



A DECADE+ OF EXCELLENCE

INDIANAPOLIS INTERNATIONAL AIRPORT

IAA Board of Directors Meeting Agenda

May 17, 2024

8:00 AM

Location: Board Conference Room – 4th floor and Via Zoom (Hybrid meeting)

- I. **Call to Order**
- II. **Approval of Minutes of the IAA Board’s Meeting of April 19, 2024.**
- III. **Request By Union to Make Presentation to IAA Board**
- IV. **Ordinances, Resolutions, and Public Hearings**
 - a) **Public hearing for General Ordinance 02-2024**, concerning updating the permitting of constitutionally protected expressive speech activities, as described in **Board Memo BP2024-05-01**.
 - b) **Consider for Approval and Adoption General Ordinance 02-2024**, concerning updating the permitting of constitutionally protected expressive speech activities, as described in **Board Memo BP2024-05-01**.
- V. **Board Reports**

Board President’s Report

 - a) Tamika Catchings - Grand Marshal for the 500 Festival Parade
- VI. **Official Actions**

Consider for approval, the individual items on the **IAA General Agenda dated May 17, 2024**.
- VII. **Staff Reports**
 - a) Executive Director’s Report (Submitted in writing)
 - i. 2024 Best Place to Work in Indiana
 - ii. Q1 Passenger Traffic
 - iii. IMS Month of May Celebration
 - iv. Mayor’s Celebration of Diversity Award
 - v. Conexus Indiana Rising 30 – Nick Summers
 - vi. Visit Indy ROSE Award Winner - Terry Hill
 - vii. Juris George Mikelsons
- VIII. **Other Reports and Updates**
 - a) **Board Communications: *Next Meeting: Friday, June 21, 2024, at 8:00 AM***

MINUTES
Board of Directors Meeting
Indianapolis Airport Authority

The Regular Meeting of the Indianapolis Airport Authority (IAA) Board called to order at 8:00 am April 19, 2024, in the Airport's Board Conference Room at Indianapolis International Airport. The following Board Members attended in person:

Present at the commencement of the meeting and comprising a quorum were:

Barbara Glass, President
Steve Dillinger, Vice President (not attending)
Mamon Powers, Secretary
Kurt Schleiter, Member
Jeffrey Gaither, Member (not attending)
Duane Gibbs, Member
W. Tobin McClamroch, Member
Eric Dozier, Member
Ryan Goodwin, Member
Brett Voorhies, Member (not attending)
Tamika Catchings, Member
Brian Tuohy, I.A.A. Board Counsel

I.A.A. Executive Staff attending:

Mario Rodriguez, Executive Director
Keith Berlen, Sr. Director of Operations and Public Safety
Alexandra Kalpakidis, Sr. Executive Assistant
Maria Wiley, Sr. Director of Audit, Compliance & Procurement
Rachel Stevens, Sr. Director of Human Resources
Jonathan Weinzapfel, General Counsel
Robert Thomson, Sr. Director of Finance
Jarod Klaas, Sr. Director of Planning and Development
Bill Stinson, Sr. Director of Public Affairs
Reid Goldsmith, Sr. Director of Information Technology
Marsha Wurster, Sr. Director of Commercial Enterprise
Holli Harrington, Sr. Director of Supplier Diversity and Diversity Officer

APPROVAL OF MINUTES

President Glass asked for a motion for approval. A motion for approval was made by Mr. McClamroch and seconded by Mr. Powers. There being no discussion, President Glass asked for a voice vote, and with all members stating, "Aye," the Meeting Minutes of the IAA Board Meeting on March 15, 2024, were approved.

ORDINANCES, RESOLUTIONS, AND PUBLIC HEARINGS

President Glass called upon Keith Berlen, Sr. Director of Operations and Public Safety, to present for a public hearing, General Ordinance 01-2024, concerning IAA's 2024 Rates and Charges Ordinance, specifically regarding Parking Rates, as more particularly described in [BP2024-04-01](#). President Glass opened the public hearing. There being no public comments, President Glass closed the public hearing. President Glass then called for a motion for approval of [BP2024-04-01](#). A motion for approval was made by Mr. McClamroch and seconded by Mr. Dozier. After brief discussion, President Glass asked for a voice vote, and with all members stating, "Aye," [BP2024-04-01](#) was unanimously approved.

President Glass then called upon Jonathan Weinzapfel, General Counsel, for the introduction of General Ordinance 02-2024, concerning regulating speech activities at Indianapolis Airport Authority Airports, as more particularly described in Board Memo [BP2024-04-02](#). There was a brief discussion.

BOARD REPORTS

Board President's Report - None

OFFICIAL ACTIONS

INTRODUCTION AND APPROVAL OF THE INDIANAPOLIS AIRPORT AUTHORITY'S GENERAL AGENDA DATED APRIL 19, 2024:

President Glass called upon Robert Thomson, Sr. Director of Finance, to present for consideration and approval, [BP2024-04-03](#), the Agreement and Lease of Premises between the Indianapolis Airport Authority and Alaska Airlines, Inc., Allegiant Air, LLC., American Airlines, Inc., Delta Air Lines, Inc., FedEx Express Corporation, Frontier Airlines, Inc., Southwest Airlines Co., Spirit Airlines, and United Airlines. President Glass asked for a motion for approval of [BP2024-04-03](#). A motion for approval was made by Mr. Goodwin and seconded by Ms. Catchings. There being no discussion, President Glass asked for a voice vote, and with all members stating, "Aye," unanimous approval was given to [BP2024-04-03](#).

President Glass called upon Marsha Wurster, Sr. Director of Commercial Enterprise, to present for consideration and approval, [BP2024-04-04](#), the Fourth Amendment to the Lease Agreement with Delta Air Lines, Inc. for a term of two (2) years, terminating on December 31, 2025, with an option to extend the Lease for one additional term of one year. President Glass asked for a motion for approval of [BP2024-04-04](#). A motion for approval was made by Mr. Goodwin and seconded by Mr. Gibbs. There being no discussion, President Glass asked for a voice vote, and with all members stating, "Aye," unanimous approval was given to [BP2024-04-04](#).

President Glass called upon Ms. Wurster to present for consideration and approval, [BP2024-04-05](#), the Second Amendment to Cash Farm Lease Agreement with Gene Brune d/b/a Brune Farms for a Term of two (2) years and eight (8) months, commencing May 1, 2024. President Glass asked for a motion for approval of [BP2024-04-05](#). A motion for approval was made by Mr. Schlater and

seconded by Mr. Powers. After brief discussion, President Glass asked for a voice vote, and with all members stating, "Aye," unanimous approval was given to [BP2024-04-05](#).

President Glass called upon Keith Berlin to present for consideration and approval, [BP2024-04-06](#), a Contract for Services with Midwest Landscape Industries, Inc. for Landscaping Services at Indianapolis International Airport in an amount not-to-exceed \$328,870.16 (fees and expenses). Supplier diversity participation is MBE 18.95% (Stowe's Mowing & Landscaping, LLC), WBE 9% (TMT, Inc.). President Glass asked for a motion for approval of [BP2024-04-06](#). A motion for approval was made by Mr. Goodwin and seconded by Mr. Powers. There being no discussion, President Glass asked for a voice vote, and with all members stating, "Aye," unanimous approval was given to [BP2024-04-06](#).

President Glass then called upon Jarod Klaas, Sr. Director of Planning and Development, to present for consideration and approval, [BP2024-04-07](#), an award of contract for Storage Building Upgrades at Hendricks County Airport (2R2) to Evans Development Co. in an amount not-to-exceed \$247,717.50 plus a 10% construction reserve of \$24,771.75 for a total of \$272,489.25. Evans Development Co. was the lowest responsive and responsible bidder. Supplier diversity participation is MBE 10.18% (ATEC) and WBE 2.32% (Door Service of Indiana and Laura Kopetsky Tri-Ax). President Glass asked for a motion for approval for [BP2024-04-07](#). A motion for approval was made by Mr. Gibbs and seconded by Mr. Powers. There being no discussion, President Glass asked for a voice vote, and with all members stating, "Aye," unanimous approval was given to [BP2024-04-07](#).

President Glass then called upon Mr. Klaas to present for consideration and approval, [BP2024-04-08](#), an award of contract for CEP – Boiler Rebuild at Indianapolis International Airport to Custom Mechanical Systems Corp. in an amount not-to-exceed \$10,215,000.00 plus a 10% construction reserve of \$1,021,500.00 for a total of \$11,236,500.00. Custom Mechanical Systems Corp. was the lowest responsive and responsible bidder. Supplier diversity participation is MBE 74.17% (Custom Mechanical Systems and Harmon Steel). President Glass asked for a motion for approval for [BP2024-04-08](#). A motion for approval was made by Mr. McClamroch and seconded by Ms. Catchings. After brief discussion, President Glass asked for a voice vote, and with all members stating, "Aye," unanimous approval was given to [BP2024-04-08](#).

President Glass then called upon Mr. Klaas to present for consideration and approval, [BP2024-04-09](#), an award of contract for Buildings 611 thru 615 (QTA Facilities) - HVAC, Parking Lots, and Water System at the Indianapolis International Airport to Evans Development Company Inc. in an amount not-to-exceed \$5,799,973.94, plus a 10% construction reserve of \$579,997.39 for a total of \$6,379,971.33. Supplier diversity participation is MBE 11.72% (Robert Haines Co., Inc, Price Construction Group and Mitchell & Sons Construction), and WBE 6.25% (B&E Painting, Door Services of Indiana, Kopetsky Tri-Ax, and Zurbuch Development). President Glass asked for a motion for approval for [BP2024-04-09](#). A motion for approval was made by Mr. Goodwin and seconded by Mr. Schlater. There being no discussion, President Glass asked for a voice vote, and with all members stating, "Aye," unanimous approval was given to [BP2024-04-09](#).

President Glass then called upon Mr. Klaas to present for consideration and approval, [BP2024-04-10](#), a Delegation of Authority to the IAA Executive Director to approve a Construction Contract for International Arrivals Building (IAB) – Apron Pavement Rehabilitation at Indianapolis International Airport. President Glass asked for a motion for approval for [BP2024-04-10](#). A motion for approval was made by Mr. Goodwin and seconded by Mr. Dozier. There being no discussion, President Glass asked for a voice vote, and with all members stating, "Aye," unanimous approval was given to [BP2024-04-10](#).

President Glass then called upon Mr. Klaas to present for consideration and approval, [BP2024-04-11](#), Amendment No. 1 with Butler, Fairman & Seufert, Inc. for International Arrivals Building (Bldg. 3) Apron Pavement Rehabilitation Phase 2 at Indianapolis International Airport in an amount not-to-exceed \$137,131.18. Supplier diversity participation is MBE 5.05% (CTL Engineering) and WBE 18.45% (The Resolution Group). President Glass asked for a motion for approval for [BP2024-04-11](#). A motion for approval was made by Mr. McClamroch and seconded by Mr. Powers. After brief discussion, President Glass asked for a voice vote, and with all members stating, "Aye," unanimous approval was given to [BP2024-04-11](#).

President Glass then called upon Mr. Klaas to present for consideration and approval, [BP2024-04-12](#), Amendment No. 1 with Resource International, Inc. for Rehabilitate Airport Roads & Lots - 2024 at Indianapolis International Airport in an amount not-to-exceed \$321,634.02. Supplier diversity participation is MBE 16%, (SJCA) WBE 10.50% (The Etica Group), and VBE 3.37% (Roger Ward Engineering). President Glass asked for a motion for approval for [BP2024-04-12](#). A motion for approval was made by Ms. Catchings and seconded by Mr. McClamroch. There being no discussion, President Glass asked for a voice vote, and with all members stating, "Aye," unanimous approval was given to [BP2024-04-12](#).

STAFF REPORTS

Executive Director's Report – Mario Rodriguez, E.D., announced that he had submitted a written report.

- a) Executive Director's Report (Submitted in writing)
 - I. Visit Indy ROSE Award Honorees – Chris Hammer & Terry Hill
 - II. IND has the Best Wi-Fi in North America
 - III. Polka Dots & Moonbeams: A Tribute to Wes Montgomery Blue Skies Dedication
 - IV. Indy Airport, INARF, Ability Indiana Honor Local Artists with Disabilities
 - V. April 8th Total Solar Eclipse
 - VI. Spring Break Travel Recap

Other Reports/Updates

- a.) Board Communications: Next Meeting: Friday, May 17, at 8:00 am.

ADJOURNMENT

Meeting adjourned at 8:23 am.

The April 19, 2024, Indianapolis Airport Board of Directors meeting is available to stream via the link:

Meeting Recording: https://zoom.us/rec/share/4aE-IV0xZjj3TWooGt_Ov9hTZ8CxZpzHNFix75hqfZmmeu-07-jrzpMHbTfxl1-.HPo9tlGwqvwlkTIZ?startTime=1713528037000

Passcode: N%5v%g7u

INDIANAPOLIS AIRPORT AUTHORITY *

By: _____

Barbara Glass, President

DATED: May 17, 2024

By: _____

Mamon Powers III, Secretary

* Signed under the Authority of IAA Board Resolution #11-2021



BOARD MEMO – GENERAL ORDINANCE NO. 02-2024

To: IAA Board of Directors

From: Jonathan Weinzapfel, General Counsel

Date: May 3, 2024

Board Date: May 17, 2024

Subject: Approval and Adoption of General Ordinance No. 02-2024

Background

Almost 50 years ago, the Board of the Indianapolis Airport Authority (“IAA Board”) adopted General Ordinance No. 3-1977, establishing the process for permitting constitutionally protected expressive speech activities at its airports. Since that time, courts have established that airports are non-public fora with the primary purpose of facilitating commercial air travel and, as such, subject to the reasonable permitting of constitutionally protected expressive speech activities. This proposed General Ordinance No. 02-2024 would update and replace the 3-1977 Ordinance.

Attached to this memo is General Ordinance No. 3-1977 and a draft of the proposed General Ordinance No. 02-2024. There are many differences between these two documents. Most importantly, the new Ordinance clearly states that the primary purpose of the IAA’s airports is to facilitate safe, orderly, and efficient transportation of the traveling public and cargo, and such airports are nonpublic fora that can adopt reasonable time, place, and manner restrictions on expressive speech activity. Accordingly, the Ordinance is drafted with a narrower scope and application with clearer guidelines for permittees. The new Ordinance removes a requirement that the IAA seek a judicial determination as to whether a denial of a permit application is appropriate; it now prohibits the direct solicitation of funds; it deletes a requirement for a permittee to obtain insurance; and it eliminates financial penalties for violations of the Ordinance. It also places responsibility for approving or denying permits with the Chief of Police instead of the Executive Director with clear expectations on the information required in the application for a permit and the deadlines for submitting and approving it.

Schedule

The proposed Ordinance was introduced at the IAA Board’s April meeting. After a public hearing at the May meeting, the IAA Board may move to adopt the Ordinance.

April 19, 2024	Introduction of General Ordinance No. 02-2024
May 17, 2024	Public Hearing/Consideration for Adoption of said General Ordinance No. 02-2024

Recommendation

The IAA staff recommends that the IAA Board of Directors consider the approval and adoption of the attached General Ordinance No. 02-2024.



**IAA Board Meeting
General Agenda
May 17, 2024**

General:

BP2024-05-02 **Consider for approval** the Independent Auditor's Report and Financial Statements, as well as the FORVIS, LLP Report to the Board of Directors, Finance and Audit Committee, and Management as presented for the year ended December 31, 2023, as reviewed and recommended by the Finance and Audit Committee.

Capital:

BP2024-05-03 **Consider for approval** an award of contract with Gibson Teldata, Inc. for the purchase, installation, and support of a Mitel phone system in an amount not to exceed \$491,744.61.

BP2024-05-04 **Consider for approval** the purchase of three (3) new tandem axle plow trucks with radial dump spreaders (RDSs) from Rush Truck Centers of Indiana, Inc., under Project I-24-093, Snow Equipment Replacement Program, Project C-24-041, Replace Snow Truck (Indy Regional), Project M-24-029, Replace Snow Truck (Metro), in an amount not-to-exceed \$1,049,964.00.

BP2024-05-05 **Consider for approval** a professional services contract with Woolpert, Inc. for Inspection and Testing Services for Buildings 611 thru 615 (QTA Facilities) - HVAC, Parking Lots, and Water System project at the Indianapolis International Airport in an amount not-to-exceed \$239,022.50 (fees and expenses). Supplier diversity participation is MBE 29.67% (B.E. Reed, Inc. and CTL Engineering, Inc.)



Indianapolis Airport Authority

BOARD MEMO – 2023 AUDITED FINANCIAL STATEMENTS

To: IAA Board of Directors

From: Robert Thomson, Sr. Director of Finance/Treasurer

Date: May 17, 2024

Board Date: May 17, 2024

Subject: 2023 Audited Financial Statements

Background

Please accept the attached Independent Auditor's Report and Financial Statements presented with an unmodified opinion and the FORVIS, LLP Report to the Board of Directors, Finance and Audit Committee, and Management for the Indianapolis Airport Authority (Statements) for the year ended December 31, 2023. The 2023 audit was performed by the Authority's independent accounting firm, FORVIS, LLP.

On April 25, 2024, the Authority's Finance and Audit Committee reviewed the Statements and approved the recommendation for approval of the Statements to the full Indianapolis Airport Authority Board.

Recommendation

The IAA Treasurer recommends the IAA board consider for approval the Independent Auditor's Report and Financial Statements, as well as the FORVIS, LLP Report to the Board of Directors, Finance and Audit Committee, and Management as presented for the year ended December 31, 2023, as reviewed and recommended by the Finance and Audit Committee.



Indianapolis Airport Authority

BOARD MEMO – CONTRACT AWARD

To: IAA Board of Directors

From: Reid Goldsmith, Sr. Director of IT

Date: May 8, 2024

Board Date: May 17, 2024

Subject: Award Contract to Gibson Teldata, Inc. for a Mitel Phone System

Background

The Indianapolis Airport Authority (IAA) owns and operates a hybrid Private Branch Exchange (PBX) phone system installed as a part of the new terminal construction. It has aged well but needs replacement due to factors such as increased difficulty in obtaining parts and handsets, dwindling availability of support options, and carriers retiring copper infrastructure as well as the IAA's the desire to use features of newer Unified Communications (UC) platforms. Due to these constraints the IAA has, since 2021, contracted a Unified-Communications-as-a-Service vendor to provide Voice over Internet Protocol (VoIP) phones where additions or changes have been challenging. In 2023, the IT Department decided to initiate a Request for Proposals (RFP) to evaluate a more holistic long-term solution to UC options and to procure a new phone system.

The outcome of this RFP was a contract with Gibson Teldata, Inc., an Indiana company, to assist in evaluation of options and planning for an implementation of the IAA-preferred solution. A wide range of IAA staff were consulted to build a requirements list and a Mitel Networks phone system was selected to best meet the business needs.

Scope

The IAA will purchase a Mitel VoIP phone system to be installed on premises through the competitively awarded cooperative purchasing program, Sourcewell. Gibson Teldata, Inc. will implement the phone system and will provide support and maintenance services for the five-year term of the agreement.

Schedule

The equipment purchase and installation will begin upon execution and is anticipated to be completed by July 15th, 2024. Maintenance and support will begin upon completion. The term of the support agreement is for five years after installation.

Budget

Initial acquisition and implementation and the first year of support will be at a cost of \$376,844.61 and will be accommodated through savings in other approved projects included in the 2024 Capital Budget. Support costs for years two through five of the contract will be accommodated in the IAA's operating budget at an annual cost of \$28,725 for a total of \$114,900.

Supplier Diversity Participation

Supplier Diversity goals were established as 28% comprised of MBE 15%, WBE 10%, and VBE 3%. However, given the nature of the scope of work, the contractor is anticipated to self-perform the work.

Recommendation

The IAA staff recommends the Board of Directors consider for approval an award of contract with Gibson Teldata, Inc. for the purchase, installation, and support of a Mitel phone system in an amount not to exceed \$491,744.61.



BOARD MEMO – AWARD OF PURCHASE

To: IAA Board of Directors

From: Keith Berlen, Senior Director of Operations and Public Safety

Date: May 3, 2024

Board Date: May 17, 2024

Subject: Award of Purchase to Rush Truck Centers of Indiana, Inc. for Three (3) New Tandem Axle Plow Trucks, Snow Equipment Replacement Program, Project I-24-093; Replace Snow Truck (Indy Regional), Project C-24-041, Replace Snow Truck (Metro), Project M-24-029

Background

Per Title 14, Code of Federal Regulations (CFR), Part 139, as of July 29, 2016, certificated airports are required to comply with the revised Federal Aviation Administration (FAA) Advisory Circular (AC) 150/5200-30D. AC 150/5200-30D Change 2 states that a commercial airport such as Indianapolis International Airport should have sufficient equipment to clear snow and ice within ½ hours from Priority One operational areas.

The Airport Snow Equipment Replacement Program provides the Indianapolis Airport Authority (IAA) with the equipment necessary to remain compliant with Federal Aviation Regulation (FAR) Part 139. This project also provides the Authority with the equipment to comply with FAA guidance on the Runway Condition Assessment Matrix (RCAM) and Takeoff and Landing Performance Assessments (TALPA) for winter operations. This project proposes purchasing three (3) new tandem axle plow trucks similar to and a replacement for three (3) twenty-year-old (2004) tandem axle plow trucks currently owned and operated by the IAA. This proposed purchase will maintain the current operational safety and customer service levels the IAA provides.

The initial Request for Quotes (RFQ) for the snowplow trucks was issued on December 27, 2023, with a bid submission deadline of January 22, 2024. IAA received one (1) bid submittal from a pool of 408 vendors notified and 20 potential bidders. The IAA evaluation team determined that more favorable pricing might be received if the RFQ was resubmitted a second time. The second RFQ for the snowplow trucks was issued on March 15, 2024, with a bid submission deadline of April 15, 2024. IAA received one (1) bid submittal from a pool of 463 vendors notified and 14 potential bidders. The second RFQ resulted in a \$76,915.00 cost savings per vehicle and a

\$230,145.00 cost savings overall. The IAA's evaluation team reviewed the submittal to ensure it met the specifications. It has been determined that the lowest responsive and responsible bidder is Rush Truck Centers of Indiana, Inc., with a bid of \$349,988.00 for a single unit and a total bid in the amount of \$1,049,964.00 for three (3) new tandem axle plow trucks with radial dump spreaders (RDSs).

Scope

This purchase is for three (3) new tandem axle plow trucks with RDSs. Airport Operations will oversee the completion of the projects throughout their durations.

Budget

The Replacement Programs were part of the approved 2023 and 2024 Capital Improvement Program Budget. The project is under the budgeted amount of \$1,050,000.00 total and is for purchasing three (3) new tandem axle plow trucks with RDSs in 2024. The purchase is 100% airport cash funded.

Schedule

The three (3) new tandem axle plow trucks are expected within 150 days of Rush Truck Centers of Indiana, Inc. receiving the chassis sometime after March 2025.

Supplier Diversity Participation

Due to the scope of work, there is no opportunity for supplier diversity participation in this purchase.

Recommendation

The IAA staff recommends that the IAA Board of Directors consider for approval the purchase of three (3) new tandem axle plow trucks with radial dump spreaders (RDSs) from Rush Truck Centers of Indiana, Inc., under Project I-24-093, Snow Equipment Replacement Program, Project C-24-041, Replace Snow Truck (Indy Regional), Project M-24-029, Replace Snow Truck (Metro), in an amount not-to-exceed \$1,049,964.00.



Indianapolis Airport Authority

BOARD MEMO – CONTRACT AWARD

To: IAA Board of Directors

From: Jarod Klaas, P.E., Senior Director of Planning & Development

Date: May 7, 2024

Board Date: May 17, 2024

Subject: Approve a Professional Services Contract with Woolpert, Inc. for Buildings 611 thru 615 (QTA Facilities) - HVAC, Parking Lots, and Water System at the Indianapolis International Airport (Project No. I-23-007)

Background

The Indianapolis Airport Authority (IAA) has identified the need to rehabilitate various components of Buildings 611 through 615. These buildings, identified collectively as the Quick Turnaround Facilities (QTA), are located west of the Indianapolis International Airport (IND) Terminal Building. Due to their age and continuous use, various components of the roof, exterior walls, snow melting systems, water system, HVAC, and parking lots need repair or replacement.

On August 18, 2023, the IAA issued a Request for Qualifications to select Inspection services for this project. Responses were due on September 21, 2023. One (1) Statement of Qualifications was received. A review committee made up of three IAA representatives reviewed and scored Woolpert, Inc.'s qualifications and determined Woolpert is qualified to provide these professional inspection services.

On April 19, 2024, the IAA Board of Directors awarded a contract for construction services to EDCO, Inc. Construction activities will begin in May of 2024; therefore, full-time inspection and proper quality assurance testing are needed to ensure the IAA receives a finished project consistent with the technical specifications.

Scope

Inspection and testing services throughout construction.

Budget

The Woolpert, Inc. contract is \$239,022.50, which is within the approved 2024 Capital Budget for Buildings 611 thru 615 (QTA Facilities) - HVAC, Parking Lots, and Water System. Funding for this project will be accommodated through savings in other approved projects included in the 2024 Capital Budget.

Buildings 611 thru 615 (QTA Facilities) - HVAC, Parking Lots and Water System

Inspection & Testing Services	\$	239,022.50
Contract Amount (including 10% reserve)	\$	6,379,971.33
Design (including survey and geotechnical)	\$	562,784.30
Advertisements for Bid	\$	636.66
Total Anticipated Project Cost	\$	7,182,414.79

This project will be 100% Airport cash funded.

Schedule

Contract award anticipated May 17, 2024 with a contract expiration date of May 31, 2025.

Supplier Diversity Participation

The following is the supplier diversity participation:

Firm	Amount			%		
	MBE	WBE	VBE	MBE	WBE	VBE
B.E. Reed, Inc.	\$ 64,512.50	-	-	26.99%	0.00%	0.00%
CTL Engineering, Inc.	6,400.00	-	-	2.68%	0.00%	0.00%
Totals	\$ 70,912.50	\$ -	\$ -	29.67%	0.00%	0.00%

Recommendation

The IAA Staff recommends the IAA Board of Directors consider for approval a professional services contract with Woolpert, Inc. for Inspection and Testing Services for Buildings 611 thru 615 (QTA Facilities) - HVAC, Parking Lots, and Water System project at the Indianapolis International Airport in an amount not-to-exceed \$239,022.50 (fees and expenses). Supplier diversity participation is MBE 29.67% (B.E. Reed, Inc. and CTL Engineering, Inc.)