Professional Services

Airport Planning
- Airfield & Non-Airfield
- Security Systems
- Mechanical
- Electrical
- Structural
- Plumbing

Engineering

Architecture
- Surveying
- Aerial Photography
- Subsurface Investigation
- Geotechnical Investigation
- Construction Materials Testing
- Environmental Services
- Construction Management
Introduction/Program Purpose
Holli Harrington: Director, Supplier Diversity

Introduction of Staff & Airport System
Shannetta Griffin: Senior Director, Planning & Development

Airport Projects & Project Delivery
Drew Genneken: Director, Planning & Project Development

Supplier Diversity
Holli Harrington

Panel Discussion
Staff

Executive Director Remarks
Mario Rodriguez: Executive Director, IAA

Closing Remarks/Evaluation
Holli Harrington
• [https://youtu.be/9BXEw2BNDgU](https://youtu.be/9BXEw2BNDgU)
IAA Planning & Development

• Planning
• Project Management
• Engineering Construction
• Supplier Diversity
• Environmental
Introductions of Staff

Shannetta Griffin, P.E.: Sr. Director, Planning & Development
Oversees IAA’s Engineering, Planning, Environmental and Supplier Diversity Programs

Holli Harrington: Director, Supplier Diversity
Leads IAA’s XBE (DBE, WBE, MBE and VBE) outreach efforts

Drew Genneken: Director, Planning & Project Development
Leads the planning efforts and oversees IAA’s Airside Capital Improvement Program

Jarod Klaas, P.E.: Director, Engineering
Leads the engineering and technical service activities. Oversees IAA’s Landside Capital Improvement Program

David Roepnack: Director, Construction
Leads IAA’s construction activities and construction permit process
Introductions of Staff

Todd Cavender: Manager, Environmental
Leads IAA’s environmental management and NEPA compliance efforts.

AJ Babkowski: Manager, Information Services
Leads IAA’s Geographic Information initiatives.
Introductions of Staff

**Project Managers**
- Brian McMillen
- Charles Bischoff
- Neal Jenkins
- Jim Cates

**Inspectors**
- Robert Jones

**IT Technician**
- Jonathan Hull

**Executive Assistant**
- Andrea Catt

**Sr. Administrative Assistant**
- Katie Adkins

**Contracts and Grant Coordinator**
- Angie Tromp

**Environmental Specialists**
- Del Warren
- George Kestler
Indianapolis Metropolitan Airport

Facts

• General aviation reliever airport
• Southern Hamilton County
• Runway 15-33 is 3,850’ x 100’
• 43,000 annual operations
• <100 Based aircraft
• Critical aircraft: turbo prop/business jet

Potential Projects

• AWOS Replacement
• Rehabilitate Apron
• Master Plan and ALP are being completed - Expect projects in 2016 – 2017
Indianapolis Regional Airport

Facts
• General aviation reliever airport
• Western Hancock County
• Runway 7-25 is 5,500’ x 100’
  Runway 16-34 is 3,901’ x 75’
• 40,000 annual operations
• 125 Based aircraft
• Critical aircraft: medium business jet

Potential Projects
• Runway 16-34 Joint Replacement and Repairs
• Apron Pavement Rehabilitation
• Apron Lighting Replacement
Eagle Creek Airpark

Facts
- General aviation reliever airport
- Located northwest Marion County
- Runway 3-21 is 4,200’ by 75’
- 35,000 annual operations
- <120 Based aircraft
- Critical aircraft: turbo prop and small business jet

Potential Projects
- Rehabilitate and Shift Taxiway ‘B’
- Master Plan and ALP are being completed - Expect projects in 2016 – 2017
Facts

- General aviation airport
- Eastern Hendricks County
- Runway 18-36 is 4,400’ by 100’
- 17,000 annual operations
- 44 Based aircraft
- Critical aircraft: turbo prop
- Opened in 2000
Facts

- Helipad 60’ x 60’
- 9,000 annual operations
- Critical aircraft: helicopter
Facts
• **ACI ‘BEST AIRPORT’** (4 out of 5 Yrs)
• 2\textsuperscript{nd} Largest Cargo Hub, 8\textsuperscript{th} Largest in the World
• 7.3 Million Passengers (2014)
• $4.5 Billion Economic Impact
• 135 Flts a Day to 41 Non-Stop Destinations
• Runway 5L/23R (11,200’ x 150’)
• Runway 5R/23L (10,000’ x 150’)
• Runway 14/32 (7,280’ x 150’)

Indianapolis International Airport
Potential IND Projects

2016

- Airfield Lighting System Improvements
- Taxiway ‘H’, ‘H1’, ‘H2’ Pavement and Lighting Rehabilitation
- High Speed Exits
- Conversion of N. Access Road to New Tug Road, Construct New Service Road
- Airfield Maintenance Facility
- Terminal Optimization Program
- Terminal Bird Deterrent System

- Covered Parking Area Development
- West Perimeter Road Repairs
- Campus Fiber Optic Repair and Development
- Replace Stack Economizers on IMC Boilers
- Garage Improvements (annual)
- Parking Lot Rehabilitation (annual)
- Airport Road Rehabilitations
- Roof Repairs and Utility Corridor (IMC)
Potential Reliever Projects

2016

- Joint Replacement and Repairs
- Apron Pavement Rehabilitations
- Apron Lighting Replacements
- Parallel Taxiway Construction
- Taxiway and Runway Rehabilitations
Future Projects

**IND**
- Exit Lane Breach Control
- Passenger Boarding Bridge Floor Replacement
- Secondary Water Supply to Terminal
- Expand Hydrant System Along Runway 14-32 and Taxiway D
- Taxiway D Realignment
- Taxiways ‘M’, ‘N’ Pavement Rehabilitation and Lighting Replacement
- Replace Lighting on Runway 14-32
- Terminal Facility Management Plan

**RELIEVER**
- Runway Electrical Upgrades
- Taxiway Lighting Replacements
- Auto Parking Lot Rehabilitations
ACIP and CIP

- **ACIP (FAA AIP)**
  - > $100,000 = RFQ/SOQ
  - SOQs are Updated Every 3 Years (2012), Submitted at Any Time
  - < $100,000 = Solicit Proposals from 3 or more Firms

- **CIP (IAA Funding)**
  - CIP Projects use SOQs and Proposals, as well as On-Calls
  - On-Calls Selected in 2014, 2 Year Term
Qualifications

• SOQs are numerically evaluated based on:
  – Project approach and work plan
  – Project personnel and qualifications
  – Recent company experience relevant to project
  – Supplier diversity participation
  – Current workload and ability to meeting schedule
  – Not evaluated, but must include:
    • references,
    • outstanding error and omission claims,
    • acceptance of, or comments on, IAA contract

• Short-list interviews as needed
Professional Services Contract

- Hourly not-to-exceed fee and expenses are Preferred
- Establish Scope of Work
- Negotiate Fee
  - man-hours by task,
  - allowances and expenses
- IAA Reviews:
  - overhead rates of team members
  - supplier diversity participation
  - insurance requirements have been
- IAA Contracts Include Requirement to Use eVerify
• IAA uses Encompass to process invoices
• Send electronic copy of invoice to the PM, with:
  – Documentation (man-hours worked, allowance expenditures, and expenses - prime and subcontractors)
  – Verify staff is included in contract or subsequent approval
  – Ensure billing rates match
  – Note: IAA is tax exempt

• Once invoice is approved by PM upload to Encompass
Invoicing

- **Encompass**
  - Credentials and training provided at start of project
- **Encompass**
  - schedule of values
    - pay items (fees and expenses)
  - Supplier Diversity Tracking
- **New Program – Converge**
- **New Invoice Format**
Supplier Diversity
Finding a Team

- Make connections at the outreach and advocacy events
- Become familiar with projects of interest
- Attend project pre-proposal meetings
- Utilize the pre-proposal sign-in sheet posted to the IAA website to identify interested firms
- Reach out to potential team members
- Reach out to IAA Planning and Development Staff
- Use supplierdiversity.ind.com website to find certification requirements and certified firms
DBE/MBE/WBE/VBE Program
(“XBE” Program)

Current Overall IAA Goals:

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<tr>
<th>Disadvantaged Minority/Women/Veteran Business Enterprises</th>
<th>14% DBE</th>
<th>15% MBE</th>
<th>10% WBE</th>
<th>3% VBE</th>
<th>28% Overall Participation</th>
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- Federally funded vs. non federally funded projects relative to DBE’s
- Goals adjusted dependent on the scope of each project and based on relative availability
- Good Faith Efforts Requirements
- DMWVBE participation monitored throughout project
- Leverage outreach and advocacy opportunities
- IAA Certification Requirements
All solicitations posted on IAA Website, www.indianapolisairport.com www.supplierdiversity.ind.com

Select ‘Employment and Business’ on the top menu then ‘Business Opportunities’ on the left menu.

Projects that are bid are also advertised two times in the Indianapolis Star newspaper and once in the Court & Commercial Record or Indianapolis Recorder.
Notice: Please be advised that individuals interested in receiving information about potential business opportunities with the Indianapolis Airport Authority (“IAA”) regarding employment opportunities, bid packages, Requests for Proposals and all other opportunities related to public procurement, should refer to IAA’s social media pages solely as a supplement to, and not as a substitute for, the IAA’s official procurement site, which is www.indianapolisairport.com.
Panel Discussion