Creek and Mars Ditch basins are critical features of IAA's stormwater and deicing management system. In 2008, the liners for the clean sides of these basins were lined as part of the Spill Prevention Counter-Measure and Control (SPCC) project. In 2009, the liners for the "contaminated" sides of these basins must be relined to address degradation and leaks and extend the life of these basins. The original liners are 11 years old.

Also, Design work is needed to identify the best mechanism to pump water from Seerley Creek to Mars Ditch through existing structures to take advantage of Mars Ditch storage capacity available because significant deicing no longer occurs on the old terminal ramp. Additional use of Mars Ditch basin capacity will enhance regulatory compliance. Finally, the new terminal deicing system was designed to facilitate recycling of deicing fluids. Additional improvements such as a pad and possibly a structure to house a deicing concentrator unit(s) will enhance IAA's recycling options to assist in regulatory compliance and help lower sewer utility charges.

Recommendation

The IAA staff has reviewed the proposed contract and recommends that you:

Consider for approval a contract with M.D. Wessler & Associates, Inc. for design of 2009 CIP #16 Deicing Control Facilities Improvement in an amount not-to-exceed \$150,305

which includes \$4,000 in reimbursable expenses. DBE 8.34% (Charlier, Clark and Linard, PC and Keramida Environmental Services), MBE 3.46% (CAD-Vantage) and WBE 4.35% (Reprographics, Inc. and Keramida Environmental Services). Board Paper 061-09

Scope & Budget

M.D. Wessler & Associates tasks for the project include:

- Design Liner removal and replacement for Seerley Creek & Mars Ditch Contaminated Basins to IAA specifications.
- Design removal and replacement of Mars Ditch Contaminated Basin drain structure and selected Pumping and Structure items.
- Design lift station and accessory facilities to pump stormwater from Seerley Creek Basin to Mars Ditch Basin and estimate probable cost.
- Design pad and structure to house concentrator(s) units to assist recycling of deicing fluids.
- Prepare specifications for installations of liners, structures and pumping changes and provide bidding assistance.

The overall budget for this project is \$2,989,849.

Schedule

The term of this contract is expected to begin **April 17, 2009** and conclude **May 31, 2010**.

Diversity Participation

The Diversity Director has reviewed M.D. Wessler & Associates, Inc.’s Diversity Program on April 2, 2009 and has approved the attached DBE/MBE/WBE participation verification report. It is the Diversity Director’s opinion that M.D. Wessler & Associates demonstrated good faith efforts in reaching the D/M/WBE goals of 14%, 9% and 5% respectively.

FIRM	CLASSIFICATION	AMOUNT	%
Reprographics	WBE	\$ 3,600	2.40%
Charlier, Clark and Linard, PC	DBE	\$ 9,600	6.39%
CAD-Vantage	MBE	\$ 5,200	3.46%
Keramida Environmental Services	DBE/WBE	\$ 2,940	1.96%
Totals	DBE	\$12,540	8.34%
	MBE	\$ 5,200	3.46%
	WBE	\$ 6,540	4.35%



Indianapolis Airport Authority

Board Memo – Contract

To: IAA Board of Directors
From: Robert A. Duncan, Airport Director
Date: April 10, 2009
Board Date: April 17, 2009
Subject: Amendment No. 1 to Advertising Concession Agreement with In-ter-space Services, Inc. d/b/a Clear Channel Interspace Airports

Recommendation

Consent to the Amendment No. 1 to Advertising Concession Agreement with In-ter-space Services, Inc. d/b/a Clear Channel Interspace Airports. The Amendment provides for the:

- Addition of one hundred thirty six (136) square feet of storage space at an annual rental of \$1,665 payable in twelve equal payments commencing May 1, 2009 and expiring March 31, 2010, at an annual rental of \$44,885.
- Adjust Minimum Annual Guarantee from \$682,791 to \$656,524 as a result of a reduction in inventory of available advertising sites.
- Amendment of Exhibits “A”, “B”, “J” and “K” to reflect the new inventory of available advertising sites. Board Paper 062-09

Scope

This Amendment will ensure the Agreement properly reflects the financial terms and available inventory for advertising sites. Clear Channel Interspace has been and is actively selling the available inventory at the Airport since November 2008.

Schedule

April 17, 2009: Execution of Amendment No. 1 to Advertising Concession Agreement with In-ter-space Services, Inc. d/b/a Clear Channel Interspace Airports

Revenue and/or Operating Cost Implications

Revenue:

- Annual rent for storage space at \$1,665 over the term of the Agreement.
- Minimum Annual Guarantee as calculated and payable according to the terms and conditions of the Agreement.

Operating Costs:

There are no operating costs to be paid by the Authority. Clear Channel Interspace Airports assumes all start-up and ongoing costs associated with this advertising agreement.

Diversity Participation

Not applicable.



Indianapolis Airport Authority

Board Memo – Amendment

To: IAA Board of Directors
From: Executive Director
Date: March 25, 2009
Board Date: April 17, 2009
Subject: Approval of Amendment #7 with ARCHonsortium for Additional Design Services

Background

The original contract with ARCHonsortium included the complete design for the architectural, electrical, plumbing and mechanical systems for the Parking Garage and the Ground Transportation Center. This contract excluded any services related to the preparation of record as-built drawings. Similar to the arrangement at the Terminal, the as-built drawings could not be quantified at that time of the original contract. The Designers waited until after the project was over to see the level of effort it would take to generate as-built drawings and negotiate a cost with the Owner.

This amendment includes additional design services as necessary to review and complete the as-built drawings. ARCHonsortium MBE participation has expired but the two people that are working on the as-builts work for WDI (which has 100% WBE) who is part of the consortium.

Recommendation

The IAA has reviewed the proposal and recommends that you:

Consider for approval an amendment to the contract with ARCHonsortium for Additional Design Services in an amount not-to-exceed \$66,000. D/M/WBE 0%.

Scope

Under this amendment ARCHonsortium shall provide additional design services associated with the various tasks as described below.

1. The Designer shall update their record drawings with the information included on the redline drawings that are provided by the contractors. This shall include:
 - The Designer shall have completed and show Record Drawings incorporating the redline drawings at the As-built Meeting to be scheduled after Amendment is approved.

- The Designer shall incorporate the survey work to finalize Record Drawings and begin preparing AutoCAD as-built mapping file immediately.
- As-built mapping file shall use the GIS symbol and linework and the Designer shall populate the tables with as much data as possible per the IAA mapping standards.
- The Designer shall complete the as-built mapping file and the designer submittal form in the IAA mapping standards.
- The Designer shall run the AutoCAD Standards validation on the as-built mapping file.
- Once accepted the Designer shall finalize Record Documents, the total process should take three to four months.

Schedule

The term of this amendment is expected to begin **April 17, 2009** and conclude **September 30, 2009**.

Diversity Participation

The Diversity Director has approved the DBE/MBE/WBE participation. ARCHonsortium MBE participation has expired but the two people that are working on the as-builts work for WDI (which has 100% WBE) who is part of the consortium.

Contract Summary to Date

Contract/Amendment & Execution Date	Service & Term	Amount	Minority Participation %		
			DBE	MBE	WBE
Original Contract November 17, 2004	Professional Services Term: 1/1/06 – 1/1/07	\$5,985,500	0	100%	0
Amendment 1 February 4, 2005	Design, Bid and Construction Administration of Visual Imaging and Wayfinding Signage	\$38,700	0	100%	0
Amendment #2 January 20, 2006	Helical and Speed Ramp Redesign	\$95,000	0	100%	0
Amendment #3 July 21, 2006	Lightning Dissipation Array Design and Post Tensioning Redesign	\$44,700	88%	93%	0
Amendment #4 April 20, 2007	Electrical and Emergency Generator Room Redesign	\$21,200	0	24%	0
Amendment #5 November 2, 2007	Miscellaneous Design Modifications	\$45,525	95%	95%	0
Amendment # 6	Miscellaneous Additional Services	\$341,954	0%	11.35%	0%
This Amendment	Additional Design Services - Record Drawings	\$66,000	0%	0%	0%
	Revised Contract NTE	\$6,638,579			



Indianapolis Airport Authority

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Date: March 25, 2009
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Subject: Approval of Amendment #7 with ARCHonsortium for Additional Design Services

Background

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This amendment includes additional design services as necessary to review and complete the as-built drawings. ARCHonsortium MBE participation has expired but the two people that are working on the as-builts work for WDI (which has 100% WBE) who is part of the consortium.

Recommendation

The IAA has reviewed the proposal and recommends that you:

Consider for approval an amendment to the contract with ARCHonsortium for Additional Design Services in an amount not-to-exceed \$66,000. D/M/WBE 0%.

Scope

Under this amendment ARCHonsortium shall provide additional design services associated with the various tasks as described below.

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- Once accepted the Designer shall finalize Record Documents, the total process should take three to four months.

Schedule

The term of this amendment is expected to begin **April 17, 2009** and conclude **September 30, 2009**.

Diversity Participation

The Diversity Director has approved the DBE/MBE/WBE participation. ARCHonsortium MBE certification has expired, so there will be no MBE credit on this project.

Contract Summary to Date

Contract/Amendment & Execution Date	Service & Term	Amount	Minority Participation %		
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