



Indianapolis Airport Authority

Agenda
Indianapolis Airport Authority
July 15, 2016
8:30 AM

- I. **Call to Order**
- II. **Approval of Minutes of the IAA Board's Regular Meeting of June 17, 2016**
- III. **Ordinances, Resolutions and Public Hearings**
 - a.) Public Hearing on **General Ordinance No. 2-2016** concerning 2017 Indianapolis Airport Authority Budget. **(Robert Thomson to provide presentation on the IAA's 2017 Budget)**
 - b.) Consider, for approval, **Resolution No. 10-2016** granting the IAA Executive Director, including his authorized representative, authorization to apply for, and accept, Offers extended to it by the FAA, TSA, or INDOT. In addition, authorizing the IAA Executive Director, including his designee, to apply for airport development assistance, accept, adopt and execute offers that are scheduled to expire on or before December 31, 2016, from the Administrator of the Federal Aviation Administration, the Department of Homeland Security (includes the Transportation Security Administration), or the Indiana Department of Transportation constituting Agreement between the United States or the State of Indiana and the Indianapolis Airport Authority.
 - c.) Consider, for approval, **Resolution No. 11-2016** and Amendment No. 2 to Lease Agreement with Shuttle America Corporation whereby the Lease Agreement term is extended an additional five years through April 14, 2025 in accordance with the rental structure as proposed in Amendment No. 2.
 - d.) **(NOTE: Officials from the City of Fishers will be in attendance and would like the opportunity to offer brief public comments on this item prior to consideration & vote by the IAA Board.)** Consider, for approval, **BP2016-07-1** concerning modifications to the existing Memorandum of Understanding with the City of Fishers and the approval of the proposed Development Plan for the continued collaboration with respect to the development and marketing of approximately 211 acres (non-aeronautical use) of airport land located at the Metropolitan Airport (Fishers).
- IV. **Board Reports**

President's Report
- V. **Official Actions**

Consider, for approval, the individual items listed on the General Agenda, dated July 15, 2016.

VI. Staff Reports

Executive Director's Report

VII. Other Reports/Update

VIII. Board Communications

Next Meeting: Friday, August 19, 2016 @ 8:00 a.m.

IX. Adjourn

MINUTES
Board of Directors Meeting
Indianapolis Airport Authority

The Regular Meeting of the Indianapolis Airport Authority Board was called to order at 8:54 a.m., on June 17, 2016, in the Airport's Board Room at the Indianapolis International Airport.

Present at commencement of the meeting and comprising a quorum were:

Kelly Flynn, President
Jean Wojtowicz, Vice President
Alfred Bennett, Secretary
Brett Voorhies, Member
Barbara Glass, Member
Dr. Philip C. Borst, Member
Jack T. Morton, Jr., Member
Lynn T. Gordon, Member
Steve Dillinger, Member

Rex M. Joseph, Jr., IAA Board Counsel

IAA executive staff attending:

Mike Medvescek, Sr. Director of Operations
Marsha Stone, Sr. Director of Commercial Enterprise
Joseph Heerens, General Counsel
Shannetta Griffin, Sr. Director of Planning & Development
Robert Thomson, Sr. Director of Finance
Jamie Leap, Sr. Executive Assistant/Recording Secretary

APPROVAL OF MINUTES

Upon a motion by Mr. Morton, seconded by Mr. Bennett and unanimously passed, approval was given to the Minutes of both the Executive Session and Regular Meetings of May 20, 2016.

ORDINANCES, RESOLUTIONS AND PUBLIC HEARINGS

President Flynn introduced General Ordinance No. 2-2016 concerning the Indianapolis Airport Authority budget for 2017.

BOARD REPORTS

President's Report

President Flynn provided a brief overview of the various activities that occurred at Indianapolis International Airport ("IND") during the 2016 Indianapolis 500 Race. Passenger counts were the second highest in IND history (1st being 2012 Super Bowl). In addition, the FBO reported an increase of forty percent (40%) in aircraft traffic during this time period.

OFFICIAL ACTIONS

INTRODUCTION AND APPROVAL OF THE INDIANAPOLIS AIRPORT AUTHORITY'S GENERAL AGENDA, DATED June 17, 2016: President Flynn introduced and then verbally described each

of the individual items listed on the General Agenda, after which he asked for separate motions of approval, as follows:

BP2016-06-1, ACTION #1. Upon a motion by Mr. Dillinger, seconded by Ms. Glass and unanimously passed, approval was given to BP2016-06-1, ACTION #1.

BP2016-06-1, ACTION #2. Upon a motion by Mr. Bennett, seconded by Ms. Wojtowicz and unanimously passed, approval was given to BP2016-06-1, ACTION #2.

BP2016-06-2. Upon a motion by Mr. Voorhies, seconded by Mr. Bennett and unanimously passed, approval was given to BP2016-06-2.

BP2016-06-3. Upon a motion by Mr. Morton, seconded by Ms. Wojtowicz and unanimously passed, approval was given to BP2016-06-3.

BP2016-06-4. Upon a motion by Dr. Borst, seconded by Mr. Bennett and unanimously passed, approval was given to BP2016-06-4.

BP2016-06-5, ACTION #1. Upon a motion by Ms. Wojtowicz, seconded by Mr. Bennett and unanimously passed, approval was given to BP2016-06-5, ACTION #1.

BP2016-06-5, ACTION #2. Upon a motion by Ms. Glass, seconded by Dr. Borst and unanimously passed, approval was given to BP2016-06-5, ACTION #2.

BP2016-06-6 ACTION #1. Upon a motion by Mr. Bennett, seconded by Mr. Morton and unanimously passed, approval was given to BP2016-06-6, ACTION #1.

BP2016-06-6 ACTION #2. Upon a motion by Ms. Wojtowicz, seconded by Ms. Glass and unanimously passed, approval was given to BP2016-06-6, ACTION #2.

Next, Vice President Wojtowicz introduced and then verbally described each of the individual items listed on the General Agenda, after which she asked for separate motions of approval, as follows:

BP2016-06-7. Upon a motion by Mr. Bennett, seconded by Mr. Morton and unanimously passed, approval was given to BP2016-06-7.

BP2016-06-8, ACTION #1. Upon a motion by Mr. Morton, seconded by Ms. Glass and unanimously passed, approval was given to BP2016-06-8, ACTION #1.

BP2016-06-8, ACTION #2. Upon a motion by Mr. Voorhies, seconded by Mr. Morton and unanimously passed, approval was given to BP2016-06-8, ACTION #2.

BP2016-06-9, ACTION #1. Upon a motion by Ms. Glass, seconded by Dr. Borst and unanimously passed, approval was given to BP2016-06-9, ACTION #1.

BP2016-06-9, ACTION #2. Upon a motion by Mr. Voorhies, seconded by Dr. Borst and unanimously passed, approval was given to BP2016-06-9, ACTION #2.

STAFF REPORTS

Sr. Director's Report

Mr. Medvescek, Sr. Director of Operations, recognized Airport Police Sgt. Jeff Carie, who had recently been awarded the Danny C. Overley Award. This award is given annually to a member of the Critical Incident Memorial Committee who best exemplifies the principles of dedication to duty, relentless self-sacrifice, meritorious service to law enforcement, dedication to honoring those who have made the supreme sacrifice and rendering assistance to those who survive. Sgt. Carie received this award for his contributions to the State of Indiana Critical Incident Line-of-Duty Death Team. Mr. Medvescek also recognized the other members of the Airport Police Department for their willingness to make important contributions to help in Sgt. Carie's efforts.

Mr. Medvescek next recognized several members of IAA staff who were instrumental during the 2016 Airport Disaster Preparedness Exercise ("APEX"). This tri-annual exercise is required by the Federal Aviation Administration and involves many different agencies from around the Central Indiana region.

ADJOURNMENT

President Flynn announced that the next IAA Board meeting is scheduled for July 15, 2016, at 8:00 a.m. There being no further business, the meeting was adjourned at 9:16 a.m.

INDIANAPOLIS AIRPORT AUTHORITY *

By: _____
Kelly Flynn, President

DATED: _____

By: _____
Alfred R. Bennett, Secretary

* Signed under authority of IAA Board Resolution #3-2016



BOARD MEMO – 2017 BUDGET ORDINANCE

To: IAA Board of Directors

From: Robert Thomson, Sr. Director of Financial Services/Treasurer

Date: June, 29 2016

Board Date: July 15, 2016

Subject: 2017 Budget Ordinance

Attached is the draft template of the 2017 Budget Ordinance No. 2-2016. At this time staff are still working through the final details of the 2017 Budget. This Budget Ordinance when adopted will set the maximum appropriation (expenditure) levels for 2017.

The budget process requires an Introduction, an Initial Hearing and presentation, and the Final Hearing and adoption of the Budget by August 31, 2016. The July 15, 2016 Board meeting will be the Initial Public Hearing on the Budget and a presentation will be given to the IAA Board at this time.

The 2017 Airport System Fund Budget (which includes the Operating Budget) and Capital Improvement Fund Budget assumptions were reviewed in detail with the Finance and Audit Committee on June 17, 2016. Both budgets were approved for recommendation to the IAA Board. The Final Hearing on the 2017 Budget will be held on August 19, 2016, at which time the Board will vote to accept or reject the 2017 Budget Ordinance.

The Indianapolis City-County Council (Council) requires the Board to adopt the 2017 Budget Ordinance by August 31, 2016. The Council Municipal Corporations Committee will hold a hearing in September 2016 to review the 2017 Budget and the Council will approve the budget in October 2016.



BOARD MEMO – FEDERAL AND STATE GRANT AUTHORITY

To: IAA Board of Directors

From: Robert B. Thomson, Sr. Director of Financial Services / Treasurer

Date: July 15, 2016

Subject: Federal and State Grant Authority to Executive Director

Background

Resolution No. 10-2016 authorizes the Executive Director of the Indianapolis Airport Authority, Indianapolis, Indiana, or his designee, to apply for airport development assistance and to accept on behalf of the Indianapolis Airport Authority, any and all Offers that may be extended to it on or before December 31, 2016 by the Administrator of the Federal Aviation Administration (FAA), the Department of Homeland Security (DHS) (which includes the Transportation Security Administration (TSA)), or the Indiana Department of Transportation (INDOT).

Federal and State agencies often allow a very short amount of time to respond/accept when extending Offers. This blanket resolution is a proactive measure taken by the Authority to ensure it will be able to respond in a timely manner to potential Offers extended by any of the governmental agencies included in this resolution. The board has approved similar blanket resolutions in previous years which have allowed the Authority to take advantage of funding sources it would otherwise not have had the opportunity to utilize.

Recommendation

The IAA staff recommends that the Board approve Resolution No. 10-2016 granting the Executive Director, or his authorized representative, authorization to apply for, and accept, Offers extended to it by the FAA, DHS, or INDOT.

Consider for approval adoption of Resolution No. 10-2016 authorizing the Executive Director or his designee to apply for airport development assistance, accept, adopt and execute offers that are scheduled to expire on or before December 31, 2016 from the Administrator of the Federal Aviation Administration, the Department of Homeland Security (includes the Transportation Security Administration), or the Indiana Department of Transportation constituting Agreement between the United States or the State of Indiana and the Indianapolis Airport Authority.



BOARD MEMO – AMENDMENT TO LEASE AGREEMENT

To: IAA Board of Directors

From: Marsha Stone, Sr. Director of Commercial Enterprise

Date: June 29, 2016

Board Date: July 15, 2016

Subject: Amendment No. 2 to Lease Agreement with Board Resolution for Shuttle America Corporation

Background

Shuttle America Corporation (“Shuttle America”) or an affiliate has leased hangars 7A and 7B at the Indianapolis Maintenance Center (IMC) to support their aircraft maintenance, repair and overhaul services since March 2005.

On February 25, 2016, Shuttle America and certain affiliates filed a voluntary petition for relief under chapter 11 of title 11, United States Code under Case No. 16-10429 in the United States Bankruptcy Court for the Southern District of New York.

The IAA Staff and Shuttle America have proposed to modify terms of the Lease Agreement; therefore, Amendment No. 2 is necessary to provide:

- An agreed upon means for payment of Pre-Petition Debt (two equal payments; first payment occurring within seven days of effective date of Amendment No. 2 and second payment thirty days thereafter).
- Rental reduction of \$1.00 p.s.f. for a two year period beginning at effective date.
- An escalation of rental rate back to previous level (9.04 p.s.f.) after the above two year period through existing term (April 14, 2020).
- An extension of lease term for a period of five additional years, expiring April 14 2025 along with a rental increase to \$9.75 p.s.f.

Scope

IAA Board adoption of Resolution No. 11-2016, authorizing the execution of Amendment No. 2 to Lease Agreement with Shuttle America.

IAA Staff requests the IAA Board execute Amendment No. 2 to the Lease Agreement with Shuttle America to continue their occupancy of hangar and support space at the IMC. This Amendment is effective August 15, 2016 and terminates April 14, 2025.

Schedule

July 15, 2016: Execution of Amendment No. 2 to Lease Agreement with Board Resolution for Shuttle America Corporation.

Revenue and/or Operating Cost Implications

Revenue:

Commencing August 15, 2016 through August 14, 2018 annual rental in the amount of \$917,310.76 (110,469 sq. ft. x \$8.04 p.s.f., 62,000 sq. ft. of vehicle parking x \$.47 p.s.f.) in monthly payments of \$76,442.56.

Commencing August 15, 2018 through April 14, 2020 annual rental in the amount of \$1,027,779.76 (110,469 sq. ft. x \$9.04 p.s.f., 62,000 sq. ft. of vehicle parking x \$.47 p.s.f.) in monthly payments of \$85,648.31.

Commencing April 15, 2020 through April 14, 2025 annual rental in the amount of \$1,108,072.75 (110,469 sq. ft. x \$9.75 p.s.f., 62,000 sq. ft. of vehicle parking x \$.50 p.s.f.) in monthly payments of \$92,339.40.

Operating Costs:

The IAA is responsible for the operating costs of the IMC; which such costs are built into the rental rate.

Supplier Diversity Participation

Not applicable.

Recommendation

IAA Staff recommends the Board consider for approval Resolution No. 11-2016 and Amendment No. 2 to Lease Agreement with Shuttle America Corporation whereby the Lease Agreement term is extended an additional five years through April 14, 2025 in accordance with the rental structure as proposed in Amendment No. 2.



BOARD MEMO – CITY OF FISHERS MOU

To: IAA Board of Directors

From: Marsha Stone, Sr. Director of Commercial Enterprise

Date: July 1, 2016

Board Date: July 15, 2016

Subject: Memorandum of Understanding (MOU) between Indianapolis Airport Authority (IAA) and the City of Fishers, Indiana (City)

Background

The Authority and the City of Fishers entered into a Memorandum of Understanding (MOU) during the October 16, 2015 Board Meeting encompassing approximately two hundred eleven (211) acres of land at Metropolitan Airport. The goal of the MOU is to work cooperatively in the development of this land for non-aeronautical uses, therein placing this acreage back onto the property tax rolls.

Subsequent to the execution of the MOU, IAA Staff have been meeting with the City on the development plan and process of bringing this subject to fruition including in part, to educate the City on FAA Regulatory matters including the IAA receiving FAA Land Releases as particular transactions are completed. With that, the City will lead the marketing effort of attracting business to the 211 acres of airport land; therefore, a modification to the MOU is necessary.

It is the desire of the IAA to enter into multiple land leases for this acreage. IAA Staff will take each instance and review accordingly while seeking IAA Board approval. Whether the land is leased or sold, due to non-aeronautical uses, the land is taxed at the same rate therefore the benefit to the City is the same. Leasing of the land and the long term revenue associated with this type of transaction is of a greater benefit to the IAA.

Scope

Execution of the updated MOU and approval of the City of Fishers Development Plan.

Schedule

July 15, 2016	IAA Board to be briefed on overall subject matter.
July 15, 2016	IAA Board consider for approval the City’s Development Plan and modifications to the MOU.
July 18, 2016	City of Fishers Commissions Meeting / consider for approval the Development Plan along with updated MOU.

Revenue and/or Cost Implications

No IAA revenues will be realized until a lease or sale of this land has been negotiated and agreed upon by IAA.

Supplier Diversity Participation

Not applicable.

Recommendation

The IAA Staff recommends the Board consider for approval the modifications to the Memorandum of Understanding with the City of Fishers and the approval of the Development Plan for the continued collaboration as to the development and marketing of approximately two hundred and eleven acre, non-aeronautical use, airport land at Metropolitan Airport.

**IAA Board Meeting
General Agenda
July 15, 2016**

General:

BP2016-07-2 Consider for approval the First Amendment to Land and Building Lease Agreement with the Indianapolis Colts, LLC whereby the lease term will be extended an additional three years along with three one-year option periods

BP2016-07-3 Consider for approval a professional services contract with Michael Baker International to provide Staff Augmentation Services and Project Management Services in support of the IAA's Capital Improvement Program and other projects in an amount not-to-exceed \$272,252.62

Capital:

BP2016-07-4 Consider for approval an extension of the Agreement for the baggage handling system with Siemens Postal, Parcel & Airport Logistics LLC (Siemens) during the 4th option period, commencing October 1, 2016 and terminating September 30, 2018. The total amount for this two-year option period will be \$3,090,784.00

BP2016-07-5 Consider for approval Change Order No. 2 with Future Fence Company for Install Perimeter Fencing Phase IV at Hendricks County Airport/Gordon Graham Field to in an amount not-to-exceed \$10,399.35. Supplier diversity participation on this contract is MBE 73.98% (Fox Contractors Co.)

BP2016-07-6 Consider for approval an award of contract for Replace Building 4 Bulk Storage Roof to Blackmore & Buckner Roofing, LLC, in an amount not-to-exceed \$76,530.00 Blackmore & Buckner Roofing, LLC was the lowest responsive and responsible quoter

BP2016-07-7 Consider for approval Amendment No. 5 to the contract with Reynolds, Smith & Hills, Inc. for Indianapolis International Airport Master Plan Phase II. This amendment is a Time Only Extension

BP2016-07-8 Consider for approval an award of contract for IW Control System Replacement, to ensure continued regulatory compliance, at Indianapolis International Airport, to Dmytryka Jacobs Engineers, Inc. in an amount not-to-exceed \$335,000.00. Supplier diversity participation on this contract is MBE 100% (Dmytryka Jacobs Engineers, Inc.)

BP2016-07-9 **ACTION #1:** Consider for approval Amendment No. 1 to the On-Call contract with GS&P/IN, P.C. for Environmental On-Call Services in an amount not-to-exceed \$150,000. Supplier diversity participation for projects of a specialized nature or work on non-capital projects will be limited. Capital projects will be assessed by the Director of Supplier Diversity on a project by project basis

ACTION #2: Consider for approval Amendment No. 1 to the On-call contract with Kimley-Horn & Associates, Inc. for Campus Fiber Repair/Development at the Indianapolis International Airport, in an amount not-to-exceed \$150,000. Supplier diversity participation for this amendment is WBE 19.04% (Journey Engineering, LLC. and ReproGraphix, Inc.)

BP2016-07-9 (cont.)

ACTION #3: Consider for approval Amendment No. 1 to the On-call contract with CE Solutions Structural Engineers, Inc. for Parking Garage Improvements 2016-2017 at the Indianapolis International Airport, in an amount not-to-exceed \$338,745.00. Supplier diversity participation on this contract is MBE 2.25% (Cornerstone Engineering, Inc.), WBE 27.83% (the etica group and Reprographic, Inc.)

ACTION #4: Consider for approval Amendment No. 1 to the On-Call contract with Keramida, Inc. for Environmental On-Call Services in an amount not-to-exceed \$150,000. Supplier diversity participation for projects of a specialized nature or work on non-capital projects will be limited. Capital projects will be assessed by the Director of Supplier Diversity on a project by project basis

BP2016-07-10

Consider for approval an award of contract for Rehabilitate Taxiway B Pavements – From Taxiway S to B-12 at Indianapolis International Airport to Milestone Contractors, L.P. in an amount not-to-exceed \$4,477,000 plus a 3% construction reserve of \$134,310 for a total of \$4,611,310. Milestone Contractors, L.P. was the lowest responsive and responsible bidder. Supplier diversity participation on this contract is DBE 9.00% (Indiana Sign & Barricade, AJ's Tools, CMG Trucking, Dugman Enterprise, Earth Images), WBE 12.58% (Protection Plus, Indiana Sign & Barricade, AJ's Tools, CMG Trucking, Dugman Enterprise, Earth Images)



BOARD MEMO- AMENDMENT TO LEASE AGREEMENT

To: IAA Board of Directors

From: Marsha Stone, Sr. Director of Commercial Enterprise

Date: June 24, 2016

Board Date: July 15, 2016

Subject: First Amendment to Land and Building Lease Agreement with the Indianapolis Colts, LLC.

Background

Indianapolis Colts, LLC (Colts) has leased Building #75 for their aircraft, flight crews and maintenance support since 2011. Since that time, the Colts have made considerable improvements to the building totaling more than \$237,732.00 and will be investing an additional \$35,000 in July 2016 to replace the existing drive-thru security gate to the airfield.

Scope

IAA Staff requests the IAA Board execute the First Amendment to Land and Building Lease Agreement with Indianapolis Colts, LLC to continue their occupancy of Building #75. This Amendment is effective September 1, 2016 and terminates August 31, 2019. As well, the Colts will have three (3) additional option renewal periods of one (1) year each.

Schedule

July 15, 2016: IAA Board approval of First Amendment to Land and Building Lease Agreement with Indianapolis Colts, LLC

Revenue and/or Operating Cost Implications

Revenue:

In consideration of the \$272,732 in total leasehold improvements made/to be made to Building #75 the following rental fees have been submitted for approval reflecting a rental credit of \$136,366.00.

The first three years of the term, revenue will be at an annual rate of \$160,000.00. During the three (3) renewal periods revenue will be as follows; \$162,000.00, \$166,999.20 and \$168,977.04.

Operating Costs:

The IAA has no responsibility for operating or utility costs of Building #75.

Supplier Diversity Participation

Not applicable.

Recommendation

The IAA Staff recommends the Board consider for approval the First Amendment to Land and Building Lease Agreement with the Indianapolis Colts, LLC whereby the lease term will be extended an additional three years along with three one-year option periods.



BOARD MEMO – CONTRACT AWARD

To: IAA Board of Directors

From: Shannetta Griffin, P.E., Sr. Director of Planning & Development

Date: July 5, 2016

Board Date: July 15, 2016

Subject: Approval of Professional Services Contract with Michael Baker International for Professional Services for Staff Augmentation & Project Management Services of Indianapolis Airport Authority Projects

Background

On September 18, 2015, the IAA issued a Request for Qualifications (RFQ) to select consultants to assist the IAA with staff augmentation and project management services, with responses due on October 28, 2015. Nine (9) proposals were received. A review committee made up of three (3) IAA representatives reviewed and ranked the proposals. Two contracts were previously executed with respondents to this RFP. The IAA has determined that additional project management staff resources are required in order to effectively implement the increase in planned capital projects required to prudently maintain IAA assets and to effectively manage cyclic surge in project management needs. For this reason, IAA desires to enter into a contract with Michael Baker International as the firm was highly ranked by the proposal review committee.

Scope & Budget

This contract provides professional services with an individual project manager in support of IAA's Capital Improvement Program and other projects and initiatives for an estimated 2,325 hours during this one year term. The funding for this contract is from the approved capital improvement projects budgets and Planning and Development operating budget. Time allocated on federally funded projects will be eligible for reimbursement.

Schedule

The term of this contract is expected to begin in July, 2016 and conclude one year from the execution date.

Supplier Diversity Participation

Michael Baker International is not a diverse business enterprise. Given the nature of the utilization of a single individual for this staff augmentation contract, there is no opportunity for supplier diversity participation.

Recommendation

The IAA staff recommends the Board consider for approval a professional services contract with Michael Baker International to provide Staff Augmentation Services and Project Management Services in support of the IAA's Capital Improvement Program and other projects in an amount not-to-exceed \$272,252.62.



BOARD MEMO – CONTRACT EXTENSION

To: IAA Board of Directors

From: Mike Medvescek, Sr. Director of Operations and Public Safety

Date: June 20th, 2016

Board Date: July 15, 2016

Subject: Approval of Agreement with Siemens Postal, Parcel & Airport Logistics LLC (Siemens) for Operation and Maintenance of the Baggage Handling System

Background

On July 18, 2008, the Board approved a two (2) year agreement with Siemens in the amount of \$3,958,500.00 for the operation and maintenance of the Airport's baggage system ("Agreement"). The initial term of this agreement commenced on October 1, 2008 and terminated on September 30, 2010; and there are four (4) options to extend this Agreement for periods of two (2) years each upon terms and conditions acceptable and negotiated by the parties.

On June 18, 2010, the Board approved the extension of this agreement for the 1st option period, commencing October 1, 2010 and terminating September 30, 2012. The total amount for the two-year option was \$2,175,892.00.

On September 21, 2012, the Board approved the extension of this agreement for the 2nd option period commencing October 1, 2012 and terminating September 30, 2014 for a total amount of \$2,372,241.00.

A 3rd agreement was implemented for the period commencing October 1, 2014 and terminating September 30, 2016 for a total of \$2,407,304.00.

For the 4th and final Agreement of this option period commencing on October 1st 2016 and terminating September 30th 2018 for a total amount of \$3,090,784.00. This contract includes additional staff resources to address the aging baggage handling system.

To date, Siemens has provided the Indianapolis Airport Authority ("IAA") with extraordinary service in the operation and maintenance of the Airport's baggage handling system by meeting or exceeding performance requirements set forth by the Authority.

Siemens has maintained a professional relationship with the IAA, Transportation Security Administration ("TSA") and the airlines, and has met all regulatory requirements that TSA has implemented through Federal Security Directives (FSD's)

Scope

Siemens will continue to be responsible for the operation and maintenance of the system, including preventive maintenance, non-scheduled repairs, responding to and rectifying all fault conditions, in its entirety, procurement of tools and equipment required to perform maintenance, its employees, providing status reports, and cooperating in all aspects with the IAA and its representatives. Preventive maintenance and non-scheduled maintenance procedures shall be coordinated with and scheduled around the requirements of the IAA and airline operations.

Supplier Diversity Participation

The Director of Supplier Diversity has determined that, due to the nature of scope of work, there will be no M/W/VBE participation on this agreement.

Recommendation

The IAA staff recommends that the Board consider for approval an extension of the Agreement for the baggage handling system with Siemens Postal, Parcel & Airport Logistics LLC (Siemens) during the 4th option period, commencing October 1, 2016 and terminating September 30, 2018. The total amount for this two-year option period will be \$3,090,784.00.



BOARD MEMO – CHANGE ORDER

To: IAA Board of Directors

From: Shannetta Griffin, P.E., Sr. Director of Planning & Development

Date: June 17, 2016

Board Date: July 15, 2016

Subject: Approval of Change Order No. 2 with Future Fence Company for Install Perimeter Fencing Phase IV at Hendricks County Airport/Gordon Graham Field, Project No. K-15-051

Background

Phase IV for the project Install Perimeter Fencing removed the existing 6-foot security fencing and replaced it with 10-foot security fencing up to and around the corporate hangar and Indianapolis Airport Authority (IAA) Maintenance facility of the airport and installed customer friendly 8-foot fence around the parking area. This will serve as a deterrent to wildlife and also impede unauthorized personnel and vehicles from gaining access to the airfield areas. With this project complete, all phases of the perimeter fence are in place.

On May 19, 2015, the IAA staff received three bids. Future Fence Company was the lowest responsive and responsible bidder in the amount of \$192,532.70 for the base bid only.

On August 13, 2015 Change Order No. 1 for a Time Only Extension was executed for an additional 30 days of construction time.

Change Order Summary

Contract changes fall under one of three categories: Errors/Omissions, Unforeseen Circumstances, or additional Owner requested scope. Typically, the cost of an error is paid by the designer since this requires redo of work that has been completed. Omissions are items that are corrected before work is done on that item and the designers are typically charged up to 15% of the cost of that item since the item has to be negotiated with the contractor. Unforeseen circumstances are items that could not have been anticipated by the designer and are not charged against the designer.

This Change Order No. 2 addresses the following unforeseen and owner added scope items:

- Gas Line Repairs – unforeseen, unknown IAA propane line
- Additional Electrical needed – owner increase in scope
- Remote Receivers – owner increase in scope
- Conduit and Romex – unforeseen, unknown electric line
- Additional Seeding – owner increase in scope

Deduct items were included in Change Order No. 2 as well for different quantities of field tile.

Budget

Revised Construction Amount

Original Construction Contract	\$192,532.70
Previous Change Orders	0.00
Current Change Order No. 2 (5.4% of contract)	<u>\$10,399.35</u>
New Construction Contract Total	\$202,932.05

Total Project Costs

Design & Soft Costs	\$ 35,905.00
Construction Contract Amount	\$192,532.70
Previous Change Orders	0.00
<u>Current Change Order No. 2 (5.4% of contract)</u>	<u>\$ 10,399.35</u>
Revised Total Anticipated Project Cost	\$238,837.05

The revised contract with the Change Order included is within the approved 2016 Reforecasted Capital Budget.

Schedule

The contract schedule will not be affected by this change order.

Supplier Diversity Participation

The Director of Supplier Diversity has approved the following for this Change Order No. 2:

Firm	Services	CO No. 2 Amount	Amount				%			
			DBE	MBE	WBE	VBE	DBE	MBE	WBE	VBE
Fox Contractors	Seeding	\$ 10,399.35	\$ -	\$ 7,693.48	\$ -	\$ -	0.00%	73.98%	0.00%	0.00%
Contract Total		\$10,399.35	\$ -	\$ 7,693.48	\$ -	\$ -	0.00%	73.98%	0.00%	0.00%

Recommendation

The IAA staff recommends that the Board consider for approval Change Order No. 2 with Future Fence Company for Install Perimeter Fencing Phase IV at Hendricks County Airport/Gordon Graham Field to in an amount not-to-exceed \$10,399.35. Supplier diversity participation on this contract is MBE 73.98% (Fox Contractors Co.).



BOARD MEMORANDUM – BID AWARD

To: IAA Board of Directors

From: Shannetta Griffin, P.E., Sr. Director of Planning & Development

Date: July 5, 2016

Board Date: July 15, 2016

Subject: Award of Operating Project No. Q-16-007 to Blackmore & Buckner Roofing, LLC for Replace Building 4 Bulk Storage Roof at Indianapolis International Airport

Background

The Indianapolis International Airport Bulk Storage Building has a 30+ year old roof which is no longer serviceable due to ultraviolet light damage. This project will replace the roof coverings and will replace all of the badly damaged decking and framing members.

On June 8, 2016, an Invitation for Quotes for Project # Q-16-007, Replace Building 4 Bulk Storage Roof, was sent to four local roofing contractors. All of the quoters are expected to self-perform the work. One of the four contractors invited to quote the work was a WBE firm.

On June 15, 2016, the IAA staff received two quotes. The project contained a base quote and two alternates. The quotes received for this combination ranged from \$76,530.00 to \$81,586.00.

Blackmore & Buckner Roofing, LLC was the lowest responsive and responsible bidder in the amount of \$76,530.00 for base bid and Alternates 1 and 2.

There are no other costs associated with this project. The IAA Planning and Development Department prepared the Invitation to Quoters and wrote the Specifications for this project.

Scope

The scope of this project provides for removal of rood and placement of defective plywood and roof framing.

Budget

This contract is a maintenance project using Operating funds.

This project is being undertaken to rehabilitate existing infrastructure integral to the successful operation of the airport. As a result of the critical nature of the rehabilitation, this project is exempt under the Authority's hurdle rate policy and has not been subjected to an internal rate of return calculation.

Schedule

Contract award anticipated July 15, 2016 with a substantial completion date of 20 working days.

Supplier Diversity Participation

Blackmore & Buckner Roofing, LLC is not a diverse business enterprise. Given this type of work will be self-employed, there is not an opportunity for supplier diversity participation.

Recommendation

The IAA staff has reviewed the quotes and recommends the Board consider for approval an award of contract for Replace Building 4 Bulk Storage Roof to Blackmore & Buckner Roofing, LLC, in an amount not-to-exceed \$76,530.00 Blackmore & Buckner Roofing, LLC was the lowest responsive and responsible quoter.



BOARD MEMO – AMENDMENT

To: IAA Board of Directors

From: Shannetta Griffin, P.E., Sr. Director of Planning & Development

Date: July 5, 2016

Board Date: July 15, 2016

Subject: Approval of Amendment No. 5 for a Time Only Extension with Reynolds, Smith & Hills, Inc. (RS&H) for the Indianapolis International Airport Master Plan Phase II, Project # I-12-002.

Background

The Indianapolis Airport Authority (IAA) is in the process of completing a phased update of the Indianapolis International Airport (IND) Master Plan (MP). The IND MP is a comprehensive study of an airport that describes the short- (1 – 5 years), medium- (5 - 10 years), and long-term (10 – 20 years) development plans needed to meet future aviation demand. Phase I of the master plan was completed September 2012 and Phase II is in its final stage.

Previous amendments (No's 1-4) included changes to the project scope and budget (Amendments No's 1-3) and Time Only extensions (Amendment 4). This Amendment No. 5 extends the contract with RS&H to provide sufficient time for FAA review and project close-out.

Scope

This Amendment No. 5 is a Time Only Extension that will extend the length of the contract to allow RS&H to complete the scope of work for Phase II and Phase III. The additional time is necessary due to the unexpectedly prolonged review period by the FAA and the potential for a second round of FAA review.

Project Cost

This amendment is for time extension only, with no impact to the project cost.

Schedule

The contract term will be extended by Amendment No. 5 to June 30, 2017.

Supplier Diversity Participation

This amendment is for time extension only, with no impact to supplier diversity.

Recommendation

The IAA staff recommends the Board consider for approval Amendment No. 5 to the contract with Reynolds, Smith & Hills, Inc. for Indianapolis International Airport Master Plan Phase II. This amendment is a Time Only Extension.



BOARD MEMO – CONTRACT AWARD

To: IAA Board of Directors

From: Shannetta Griffin, P.E., Sr. Director of Planning & Development

Date: June 24, 2016

Board Date: July 15, 2016

Subject: Award of Construction Contract for Replacement of Industrial Wastewater (IW) Supervisory Control and Data Acquisition System (SCADA) at Indianapolis International Airport, Project No. I-15-052 to Dmytryka Jacobs Engineers, Inc.

Background

The Indianapolis Maintenance Center (IMC) includes an Industrial Wastewater (IW) treatment facility which serves operations at the IMC and the Central Energy Plant. The IW currently treats the blowdown water from the Central Energy Plant and any wastewater generated at the IMC aircraft maintenance hangars and discharges to the Citizens sewer system for ultimate treatment at the Southport Wastewater Treatment Plant.

The Indianapolis Airport Authority (IAA) has an Industrial Discharge Permit (IDP) from Citizens Water Authority which establishes limits and requirements for discharge to the sewer system.

The IW treatment facility was constructed as part of the IMC by United Airlines in the early 1990s. A Supervisory Control and Data Acquisition System (SCADA) was installed at that time to allow the industrial wastewater operator to control and monitor each of the industrial wastewater processes, ensuring compliance with the Industrial Discharge Permit reporting requirements. The current SCADA system is minimally functioning, and its software and hardware systems are outdated and no longer supported. This project will replace the hardware and software systems, thus restoring full functionality to the IW's SCADA system. Automating this system will help ensure continued compliance with discharge permit limits and free up staff time needed for other compliance activities.

In fourth quarter 2014, IAA staff reviewed the qualified list of engineering firms from the latest Request for Statement of Qualifications in order to determine if any of these firms are positioned to effectively design and setup this SCADA system. No listed firms were knowledgeable with the IAA SCADA systems or had the in-house expertise to accomplish these tasks. Subsequently, a Request for Qualifications was advertised on February 20, 2015.

A Professional Services Contract was executed on August 20, 2015 with Dmytryka Jacobs Engineers, Inc. due to their demonstrated qualifications and experience specific to SCADA.

On December 31, 2015, IAA advertised a Request for Proposal to select a qualified contractor for this project with responses due on February 4, 2016. Zero proposals were received.

Scope

The scope of this project is to replace the IMC IW SCADA system ensuring continued compliance with the City of Indianapolis and federal water quality permit requirements.

Budget

The service contract is \$335,000.00, which is within the 2016 Reforecast Budget for the Replacement of IW Supervisory Control and Data Acquisition System Project.

Replacement of IW Supervisory Control and Data Acquisition System

Contract Amount	\$ 335,000.00
Design	30,000.00
Advertisements for Bid	500.00
Total Anticipated Project Cost	\$ 365,500.00

This project will be 100% Airport cash funded.

This project is being undertaken to repair existing infrastructure that is integral to the continued operation of the airport. As a result of the critical nature of the repairs, this project is exempt under the Authority's hurdle rate policy and has not been subjected to an internal rate of return calculation.

Schedule

Contract award anticipated July 15, 2016 and the substantial completion date is expected to be March, 2017.

Supplier Diversity Participation

The Director of Supplier Diversity has approved the following:

Firm	Amount			%		
	MBE	WBE	VBE	MBE	WBE	VBE
Dmytryka Jacobs Engineers	\$ 335,000.00	\$ -	\$ -	100.00%	0.00%	0.00%
Totals	\$ 335,000.00	\$ -	\$ -	100.00%	0.00%	0.00%

Recommendation

The IAA staff recommends the Board consider for approval an award of contract for IW Control System Replacement, to ensure continued regulatory compliance, at Indianapolis International Airport, to Dmytryka Jacobs Engineers, Inc. in an amount not-to-exceed \$335,000.00. Supplier diversity participation on this contract is MBE 100% (Dmytryka Jacobs Engineers, Inc.).



BOARD MEMO – ON-CALL AMENDMENTS

To: IAA Board of Directors

From: Shannetta Griffin, P.E., Sr. Director of Planning & Development

Date: July 5, 2016

Board Date: July 15, 2016

Subject: Approval to Amend On-Call Contracts for GS&P/IN, P.C., Kimley-Horn & Associates, Inc., CE Solutions and Keramida, Inc.

Background

A Request for Proposals (RFP) for On-Call Professional Services was issued in October, 2014. Proposals were received from 59 individual firms. The On-Call Services contracts are primarily used for operational projects and airport cash funded capital projects. Based on the review of the proposals according to the criteria included within the RFP, the 28 highest ranked firms across the various service expertise areas were awarded On-Call Services contracts for a two year term.

The IAA Staff is seeking amendments to four of the existing On-Call Professional Services contracts for an increase to the contract compensation and contract time in order to complete planned capital projects at IND, maximize FAA grant funding opportunities, and continuation of Environmental On-Call operating services as summarized below.

Scope

Action 1, Environmental On-Call Services with GS&P/IN, P.C.

This amendment will allow the continuation of environmental compliance services to support IAA staff. The primary initiative under this amendment will be to perform environmental compliance audits across the IND campus, update regulatory plans, and assist with continued sustainability efforts. The IAA has negotiated a scope and fee proposal for the required professional services with the GS&P/IN, P.C. In order to complete the services, the contract end date is amended to June 30, 2017.

Action 2, Campus Fiber Repair/Development with Kimley-Horn & Associates, Inc. Project No. I-16-025

The project will maintain and increase the fiber infrastructure resiliency of the IND campus and provide connectivity to new buildings on the IND campus. It will also provide for redundant routing options during outages, and is necessary to utilize the full performance of the security system upgrade and remote camera system operation. The consultant will perform the necessary engineering design, development of bid documents, construction administration and project close out activities. In order to provide for the construction, punch list activities, 10 month warranty walk through and project closeout activities, the contract end date is amended to December 31, 2018

Action 3, Parking Garage Improvements 2016-2017 with CE Solutions, Inc. Project No. I-15-009

This project combines the 2015 and 2016 parking garage rehabilitation projects into a 2016 design and 2017 construction project in order to effectively complete the ongoing garage canopy replacement project. The scope will include rehabilitation of the outer staircases, escalators, moving walkways, elevators and structural systems of the parking garage, a 10-month warranty walk-through and project closeout activities. The contract end date is amended to November 30, 2018.

Action 4, Environmental On-Call Services with Keramida, Inc.

This amendment will allow the continuation of environmental compliance services to support IAA staff. The primary objective of this amendment includes environmental regulatory permit compliance support, environmental assessments, regulatory plan updates, and sustainability efforts. The IAA has negotiated a scope and fee proposal for the required professional services with Keramida, Inc. In order to complete the services, the contract end date is amended to June 30, 2017.

Budget

All the capital projects presented for these respective contract amendments are 100% airport cash funded.

On-Call Contract Amendments Professional Services			
On-Call Consultant	Original Contract Value	Contract Amendment	Total Contract Value
GS&P	\$ 150,000.00	\$ 150,000.00	\$ 300,000.00
Kimley-Horn & Associates, Inc.	\$ 150,000.00	\$ 150,000.00	\$ 300,000.00
CE Solutions	\$ 150,000.00	\$ 338,745.00	\$ 488,745.00
Keramida, Inc.	\$ 150,000.00	\$ 150,000.00	\$ 300,000.00

Action 1, Environmental On-Call Services

These are professional services and will be paid from operating or capital budgets as appropriate.

Action 2, Campus Fiber Repair/Development, Project No. I-16-025

The Campus Fiber Repair/Development project is being undertaken primarily to replace existing infrastructure that is beyond the end of its useful life. The areas planned for new service are necessary to support the new security camera system and provide redundancy to the entire fiber system. This infrastructure is integral to the continued operation of the airport. As a result of the critical nature of this reconstruction, this project is exempt under the Authority's hurdle rate policy and has not been subjected to an internal rate of return calculation.

Action 3, Parking Garage Improvements 2016-2017, Project No. I-15-009

Similarly, the Parking Garage Improvements 2016-2017 project is being undertaken to repair existing infrastructure that is integral to the continued operation of the airport. As a result of the critical nature of the repairs, this project is exempt under the Authority's hurdle rate policy and has not been subjected to an internal rate of return calculation.

Action 4, Environmental On-Call Services

These are professional services and will be paid from operating or capital budgets as appropriate.

Schedule

Action 1, Environmental On-Call Services GS&P/IN, P.C.

These service will be completed by June 30, 2017.

Action 2, Campus Fiber Repair/Development, Project No. I-16-025

This project will be designed in 2016 with the majority of construction planned to occur in 2017.

Action 3, Parking Garage Improvements 2016-2017, Project No. I-15-009

This project end date is anticipated to be November 30, 2018.

Action 4, Environmental On-Call Services Keramida, Inc.

These service will be completed by June 30, 2017.

Supplier Diversity Participation

The Supplier Diversity participation for each amendment is summarized in each Recommendation below.

Recommendation

ACTION #1: The IAA staff recommends the Board consider for approval Amendment No. 1 to the On-Call contract with GS&P/IN, P.C. for Environmental On-Call Services in an amount not-to-exceed \$150,000. Supplier diversity participation for projects of a specialized nature or work on non-capital projects will be limited. Capital projects will be assessed by the Director of Supplier Diversity on a project by project basis.

ACTION #2: The IAA staff recommends the Board consider for approval Amendment No. 1 to the On-call contract with Kimley-Horn & Associates, Inc. for Campus Fiber Repair/Development at the Indianapolis International Airport, in an amount not-to-exceed \$150,000. Supplier diversity participation for this amendment is WBE 19.04% (Journey Engineering, LLC. and ReproGraphix, Inc.).

ACTION #3: The IAA staff recommends the Board consider for approval Amendment No. 1 to the On-call contract with CE Solutions Structural Engineers, Inc. for Parking Garage Improvements 2016-2017 at the Indianapolis International Airport, in an amount not-to-exceed \$338,745.00. Supplier diversity participation on this contract is MBE 2.25% (Cornerstone Engineering, Inc.), WBE 27.83% (the etica group and Reprographic, Inc.).

ACTION #4: The IAA staff recommends the Board consider for approval Amendment No. 1 to the On-Call contract with Keramida, Inc. for Environmental On-Call Services in an amount not-to-exceed \$150,000. Supplier diversity participation for projects of a specialized nature or work on non-capital projects will be limited. Capital projects will be assessed by the Director of Supplier Diversity on a project by project basis.



BOARD MEMO – CONTRACT AWARD

To: IAA Board of Directors

From: Shannetta Griffin, P.E., Sr. Director of Planning & Development

Date: July 5, 2016

Board Date: July 15, 2016

Subject: Award of Construction Contract for Rehabilitate Taxiway “B” Pavements from Taxiway S to B12 at Indianapolis International Airport, Project No. I-16-058 to Milestone Contractors, L.P.

Background

In 2015, the rehabilitation of Runway 5L-23R, Taxiway A and Taxiway B were bid with a base bid and two alternative bids. Grant funding allowed for award of the completion of the Rehabilitation of Runway 5L-23R, Taxiway A and the first phase of Taxiway B from Taxiway B-1 to Taxiway S. The next phase of Rehabilitate Taxiway B will include the phase not funded in 2015, including rehabilitation of the original concrete pilot lanes on Taxiway B from Taxiway S to Taxiway B-12, some additional panels in the adjacent lanes showing distress and the replacement of hydrants along the south side of Taxiway B. See attached exhibit for locations.

On May 20, 2016, The Board Approved plans and specification for Rehabilitate Taxiway “B” Pavements from Taxiway S to B12 at Indianapolis International Airport, Project No. I-16-058, and authorized public bidding process.

On June 23, 2016, the IAA staff received three bids, ranging from \$4,477,000.00 to \$5,091,446.21, with Milestone Contractors, L.P. being the lowest responsive and responsible bidder at \$4,477,000.00.

Additionally, IAA staff is requesting a construction reserve of 3% of the total contract amount for this project. A construction reserve of 3% has previously been approved by the Board on other projects and successfully implemented to ensure timely approval of minor changes necessary due to unforeseen conditions and circumstances. There are sufficient dollars within this project’s budget to accommodate the funding of the 3% contingency for construction reserve. Any change orders exceeding the contract and construction reserve will be submitted to the Board for approval.

Scope

The scope of work for this project is the rehabilitation of Taxiway B from Taxiway S to Taxiway Connector B12, and will involve the removal and replacement of concrete panels along the centerline of Taxiway B, as well as additional panels that are showing distress in adjacent lanes. Also included in the scope of work are the replacement of fire hydrants along the south side of Taxiway B.

Budget

The Milestone Contractors contract is \$4,477,000, which is within the approved 2016 Capital Budget for Rehabilitate Taxiway “B” Pavements from Taxiway S to B12.

Project Name

Contract Amount (including 3% reserve)	\$	4,611,310.00
Design (including survey and geotechnical)		283,010.57
Advertisements for Bid		250.00
Materials Testing		75,000.00
Inspection		200,000.00
Total Anticipated Project Cost	\$	5,169,570.57

The funding for this project is expected to be 75% Federal Aviation Administration (FAA) grant funds and 25% Airport cash funded.

The project is being undertaken to rehabilitate existing infrastructure that is integral to the continued safe operations of the airport and is anticipated to be grant funded. As a result of the critical nature of the repairs and the anticipated grant funding, this project is exempt under the Authority's hurdle rate policy and has not been subjected to an internal rate of return calculation.

Schedule

Contract Award schedule and project completion is dependent on timing of FAA AIP grant.

Supplier Diversity Participation

The Director of Supplier Diversity has approved the following:

Firm	Amount				%			
	DBE	MBE	WBE	VBE	DBE	MBE	WBE	VBE
Protection Plus	\$ -	\$ -	\$ 160,000.00	\$ -	0.00%	0.00%	3.57%	0.00%
Indiana Sign & Barricade	\$ 4,000.00	\$ -	\$ 4,000.00	\$ -	0.09%	0.00%	0.09%	0.00%
AJ's Tools	\$ 195,000.00	\$ -	\$ 195,000.00	\$ -	4.36%	0.00%	4.36%	0.00%
CMG Trucking	\$ 150,000.00	\$ -	\$ 150,000.00	\$ -	3.35%	0.00%	3.35%	0.00%
Dugman Enterprise	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -	1.12%	0.00%	1.12%	0.00%
Earth Images	\$ 4,000.00	\$ -	\$ 4,000.00	\$ -	0.09%	0.00%	0.09%	0.00%
Totals	\$ 403,000.00	\$ -	\$ 563,000.00	\$ -	9.00%	0.00%	12.58%	0.00%

Recommendation

The IAA staff recommends the Board consider for approval an award of contract for Rehabilitate Taxiway B Pavements – From Taxiway S to B-12 at Indianapolis International Airport to Milestone Contractors, L.P. in an amount not-to-exceed \$4,477,000 plus a 3% construction reserve of \$134,310 for a total of \$4,611,310. Milestone Contractors, L.P. was the lowest responsive and responsible bidder. Supplier diversity participation on this contract is DBE 9.00% (Indiana Sign & Barricade, AJ’s Tools, CMG Trucking, Dugman Enterprise, Earth Images), WBE 12.58% (Protection Plus, Indiana Sign & Barricade, AJ’s Tools, CMG Trucking, Dugman Enterprise, Earth Images).



File:TW B Location Exhibit.dwg Exhibit A
Print Date: 2016/05/02



INDIANAPOLIS INTERNATIONAL AIRPORT TAXIWAY B PROJECT LOCATION EXHIBIT

— TAXIWAY "B", TAXIWAY
"S" TO TAXIWAY "B12"

